

# TOWN OF WILTON

## SELECT BOARD MEETING

### TOWN HALL COURTROOM

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DATE: Monday, November 26, 2018  
TIME: 6:30 PM  
PRESENT: Chairwoman Kellie-Sue Boissonnault, Selectman Kermit R. Williams, Selectman Matthew S. Fish, Town Administrator Paul C. Branscombe, Administrative Assistant Janice Pack

Chairwoman Boissonnault called the meeting to order and did the Roll Call, then invited all to join her for the Pledge of Allegiance.

#### NEW BUSINESS

Approval of Bank Transfer Form – Mr. Chalmers was asked to join the table. Chairwoman Boissonnault noted that Mr. Chalmers wanted a particular type of form for bank transfers. Mr. Chalmers asked to see the letter from Legal Counsel; this was read in Non-Public Session, so the Board could not share it. Mr. Chalmers said that he would do a 91-A request for this. He then shared the form that he wanted to be used. The Board reviewed this; Mr. Chalmers asked for a signature block and a Reason for Transfer to be added. The Select Board approved the form. Mr. Chalmers asked once again to review the letter from Counsel so that it will be on record.

He noted that we are “getting ready to be ready to invest money”. He has spoken to the banker and they are exploring their options as this is when the tax money comes in. No investments have been made for several years, but he wants to bring it up. Selectman Williams said that Mr. Pike has suggested a particular investment, a ladder investment mechanism where \$600,000 could be taken out of this investment each month to pay the School. This would be through TD Bank, like a CD. We would not risk losing any capital. With the NH Investment Pool, there is a possibility of risk, and Mr. Chalmers thinks that is not appropriate for town funds.

Street Opening Permit Ordinance – Mr. Branscombe noted that Selectman Fish had questioned if we had a Street Opening Permit Ordinance. Two samples were provided, and Selectman Fish asked us to give Jim Lavacchia a copy for review as well.

Road Acceptance Policy – A sample of this was also provided. Selectman Fish noted that the Planning Board does have a process for that, although it is not as thorough as the sample provided. Selectman Williams noted that it was the Select Board who approve roads, and not the Planning Board. This will be reviewed, and added to next week’s agenda, too.

PUBLIC COMMENT - there were none at this time

## OLD BUSINESS

Avitar – Janice discussed where we're at right now. As you cannot use the Building Permit Software without the Assessing Software, it was wondered if the timing was right, and what the costs would be to stay with Vision 6.5 for another year so we could transition to Avitar at a period in our cycle that would make more sense. We're waiting for a quote.

MACC Base Update – Jason Johnson had asked if a member of our Select Board would be attending Milford's meeting tonight; Mr. Branscombe had said No, as we were holding our regular meeting, but that we had invited Milford's Select Board here. Mr. Branscombe noted that we had received a 91-A Request from Mark Bender, Milford's Town Administrator, which we would be providing although our files are skimpy from the time period requested. Chief Cutler said the next MACC Base meeting would be in the beginning of December. He and Chief Olesen joined the table for further discussion. Chairwoman Boissonnault said that Mont Vernon and Wilton have signed the Agreement but Milford are still dragging their heels. They are still obligated under the current contract. Chief Cutler said he did receive an RFP from Milford and they are sourcing vendors. He said they still have a lot of hurdles before they could proceed. He shared a letter from Jay Wilson to the Mont Vernon Board of Selectmen which stated that it is clearly obvious that the Milford Select Board was not thinking in the best interests of their residents. He feels they are at least 2 years out from pulling out of the contract. He feels that Mont Vernon and Wilton could negotiate with an additional center for service as we have assets that could be part of a new dispatch center, and should proceed together.

Selectman Fish asked what happens if Milford doesn't sign before January 1<sup>st</sup>. Chief Olesen said that the dispatchers would continue to answer the phones until they found jobs elsewhere, knowing that the contract was not going to be signed. Selectman Williams asked Mr. Branscombe to get a legal prospective on what the possible outcomes are. Mr. Branscombe said that Justin had laid out the general guidelines; Selectman Williams asked for clarification now that it looks like only the 2 towns will sign. Selectman Fish asked what happens if come June 1<sup>st</sup> everyone had left; Selectman Williams said we need to come up with some alternative scenarios. Milford still needs to give notice, which they haven't yet. We need to be proactive to come up with a mechanism to allow us to continue and figure out what will be best for us. Selectman Fish said perhaps we should go the same route and get some quotes. Chief Olesen said Milford plans to close the current base and move it to the Milford PD and then build a new center. He said that the technology advances we have would be lost if we go to County. Selectman Williams said perhaps they could be convinced to upgrade; he has some say over there. Chief Olesen said that every conversation he has had with Captain Frye in Milford is that they want us to come along with Milford, but they want us to be a customer. There is a question that Milford expects to split costs 3 ways, yet Mont Vernon and Wilton are so much smaller that we end up subsidizing Milford's costs. Chief Olesen feels that the cost quote that MRI submitted to Milford is way off track. Selectman Fish asked if there was any benefit to working with Milford under a client/ customer relationship. Selectman Williams said it was the place we were most likely to do more business with. Chief



Olesen said we have requested service from Milford PD 60 times so far this year. There is some synergy that goes with it; we have had a very close working relationship with the Town of Milford.

