

TOWN OF WILTON
SELECTMEN'S MINUTES

Date: January 16, 2017
Time: 6:30 P.M.
Place: Town Office
Present: Chairman Kermit R. Williams, Selectmen William F. Condra and Steven J. McDonough.
Town Administrator Scott Butcher. Recording Secretary Pam Atwood.

Chairman Williams called the meeting to order at 6:30 P.M.

Firemen Jim Cutler and Ron Caswell attended the meeting. Jim asked the Selectmen to sign two appointment forms for two new Deputy Wardens. Chairman Williams asked whether the State pays for Forest Fire work. Jim answered. Jim has signed up for a fire inspector class to become a certified fire inspector. It involves 10 weeks of classes with a test at the end and it costs approximately \$300. Chairman Williams you would lead all inspections? Yes per Jim. It covers plan review which is about access and water.

Chairman Williams thinks the committee should have a bigger charge. Look at emergency services overall around town. Understand the best way to buy equipment; what equipment to get; and the best approach to bring new people into emergency services. Jim would be happy to be on the committee. Chairman Williams said it is a long project. Jim Cutler said that's secondary to whether you vote him in as interim or permanent fire chief. Chairman Williams said the emergency services study committee should meet a couple times a month. Jim said he has some guys interested in that committee. Chairman Williams wants to be part of it also. Selectman McDonough said the townspeople should have final say. He is in favor of a bigger committee but he wonders how successful we will be to get citizen participation. Selectman McDonough stated that he is not prepared to vote the interim position to a permanent position yet. The Select Board has not even met to talk about it yet. He thinks Jim is a great candidate with lots of support but he needs more time. Selectman Condra agrees that the Board needs to have a discussion on the merits of filling that position on a permanent basis. Chairman Williams stated that he is very comfortable with Jim Cutler but he will wait until the whole Board is comfortable. He asked Jim to work together with TA Scott Butcher on the job description. There was further discussion. Selectman McDonough said the Select Board should decide if the position should change from what it is today. The interim position can be any amount of time. Jim has stepped into that role until it's made permanent and this Board hasn't had any discussion about it yet. The Board appreciates Jim's initiative, experience, and dedication. Selectman Condra suggested they take a month and to put it on the agenda each week for a 5-10 minute discussion. Motion: Selectman Condra made a motion to defer a decision on the permanent fire chief position until February 13th. Selectman McDonough seconded the motion. Vote: Unanimous vote in favor. Motion carries.

In summary: Jim and Scott will work on a job description and Jim will return for an interview for the position. When asked for his opinion Jim stated that, personally, it seems like a whole lot of effort for a volunteer job. Scott said he would like to get the committee structured ASAP. Selectman Condra said these are two different things. Ron Caswell invited the Selectmen to come down to the Fire Station anytime.

Public Comment

Public Works Director Steve Elliott said he did not have any pictures of the old loader but he will ask Chappell Tractor Sales.

Illuminated Lighting on Main Street

Lynne & Jeff Stone were present to talk to the Selectmen about the illuminated lighting on Main Street. Lynne spoke about the ordinance that prohibits lighted signs and now there is one on Main Street. Selectman Condra said that restaurant's sign has been before the Select Board three times in the last year. The sign predates the ordinance; the sign has been there for decades, only the face of the sign has changed. The Selectmen voted for the sign to remain simply because it has been there for decades. Chairman Williams said the Planning Board looked into it also. If that sign was taken down and replaced it would have to comply. The sign doesn't figure into section 17 of the ordinance. Chairman Williams said that they don't have a legal right to turn the light off but certainly someone could ask the owner if he would be willing to turn it off. He understands that it is the only internally lit sign on Main Street. Selectman McDonough said he may be willing to turn the sign off when he's closed. Lynne may talk to the owner. She thanked the Board.

North End Numbers

The preliminary amount is \$259,000 for the North End project. Alison will finish the drawings and the contractor will get some bids. Some of the work they will do themselves. The price is in the ballpark. Alison said the plan will go out to multiple bidders. Allison said Ingram/Scully can do a presentation at Town Meeting if that is what the Board wants. Chairman Williams stated that they are confident with them.

Old/New Business

Administrative Assistant Pam Atwood asked the Selectmen which budget she should pay the LaBombard bill out of. After a small discussion they said pay it out of the Building Inspector's line item.

Motion: Chairman Williams made a motion to authorize that line item 41440-3301 Contract Services be overspent. Selectman Condra seconded the motion followed by a unanimous vote. Motion carries.

Petition Warrant Articles are due by Feb 7th.

Performance Reviews were discussed. They need to be wrapped up. They discussed when they would do these and write the warrant articles.

AA Pam Atwood asked if the Selectmen would like to separate out the Information Technology line item as Dawn Tuomala suggested. The Board agreed that yes we should.

Chairman Williams made a motion to enter into nonpublic session at 7:59 P.M. per RSA 91-A:3,II(a). The motion was seconded and voted in the affirmative.

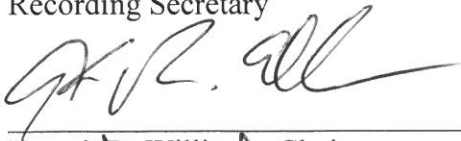
The regular meeting was called to order at 8:09 P.M. Chairman Williams moved to seal the minutes of the nonpublic meeting, seconded by Selectman Condra. Motion passed with vote: Williams, Aye; Condra, Aye; McDonough, Aye.

They mentioned that the MACC Base meeting was Wednesday at 7 PM at Milford Town Hall.

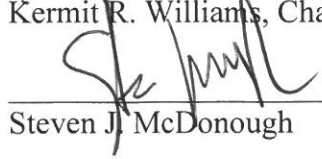
A motion was made to adjourn the meeting at 8:35 P.M. by Selectman Condra, seconded by Chairman Williams, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood,
Recording Secretary



Kermit R. Williams, Chairman



Steven J. McDonough

William F. Condra



Date Signed