

# TOWN OF WILTON

## SELECT BOARD MEETING

### TOWN HALL COURTROOM

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DATE: Monday, September 24, 2018  
TIME: 6:30 pm  
PLACE: Wilton Town Hall  
PRESENT: Chairwoman Boissonnault, Selectman Kermit R. Williams, Selectman Matt Fish,  
Town Administrator Paul C. Branscombe, Administrative Assistant Janice Pack

**CALL TO ORDER – ROLE CALL** Chairwoman Boissonnault opened the Select Board meeting, and invited all to join her for the Pledge of Allegiance.

#### **NEW BUSINESS**

PATTY CROOKER, GREATER NASHUA PUBLIC HEALTH NETWORK - Ms. Crooker came to give an update on their programs. The City of Nashua has a contract with the Greater Nashua Public Health Network to provide services throughout the Greater Nashua area which includes Wilton. They are at the end stages of developing their new Health Plan which will run through 2021 and will include Emergency Preparedness, Weight and Nutrition, Mental Health, and Substance Misuse among other things. They have a new young adult program in conjunction with NAMI, and are looking for participants in that age group. Mr. Branscombe suggested that we take advantage of more of the programs that the Greater Nashua Public Health Network offers and Ms. Crooker said they'd be happy to come out and offer training or presentations.

Selectman Williams asked if she had any highlights of things that had been done in Wilton. Ms. Crooker said they had held a NAMI training in May, and some residents had participated in a Photo Voice Contest. They do have a Community Health division that offers vaccinations, and they offer flu shot clinics with no charge for folks under 18, and a sliding scale for adults depending on their insurance and/or risk level. She said they offer a Safe Syringe program which is a risk reduction effort. Selectman Williams mentioned getting vaccines for the staff; she said they'd be happy to talk to us about that.

GARY CROOKER, OLD HOME DAYS - Mr. Crooker wanted to give an update on next year's Old Home Days event which will be held August 17-25, 2019. He wanted to confirm that they would once again be covered under the Town's insurance. Mr. Branscombe said it was called a 'TULIP' (Tenant Users Liability Insurance Policy) and Selectman Williams said we'll need to specifically ask for that. Mr. Branscombe alerted Mr. Crooker that Mrs. Lafontaine has already requested that the performances wrap up in a timely manner under the noise ordinance.

RALPH BUSCHMANN, ADDING NO PARKING SIGNS ON SAND HILL ROAD - Mr. Buschmann wanted to discuss posting of roads around Garwin Falls, as current regulations have been pushing more and more parkers down to Sand Hill Road. He wanted to get the okay to speak to Jim Lavacchia regarding posting signs on a portion of his property. Chairwoman Boissonnault has asked Jim for his suggestions on signage, and he said he had spoken to Mr. Buschmann about putting 2 signs on each side of the road. Mr. Buschmann is concerned about the area where there

is no grass and it's not apparent as to where the property begins and ends. Chairwoman Boissonnault said she didn't have a problem with putting signs up there. Selectman Williams said that if we're going to say there is No Parking on a particular portion of the road, we'll need to create an ordinance; you can't just put up signs.

We will add the completion of the Parking Ordinance to our Public Hearing on October 15<sup>th</sup>. Selectman Williams asked to see the sections of the ordinance concerning parking at our meeting on October 1<sup>st</sup>.

### **PUBLIC COMMENTS**

Mr. Buschmann said that after attending last week's Select Board meeting, he was very impressed with the efficiency and tenor of the whole meeting, which he felt should be used as a template for further meetings. He complimented the Board on a very well done meeting.

Ruth Smith said that August 27<sup>th</sup>'s meeting was not so nice. She had made comments on remarks that Selectman Williams and Selectman Fish had made. She felt that it got intensely personal and she was maligned and humiliated; she felt it was an incentive for others not to offer public comments. She reminded the Select Board that they are accountable to the public for their actions and words; the people of the town are in effect their Boss. She said she is very comfortable and experienced in speaking to large groups and is not likely to stop. The reach of her opinions about town business is not restricted to the people who attend or watch our meetings; she writes a lot of letters to the editors which are regularly published. She said those letters appear in the Ledger-Transcript, The Milford Cabinet and the Nashua Telegraph. She feels that the actions and conduct of the Select Board should be directly related to the Community and she feels that the local governors are significant to people considering coming to town.