Selectman Fish asked if the MACC Base system was dysfunctional; Selectman Williams said he might make a case that the residents would think the current Milford Select Board might be dysfunctional. Chief Olesen said there was a huge outrage from the Town of Milford as someone said they were planning to cut the budget at the school. He doesn't know how the money they're looking for to do MACC Base upgrades could possibly fly at the same time they're talking about making cuts at the school. There was further discussion regarding upgrades and antenna sites. A plan of action was set; Selectman Williams said we could plan to go to Milford's next meeting on December 10<sup>th</sup>. Selectman Fish said he didn't think we'd get them to understand; Chairwoman Boissonnault said she thought their Board was split so maybe they would hear our concerns. She thought we should ask Mont Vernon to join us there, too. We could meet there at 5:30 PM. Mr. Branscombe will ask Mark Bender to put us on the agenda. He will check with Mont Vernon and see if they can join us in Milford.

#### TOWN ADMINISTRATOR UPDATES

Tamar Roberts will be here on December 17<sup>th</sup> to present the Audit Report.

The new plow truck will be ready for delivery tomorrow.

Kyle from Ricoh will be here tomorrow to do his file assessment for the document scanning project.

Ambulance Agreement – the AG's office has approved this document.

On Wednesday night Greenfield intends to give notice to Peterborough.

Stage Coach Road Bridge – Jim Lavacchia is looking at the 4 qualifications statements.

Selectmen Stipend Analysis – Mr. Branscombe shared an analysis of several NH towns. We will discuss this further at the next meeting.

Elizabeth Larocca from Eversource saw the article in the paper about the Energy Committee converting to LED's and has offered her support.

79E will be on the agenda for next week.

On Christmas Eve the Town Offices will remain open until noon; Selectman Fish said that noon on New Year's, too, would be a good time to close. The Board agreed that employees could leave at noon on both days; the time away would be unpaid but employees could use vacation time.

Selectman Williams noted that there is a Where's Wanda contest going on to help people get acquainted with the new website.

Selectman Fish wanted to reference last week's meeting, and to apologize publically to Kermit. He feels strongly about the issue at hand but wanted to especially apologize for the comment he made

about Kermit sticking up for Wilton – he knows that by virtue of everything Kermit does for the town, that he is doing just that. Kermit said he appreciated that, and accepted Matt's apology.

**Chairwoman Boissonnault called for the first nonpublic session under RSA 91-A:3, II(a) to begin at 7:34 PM. Selectman Fish seconded. All were in favor; motion passed.**

**Chairwoman Boissonnault made a motion at 8:11 PM to exit non-public. Selectman Fish seconded. All were in favor; motion passed.**

Chairwoman Boissonnault made a motion to seal the minutes. Selectman Fish seconded. Discussion: Selectman Williams said that compensation of a public employee was public knowledge. The minutes cannot be sealed. Motion failed.

**Chairwoman Boissonnault made a motion to go into non-public session under RSA 91-A:3, II(c) at 8:13 PM; Selectman Fish seconded. All were in favor; motion passed.**

**Chairwoman Boissonnault motioned to exit non-public at 8:22 PM; Selectman Williams seconded. All were in favor; motion passed.**

**Chairwoman Boissonnault motioned to seal the minutes; Selectman Fish seconded. All were in favor; motion passed.**

Jane handed out copies of the warrant for signature. The total Fall 2018 Property Tax to be collected is \$10,650,083.

She handed out a list of the 2018 Abatements. The first 8 were corrective abatements and the bottom 2 were billed in error. These totaled \$3,777.00.

APPROVALS: MINUTES, MANIFESTS, CORRESPONDENCE

Selectman Williams asked if Paul had contacted Darren McGettigan; he said that he had finally reached him and encouraged him to contact Jason Weatherbee.

Mr. Branscombe noted that the letter from the AG's office was the quickest approval he's seen.

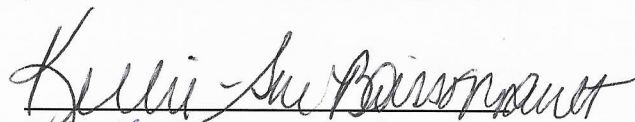
It was decided not to contribute to the Harbor Homes under the Small Budgets this year.

Chairwoman Boissonnault noted that there has been a lot of talk about the taxes. This is why it's extremely important for everyone to be at the Town Meeting. All of the line items were approved, and we did not have the same amount of unexpended fund balance to use. The Town portion of the budget was almost exactly the same, but the school portion of the town went up \$0.89. As Mr. Branscombe noted, the things voted on in March are reflected in the December taxes.

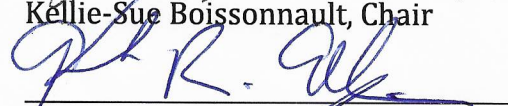
Chairwoman Boissonnault asked if there was any way we could partner with the school to see if there is something we can do to decrease costs.

**Selectman Fish moved to adjourn. Selectman Williams seconded. All were in favor; motion passed.** The meeting adjourned at 8:50 PM.


Respectfully Submitted:  
Janice Pack, Administrative Assistant



Kellie-Sue Boissonnault, Chair



Kermit R. Williams



Matthew S. Fish