

TOWN OF WILTON  
SELECTMEN'S MINUTES  
TOWN HALL COURTROOM

Date: April 17, 2017  
Time: 6:30 P.M.  
Place: Town Office  
Present: Chairman William F. Condra. Selectwoman Kellie-Sue Boissonnault and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

Chairman Condra called the meeting to order at 6:30 P.M.

There was no public comment.

**Reappoint Conservation Commission Members**

**Motion:** Selectman Williams made a motion to appoint Bart Hunter and Jeff Stone each to a three year term on the Conservation Commission expiring in 2020. Selectwoman Boissonnault seconded the motion followed by a unanimous vote. Motion carries.

**Tax Exempt Status for A Child's Nature Care and Education**

The entity submitted their financial documentation and an application for exempt status. Chairman Condra explained that this is a private business leasing space on Pine Hill school grounds. The Town has abated the taxes last for the last couple of years. There was a discussion as to why the taxes were abated for this daycare when they are not abated for other daycare businesses in Town. Selectman Williams said that they are a 501(3) (c). This nursery school is not part of Pine Hill so they don't automatically qualify for tax exemption but the business is run without regard for income and it is a benefit to the community. Selectman Williams suggested tabling this until they have an actual amount to abate from Jane and a document to sign.

**Town Administrator Update**

Town Administrator Scott Butcher received the preliminary results from the hazmat inspection. There is a small asbestos issue but it should be an easy fix, and Ingram Construction can deal with the lead paint.

Scott received a quote on the handicapped access door; \$2,560 to install plus the cost of an electrical outlet by the door. They discussed the location of the push buttons. The project will be done at the same time as the North End project because we will be using the same electrical contractor. TA Scott Butcher also hired Dan Murray to paint the outside doors.

Scott asked the Select Board if they wanted to extend the electric aggregation contract with NRPC for another year.

**Motion:** Selectman Williams moves to authorize TA Scott Butcher to extend our contract for electricity generation. Selectwoman Boissonnault seconded the motion followed by a unanimous vote. Motion carries.

TA Scott Butcher will have the financials together tomorrow for leasing the new truck for the Water Commission. He asked what they would do with the old truck. The Water Commission said they would decide at their next meeting. It needs a muffler and ball joint to pass inspection.

## **Old Business**

Selectwoman Boissonnault asked Scott for actual numbers as opposed to accrual figures for the Sewer Commission. She will email her request to Caitlin Martin. Scott told the Board how we physical made the monetary transfers as the Sewer Commission requested. This leaves them with a \$17,000 actual balance in their checking account to pay bills with and they approved \$55,000 worth of bills this week. When they were told this they changed their minds and said they wanted the Town to transfer money to cover their bills. Scott told the Board that he is frustrated. We went through the trouble to make the transfers they wanted. Their quarterly invoices haven't gone out yet so the earliest they will have cash available will be the end of May or beginning of June. There was a discussion about the joint meeting that will be set up, and other ways for the Sewer Commission to manage their cash flow. Chairman Condra ended discussion after 7 P.M.

## **Economic Development Committee**

Members of the Economic Development Committee were here at Scott's invitation. Jennifer Beck, Chris Devine, and Nancy Clark were in attendance. They were here to discuss the Warrant Article that was passed regarding Chapter 79-E, Community Revitalization Tax Relief Incentive. The committee recommends a three year relief period. They discussed the target area which they recommend be the same as the area used for the *Plan NH Charrette*. Jennifer said the Planning Board outlined this area for the *Plan NH Charrette* and for other incentives. It includes commercial, industrial and residential properties. Both schools are in the area as well as a lot of the Town's original homes; the area includes roughly one third of the Town's population. Steve Elliott asked if Abbot Hill Acres was included. Jennifer said it was not. Scott said it has to be considered part of your downtown area. He asked for the Board's agreement on this area tonight. After further discussion, the following motion was made:

**Motion:** Selectman Williams moves to use the Planning Board's designated area as the definition for the Wilton Town Center. Jennifer Beck noted that they have been calling it the Village. The motion was amended as follows:

**Amended motion:** To designate the map as drafted by the Planning Board representing the Village Center as the area to be used by the Community Revitalization Tax Relief Incentive. Selectwoman Boissonnault seconds. They set a completion date of June 1<sup>st</sup>. Scott will post the application on the website and Jennifer will draft a press relief. Chris Devine asked if they should do a flyer. The Selectman agreed they could use the Town's database and postage machine for mailings. The vote on the amended motion was unanimous. Motion carries.

## **Pan Am Railway**

Next, Jennifer Beck asked the Board about the railroad situation. The Economic Development Committee wants to weigh in on what Pan Am is trying to do; they are concerned. Their interest is that the train track remains a viable track in the event someone wants to bring the train back. TA Scott Butcher has not heard back from Attorney Little yet, but he offered to call Peter Leishman's attorney. He also suggested calling our elected officials in Washington. Selectman Williams will talk to the federal folks at DOT. Jennifer would like to see a letter stating that there is community interest in keeping the tracks in working condition.

The Select Board agreed that for this week the Sewer Commission payments should be made to the private companies but not to the Town of Milford because they don't have enough money to pay Milford.

## **Old Business**

TA Scott Butcher told the Board that he received the performance reviews from the Ambulance Chief at Wednesday's meeting in Milford. Scott asked the Board if they agreed with his assessment that the three year wage increase agreement was made specifically for recruitment efforts and not as an extension to the current employees. Selectwoman Boissonnault stated that often people with longevity make less than new

people. Chairman Condra said if these people are inside the pay scale window then there is no push to move them up. Scott said there were eight people with double digit increases. So we gave the merit increases but not the extra bump. Selectman Williams said in this case it was for recruitment. People who can work from home and get paid have no incentive to go elsewhere; there is no retention issue there. The Board was in agreement to issue only the merit increases.

Selectwoman Boissonnault told the Board that she enjoyed workshop she attended last week.

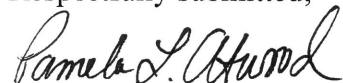
There was a discussion about nonpublic minutes and whether a participant in a nonpublic session has a right to have a copy of the minutes. Chairman Condra and Selectwoman Boissonnault said no. Selectman Williams feels they can ask for them under the Right-to-Know law. TA Scott Butcher will check with the New Hampshire Municipal Association.

**Selectmen's Summer Meeting Schedule**

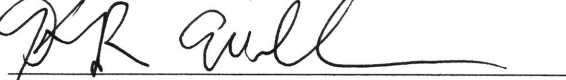
The Selectmen will not meet on Monday, May 29<sup>th</sup> (Memorial Day) and they will begin their summer meeting schedule in June, by meeting on Monday, June 5<sup>th</sup> and every other Monday thereafter through September, 2017.

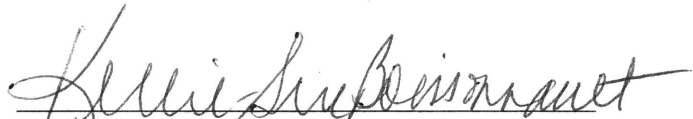
A motion was made to adjourn the meeting at 8:29 P.M. by Selectman Williams, seconded by Selectwoman Boissonnault, followed by a vote with all in favor.

Respectfully submitted;

  
Pamela L. Atwood,  
Recording Secretary

  
William F. Condra, Chairman

  
Kermit R. Williams

  
Kellie-Sue Boissonnault

4-24-17  
Date Signed