

# Highway Facility Committee

**11 AUGUST 2022 / 6:00 PM / CONFERENCE ROOM**

## Attendees

Kellie Sue-Boissonnault (Chair), Bruce Berry (Co-Chair), Nick Germain (Town Administrator), Mike Tatro (Wilton DPW Director), Deb Mortvedt, absent Dave Boissonnault (Wilton EMD Director)

## Agenda

1. Meeting called to order.
2. Building size/design/needs should be finalized.
3. Highway Facility Building project should be completed within the next three years.
4. Brookline DPW Facility is a 60' x 140' building with a 5 bay door design.
5. Wilton Town Report 2021 \$75,000 COP approved for replacement, design and planning.
6. Mike Tatro expressed a desire for a "two bay" design, entrance and exit for efficiency.
7. The Grader alone has a 35' x 60' footprint (with the plow wing attached)
8. Route 31 South is a Class B road DO NOT NEED to make a road upgrade for the facility.
9. Principal fund balance (Wilton Town Report 2021) \$223,927 could be changed to CIP.
10. Facility Committees hands are tied until we can get approval for an engineering firm to design/discuss footprint of building
11. Environmental Engineer suggested to discuss environmental aspects, NH DES Regulations
12. Square Footage needs to be determined with a view towards future equipment needs/storage of signs, break room/conference room, restroom/lockers, and DPW Directors office.

## Action Items

- Square footage narrowed down for next meeting
- Overlays for building footprint to display over lot lines to show the size of the building compared to the lot sizes and the restrictions/room for additional equipment or expansion.

## Next Meeting Date

22nd September 6PM at DPW Facility, 89 Whiting Hill Road