Chairwoman Boissonnault said that this Board tries to be very open and transparent, and they appreciate all of the comments being made. She did want to remind everyone that should there not be room on the agenda, Public Comments may not be allowed as it is not a requirement.

### **OLD BUSINESS**

None

### **TOWN ADMINISTRATOR UPDATES**

Weekly meetings have begun with our new website provider, and there will be a mandatory half hour of training offered soon. We are going to add an additional page for the Stormwater Management MS-4 process. We are ahead of schedule and may well go live before December 17<sup>th</sup>.

Selectman Fish asked several questions about the municipal side of the platform and Mr. Branscombe said that Jackie Kahle will be coming before the Board to present more information. Selectman Fish said he had previously expressed concern that this be a municipal website, not just an Economic Development website; Mr. Branscombe assured him that he would be impressed by what he saw.

On the Inter-Municipal Agreement for Ambulance Services, the towns of Temple and Lyndeboro would like to come in on October 22<sup>nd</sup> for the signing.

Mr. Branscombe spoke at the Department Head meeting regarding moving payroll. Police and DPW are the departments who might tend to work over a weekend, and they have no problem

with pay being included in the next week's paycheck in case of a holiday. Selectman Williams said if that is our choice, then we need to have the pay period end on Friday night at 5:00 rather than Saturday night. Chairwoman Boissonnault said that if there is a holiday, they give you what their anticipated hours are, and any corrections could be done on Tuesday morning.

The Personnel Policy Committee met for the first time last week, and the feedback is positive. They are going to look at each section, and then come before the Board with their suggestions.

We had a meeting today with Tighe & Bond on the MS-4. The NOI has to be done before October 1<sup>st</sup> and Jim L is on top of that. The first thing to be done is a Public Meeting which will be held as a part of Select Board Meeting on October 1<sup>st</sup>.

Stage Coach Road – Mr. Branscombe has yet to hear back from the DOT.

Mr. Branscombe met with the Town Administrator and Select Board Chair of Greenfield to discuss participation in our Ambulance Inter-Municipal Agreement.

We've contacted a company in Concord to get recommendations on the microphone for Live Stream.

### **SELECT BOARD ITEMS**

Selectman Williams said that he spoke to a DOT Rep regarding our efforts to proceed with the dam. He said he had a call back from CR Wilike, and they could try to nudge Holden. Selectman Williams asked Mr. Branscombe to call CR Wilike and see what he suggests.

Selectman Fish said he brought up the Habitat for Humanity home at last Wednesday's Planning Board meeting. The Planning Board is asking for a footprint of the lot, and to know what they are intending.

Selectman Williams said another item discussed at the NRPC Commissioner's Meeting was that DES has a program which will be starting a new round of funding to do replacement of older diesel equipment that a Town or Municipality owns. If we have diesel items in our CIP that we plan to replace, we really ought to look at applying for a grant under this program, which could pay as much as 50% of the cost.

Selectman Williams said several people had asked him what had happened to the campaign signs on the island where the Dummy is. Mr. Branscombe will check with PD and DPW. Selectman Fish said we should check with the Main Street Association as well.

Chairwoman Boissonnault said that the Board had previously discussed safe school routes and talked about putting a flashing light on the island. She noticed in Milford that they have a solar operated flashing light in front of the oval and she thought it might be a good idea for our Town. Selectman Williams said that is part of Route 31 so we would need to have agreement with the State DOT to put anything on that corner. Chairwoman Boissonnault wants to move forward with that for the safety of our school children.

Jim Cutler said in regards to the caution sign that Milford has, he'd also like to add an additional one by the raised crosswalk by the Fire Station. People who are not aware go over it at full speed

and we need something to get their attention. Selectman Williams said that is something we can do as it is not a state road.

Chairwoman Boissonnault said that we received information that for the rebuilding of the County Farm Bridge we have been required to go through the Historical Commission and they want a full plan before we can proceed. Selectman Williams said we may want to challenge that.

