

TOWN OF WILTON
SELECTMEN'S MINUTES
TOWN HALL MEETING ROOM

Date: January 23, 2017
Time: 6:30 P.M.
Place: Town Office
Present: Chairman Kermit R. Williams, Selectmen William F. Condra and Steven J. McDonough
Town Administrator Scott Butcher. Recording Secretary Pamela Atwood

The meeting was called to order at 6:35 P.M. by Chairman Williams.

E-Ticketing Grant

Police Chief Brent Hautanen was on the agenda to talk to the Board about an e-ticketing Grant he has applied for. The Grant will allow him to purchase the equipment for the e-ticketing program, including printers and scanners. With this equipment his officers will not need to be out of their cars for as long as they are now. It will make the ticketing process quicker and safer. The Grant is through the Office of Highway Safety. The amount of the Grant is \$2,700. Chairman Williams asked about connectivity. Chief Hautanen said it connects to the State database as well as to his equipment. It has been tested in other towns in NH. After further discussion Chairman Williams said it makes sense. TA Scott Butcher asked about ongoing maintenance costs. Chief Hautanen said mostly paper costs but it will save data entry of handwritten tickets.

Motion: Chairman Williams moves to accept the e-ticketing Grant on behalf of the Town of Wilton. Selectman Condra seconds. A unanimous vote followed. Motion carries.

Town Report Quotes

Town Clerk Jane Farrell was next on the agenda to discuss the quotes for the Town Report. She handed out the quotes. One of the companies was cheaper going with the larger book. She asked for quotes for a quantity of 600; she has a whole box left from last year. Does the Board want edge bound or spiral bound? And do they want to break tradition and make go with a bigger report or stick with what we have? Chairman Williams suggested going with the bigger sized report and see what people think. The other Selectmen agreed.

Motion: Selectman Condra made a motion to accept the proposal from King for an 8 ½" x 11" report for \$1,084.42 Selectman McDonough seconds. Unanimous vote.

Dog Licensing Fees

Jane discussed a dog licensing fee rate change. The State allows raising the rate by \$1.00 so Jane is taking advantage of that. It will bring in an additional \$700 in revenue. Jane is following in the path of many area towns who are also increasing their fees. Most of what she collects for dog licenses goes to the State; very little is kept by the Town. Chairman Williams explained that the State sets the ceiling and the Town Clerk's office can set it where they want.

North End Project

Allison Meltzer, John Shepardson, Jim Cutler, and Ron Caswell joined in this discussion. Allison explained the plans. She said some sprinklers might need to be reconfigured a bit. The knob and tube wiring will be dealt with. Chairman Williams said overall it will make the building safer. Jim Cutler asked about a fire alarm system. It is not part of this project per Allison. This is a concern for Jim. That would

be another \$25,000 to install a system. Selectman McDonough thinks it should be done while the area is opened up. Jim said it would be an ideal time to get it protected. Allison will work on getting a design and pricing. They discussed having this as a separate warrant article. There was a discussion about door openings and closings and the electric panel. Jim Cutler asked for a set of plans. Yes per A. They are going out to bid Wednesday. Jim will review the plans and give his recommendations. The Board thanked everyone.

Impact Fee Payment

Next on the agenda was Darrell Cooper. He built a house at 61 Hobbs Court. He stated that he has signed a Purchase and Sales agreement and then he got hit with the Impact Fee and he doesn't have the money. He asked if at the closing the fee could be taken out of the HUD statement. Chairman Williams and Selectman McDonough had no problem with this solution. TA Scott Butcher would like to run the idea past Towns Counsel. Selectman Condra confirmed that the Certificate of Occupancy (CO) would be in the Town's possession at closing and would not be issued until receipt of the fee. Chairman Williams agreed. Selectman Condra said a town agent would be at the closing to receive payment. The closing is expected at the end of February or early March.

Public Comment

Jeff Stone was in attendance to ask to be an Alternate ZBA member.

Motion: Chairman Williams moved to appoint Jeff Stone to be an Alternate on the Zoning Board of Appeals. Selectman Condra seconded the motion. Selectman McDonough asked if the ZBA was looking for alternates. Chairman Williams said they were. A unanimous vote followed. Motion carries. The Board thanked Jeff.

MACC Base

TA Scott Butcher discussed the strategy moving forward. He has spoken to Russ Boland from Lyndeborough. Scott explained his take back from the meeting and suggested that Wilton, Lyndeborough, and Mt. Vernon could put together a proposal. Selectman Condra felt Wednesday's meeting was closed down prematurely. He see animosity between the MACC Base Director and Milford. Chairman Williams sees it as personal. Selectman McDonough said the technology discussion was shut down. Discussion ensued regarding repeaters, hiring a communication's consultant, and regionalization of the service. Chairman Williams told Scott to make some phone calls to surrounding towns to get a regional picture.

Old/New Business

Scott spoke to Rachel from Nelson's Candies this week about the parking situation on Main Street. He explained Rachel's concerns. Selectman McDonough asked what her proposal is. Scott said the Sunday Matinee is the issue. Rachel indicated that snow cleanup was also was an issue for her. Selectman McDonough said that was a reasonable request; the merchants shouldn't be shoveling sidewalks. And if the Board sets a parking policy the Police Department should be enforcing it. Chairman Williams agreed that was reasonable and Selectman Condra said yes to enforcement.


Chairman Williams made a motion to enter into nonpublic session at 8:33 P.M. seconded by Selectman Condra and voted in the affirmative.

The regular meeting was called to order at 9:09 P.M. Chairman Williams moved to seal the minutes of the nonpublic meeting, seconded by Selectman Condra. Motion passed with vote: Williams, Aye; Condra, Aye; McDonough, Aye.

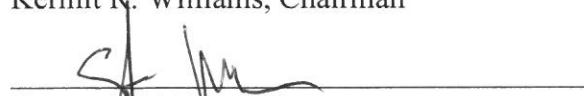
The Select Board attended to signing manifests, payroll, and reviewing their correspondence and informational material.

A motion was made to adjourn the meeting at 9:40 P.M. by Selectman Condra, seconded by Chairman Williams, followed by a vote with all in favor.

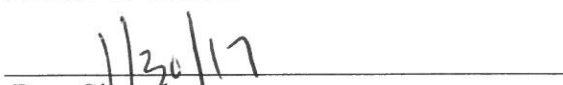
Respectfully submitted;


Pamela L. Atwood,
Recording Secretary


Kermit R. Williams, Chairman


Steven J. McDonough

William F. Condra


Date Signed