

TOWN OF WILTON
SELECTMEN'S MINUTES

Date: January 30, 2017
Time: 6:30 P.M.
Place: Town Office
Present: Chairman Kermit R. Williams, Selectman Steven J. McDonough. Selectman William F. Condra was absent. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

Chairman Williams called the meeting to order at 6:30 P.M.

Main Street Parking Ordinance

Police Chief Brent Hautanen was in attendance to discuss parking on Main Street. He told the Board that the 2007 Parking Ordinance is still in effect because the ordinance that was written in August, 2014 was never finalized. Brent would like to leave out the overnight parking issue. Chairman Williams stated that the previous 2-hour ordinance was for the restaurant. They talked about enforcement. Brent said there is nothing to enforce because there is no ordinance. TA Scott Butcher made a suggestion to enforce one hour spaces, adding that they will be strictly enforced. Also attempt to better identify the public parking lots. Brent will start with a warning. They debated the specifics of an ordinance.

Motion: Chairman Williams made a motion to modify the ordinance to remove the 2 hour limitation on the overall marked spaces but strictly enforce the one hour spaces on Main Street. Selectman McDonough seconded the motion. A unanimous vote followed. Brent will put the ordinance together for the Board's signature.

There was no public comment.

Steam pipe leak update

A steam pipe break in the Town Hall caused damage in the Planning Board office. The damage to the walls and floor is significant. A contractor is coming in tomorrow to remove the maple flooring. The inside wall is stripped down to the studs and the outside wall is stripped down to the brick. At least 2/3 of floor is going to have to come up. The Insurance Adjustor will also be here tomorrow morning. TA Scott Butcher feels we won't be able to utilize that room until repairs are made. Planning Board Chairman Jeff Kandt said most of the files are not recorded at the registry.

Chairman Williams asked Scott put together a records committee. By state law we are supposed to have one and the RSA will specify who should be on the committee. The meter flow charts should be kept at the water trailer per Steve Elliott. Selectman McDonough may move them during construction anyway. Chairman Williams asked Scott to identify where we can put things on a temporary basis.

Town Report Cover

Chairman Williams talked about the loader picture. Selectman McDonough's concern is we haven't formally discussed it with the Town. Selectman McDonough asked about putting the rescue truck on the cover. Even though it is two years old the Board agreed to put it on the cover because it was a way to honor Ray Dick, as this was the last truck he purchased for the Town. Jim Cutler will provide pictures.

Fire Chief Job Description

There was a discussion about the job description for the Fire Chief position. TA Scott Butcher has 4-5 chief job descriptions from other towns to look at. He will email them to Jim Cutler and Ron Caswell.

Identify all Warrant Articles

The Selectmen discussed the warrant articles for Town Meeting. They would need to get trust funds documents from Trustee of the Trust Fund Dave Miller regarding the Cooley Park Trust Fund. Chairman Williams thinks they can spend from within the confines of the trust fund. Dave Miller came in from his meeting to discuss the Cooley Park Fund. Dave said they could spend the money with a warrant article. The Roland Cooley Trust Fund is different. But there is a capital reserve fund called called the Cooley Park Capital Reserve Fund that can be spent through a warrant article. There is \$85k in that fund.

The firetruck warrant article was discussed. Chairman Williams would like to have the warrant articles written and approved next week. Chairman Williams will work on some and Scott will work on some. Scott is still working on the numbers for the North End project. Chairman Williams will do the wording.

Richard Mercier Land

This item was tabled until Selectman Condra returns.

MS-4

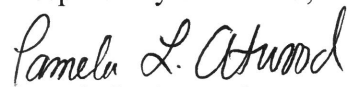
Chairman Williams thinks this may now be a conflict for Dawn Tuomala. There is \$20k budgeted. They will follow along with NRPC for now. A contract is needed.


Recycling Committee

TA Scott Butcher has a Recycling Committee member from Wilton, enough to get going. Motion: Chairman Williams made a motion to appoint Gerry Coffey as a member of the Recycling Committee. Selectman McDonough seconded the motion followed by a unanimous vote. Motion carries.

A motion was made to adjourn the meeting at 8:26 P.M. by Selectman McDonough, seconded by Chairman Williams, followed by a vote with all in favor.

Respectfully submitted;


Pamela L. Atwood,
Recording Secretary



Kermit R. Williams, Chairman

William F. Condra

Steven J. McDonough

4-24-17
Date Signed