Selectman Williams said that regarding crossings, we've had a lot of requests over the years to add a crossing in front of the Library, especially where the Town owned parking is. He'd like to talk to DOT about that again as it's an issue that's been going on for a number of years.

### **PUBLIC COMMENTS**

Nikki Andrews said that as a Library Trustee, the Library is planning to use the front door more often and they do have a number of people who park in that lot. She really appreciates hearing that the Select Board will be pushing that crossing with the DOT.

Deb Mortvedt said when she first came to Wilton there was a 79E tax incentive passed. She remembers that there was some piece of it that the Select Board needed to do, and she wants to know what needs to be done to take advantage of that.

She is also concerned about the time that some of our departments are putting in for other departments or committees that do not have budgets. She'd like to have them keep track of the time being put in (i.e. Jim doing things for the EcoDev).

Chairwoman Boissonnault will pull her paperwork on the 79E and see where that stands. She will give what she has to Mr. Branscombe. Selectman Fish said he had filed an official application for 79D which has also fallen through the cracks.

Ruth Smith said that regarding Mr. Buschmann's request to be on the agenda, she'd like the Town to take a longer view on this parking situation so we're not coming back time after time.

Chairwoman Boissonnault said that it has been brought to her attention that she had said that we would not be having further discussion after the Public had been told that that part of the meeting was over. She explained that sometimes signing correspondence brings up other items for discussion, even though that is not their intention. Because of this, they will do their signing now and postpone the Non-Public until afterwards.

### **APPROVALS: MINUTES, MANIFEST, SIGNATURE FILE**

The Select Board proceeded to sign the Accounts Payable Manifest, as well as the Assessor's Contract. There was a request from Dave Miller to attend training on behalf of the Trustees of the Trust Fund which cost \$75. **Selectman Williams moved to authorize Mr. Miller to attend training. Selectman Fish seconded. All were in favor; motion passed.**

There was some discussion on the widening of Route 101 and other projects on the DOT's list. Chairwoman Boissonnault said that she had driven over Captain Clark Highway and she was actually impressed by the condition it was in. Selectman Williams said they had previously spoken about how to spend the Town's very limited paving budget. Selectman Fish said you really need to consider how you can get the biggest bang for your buck. Selectman Williams said you also need to look at traffic flow. He said it might make sense at some point to do traffic counts, which is

something that NRPC would do for us. Chairwoman Boissonnault had also looked at the dead trees, and said some of them were over wires. She was also floored at how Mason Road caved in.

Selectman Williams would like to have Todd Haywood come to a Select Board meeting. We will add him to the agenda for October 8<sup>th</sup>. Chairwoman Boissonnault commented on the magnetic signs that Mr. Branscombe had purchased for himself and for Norma Ditri. She said we might want to get a few more of those, as they look great and clearly identify the cars.

**NON-PUBLIC SESSION UNDER RSA 91-A:3, II(1)**

**Chairwoman Boissonnault moved to enter into Non Public, Selectman Fish seconded. All were in favor; motion passed.**

**At 8:55 PM Selectman Fish moved to return to Public Session. Selectman Williams seconded; all were in favor. Motion passed.**

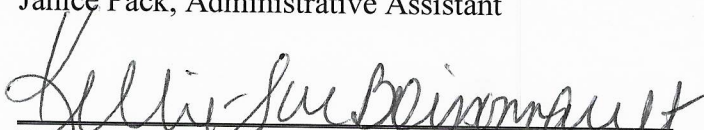
**Selectman Fish motioned to seal the minutes, Selectman Williams seconded. All were in favor, motion passed.**


**Selectman Williams motioned to engage the services of a surveyor to properly survey the property known L-47. Chairwoman Boissonnault seconded. All were in favor, motion passed.**

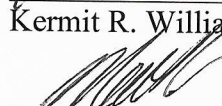
**At 8:59 PM Selectman Williams moved to adjourn, seconded by Selectman Fish. All were in favor; motion passed.**

The next meeting will be held on Monday, October 1, 2018 immediately following the Public Hearing.

Respectfully Submitted:  
Janice Pack, Administrative Assistant

  
Kelli Sue Boissonnault, Chair

  
Kermit R. Williams

  
Matthew S. Fish