

# Wilton DPW Building Committee

23 APRIL 2022 / 09:00 AM / TOWN HALL COURT ROOM

## Attendees

Kellie Sue Boissonault (Chair), Bruce Berry (Co-Chair), Nick Germain (Town Administrator), Dave Boissonault (Emergency Management Director), Mike Tatro (DPW Director/Road Agent), Mary Guild, Daren McGettigan Secretary, Absent Deb Mortvedt

## Agenda

### Last Meeting Follow-up

1. Last meeting minutes accepted.

### New Business

2. From now on the 2nd Thursday, of every month meetings will be at 6PM in the Town Hall Courtroom.
3. Nick Germain to set up a contact list for the committee.
4. Nick to post meeting minutes by the board beside the Town Clerk's Office for public review.

## Notes

- Work on a "Mission Statement" for the Committee
- Select Board and Budget Committee should be included in discussion and updated
- Possible "work session" (open to public) with Select Board/Budget Committee suggested
- Work Session of Select Board should be DPW Department
- Deficiencies Communicated/Land Acquisition/Bring to Voters for input.
- 5 and 6 Acre lots for sale on Rte 101 across from Monadnock Water, water aquifer issue?
- Whatever land is considered, must consider environmental impact/residents/aquifer
- Consider utility and a "long term vision" of a building for the next 50 years
- What will the Police/Fire Departments requirements be in 20/30 years / Safety Complex
- Capital Improvement Plan (CIP) for the Town of Wilton is currently \$3 Million
- DPW portion \$223,927

- DPW Equipment (depending) about a 10 to 15 year service life.
- Motion made to accept Bruce Berry's list of deficiencies, motion carried.
- **Deficiencies for DPW**, discussed and suggested pictures and descriptions would accurately show the needs for the DPW and be used to communicate with the citizens.
  - Quick run-down of the deficiencies are
  - No room to expand or enlarge current building due to land constraints
  - No ventilation for exhaust of vehicles inside the building
  - No "break room" kitchenette for relaxation
  - Wood stove used for heating
  - No Fire Suppression System other than Fire Extinguishers
  - No "Fire Resistant Chemical Cabinet" for Flammable Materials
  - No space for vehicles with the plows mounted
  - No space to wash the vehicles to maintain their use and longevity
  - No room for the Grader to be stored inside
  - Equipment stored outside will rust, being unable to wash, decreases the longevity of the equipment
  - Dave mentioned Primex Joint Loss Committee Meeting will be May 17th
  - June 9th a report will be available

## Action Items

1. Mission Statement proposals for next meeting.
2. Nick to coordinate a contact list for the committee
3. Nick will post meeting minutes on the board by the Town Clerk's Office.
4. Kellie Sue will bring a list of Town Owned Conservation Land
5. Nick will approach the Select Board with proposal for a work session meeting
6. Dave might have a Joint Loss List for the May 12th Meeting

## Next Meeting Agenda

Bring ideas for "Mission Statement" for the committee. Should reflect safety, efficiency, longevity..

## Next Meetings

- 2nd Thursday of Every Month at 6PM in the Town Hall Court Room
- May 12th
- June 9th
- July 14th
- July 28th