

TOWN OF WILTON
SELECTMEN'S MINUTES
WILTON FIRE STATION

Date: December 18, 2017
Time: 6:30 P.M.
Place: Fire Station Hall Conference Room
Present: Chairman William F. Condra, Selectwoman Kellie-Sue Boissonnault and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

The meeting was called to order by Chairman Condra at 6:30 P.M.

Donahue, Tucker & Ciandella, PLLC

First on the agenda was the law firm of Donahue, Tucker & Ciandella, PLLC to give a presentation of their services. Justin Pasay gave some history of their firm: They have experience and flexibility; they have 17 members, $\frac{3}{4}$ of whom practice municipal law. Eric Maher said they have a deep bench and work on trust assets, litigation, and real estate a lot. Eric or Justin would be our first point of contact. Locally the towns of Peterborough and Pelham use them for general counsel services. A question and answer period followed. Justin deals with tax deeding a lot. Both have experience with Planning and Zoning. Their firm offers yearly training sessions at no charge on common issues; those areas that have the most common questions; the training can be on anything we want. Cost effective legal services is what they try to provide. Chairman Condra closed the question and answer period. Selectman Williams had one more question. He ask the firm if they would provide a trial run for one issue. They are willing to do this.

Sewer Commission and BOS Joint Meeting

Chris Carter, Tracey Ewing, Tim Mortvedt, Joanna Eckstrom were present for the Sewer Commission. Selectwoman Boissonnault stated that she had received correspondence from the Commission that said they wanted to pay back the money owed to the town over 10 years. She agrees with this plan but wants a 2% interest charge. She explained the spreadsheet she made showing the payment schedule. Chris Carter asked if charging 2% is legal because most users are taxpayers also; he sees a conflict between the two. Tracey Ewing said this is not a standard situation; it's not a new loan, it's cleaning up an old mess. Selectwoman Boissonnault stated that Chris Carter has been saying all along that they will pay it off this year. Chris clarified, saying he said he would *like* to pay it off this year. But he doesn't think responsibly they can. Chris continued by saying fairness is not the point. The point is that this commission has taken the department forward and the 2% is a slap in the face because it all happened before this current commission. There was further discussion between Selectwoman Boissonnault and Chris Carter. Chairman Condra stated that as a member of the Board of Selectmen he does not support the idea of charging interest, which would make it a 2-1 vote. The two groups discussed the result of the public hearing, the rate increase, and Joanna Eckstrom's feelings as a sewer user *and* tax payer.

Tracey Ewing asked for the Select Board to show good faith by having both Boards work together in good harmony and asked for the Select Board to reject the letter of no confidence. Selectman Williams said the letter was about the jetter issue and he cannot support the idea of storing it in the Water Commission's bay; plus the other financial issues that are present as well. Chris spoke about the manpower issue, giving an example of the time when they had to hire a jetter out of Bow NH. Harry Dailey spoke saying that 2% isn't a lot of money but because of the current financial position the Sewer Commission will be more heavily impacted by not being able to use the Highway employees. Chris said common sense is used between the departments; the guys are great to work with. Chairman Condra gave some history saying that it seems that there has been a breakdown in the relationship over the past couple of years. Scott stated that the DPW is not here to represent themselves and he

would like input from Brian Adams before taking a position on this item. Chairman Condra asked about the payment schedule, whether there was acceptance or another offer. Chris said the \$5,203.18 plan would be the logical one but he doesn't agree that 2% should be added. Tim said yes to the \$5,203.18 plan. Chairman Condra said the Board would have a written offer.

Public Comment

Harry Dailey asked why discussion items aren't listed on the agenda. Chairman Condra stated that first they listen to Scott's Town Administrator Update and then they have Old/New Business and they don't always know what will be discussed. Harry said if they know in advance he would like to see them listed. It's poor practice to have discussions or make decisions on things that aren't on the agenda. He hears this a lot from people.

Town Administrator Update

The automatic door opener installation has been completed on the Town Hall entrance. This will close out the Town Hall Ramp Design Warrant Article.

He explained further heating system problems with the small furnace, and another steam pipe is leaking. It's rotting from the inside out; this has Scott concerned, and it expedites the need to replace the steam furnace; we might not have several years.

The company from Vermont will do an assessment on Old County Farm Road Bridge for \$1,200. Scott is half way through the DES permit and he will need to have a pre-application meeting at DES. Selectman Williams wants the assessment done, saying the bridge is on the national register so it makes sense. Scott showed a picture of the bridge and explained the problem areas.

Motion: Selectman Williams mad a motion to authorize Scott Butcher to spend \$1,200 to engage Thistle Stone Works to do an assessment and give us feedback. A discussion followed about whether the Town Administrator needed a vote to authorize this spending. Selectman Williams said the vote is to reiterate to engage Thistle to give us an opinion. There was further discussion. Motion died. Chairman Condra directed Scott to proceed with Thistle Stone Works.

Old/New Business

Selectman Williams talked about the process to hire a law firm. He would like to pick one of the firms they have spoken to and have them work on one of our issues to see how they do and see how we like them. Selectwoman Boissonnault presented resident Bill Keefe's opinion regarding our current firm: Attorney Little. Selectman Williams said to put funds in the budget to cover a new law firm.

Chairman Condra said to have a work session with a single agenda item. They scheduled it for January 24th at 6:00 P.M.

Chairman Condra called for a nonpublic session at 8:12 P.M. per RSA 91-A:3,II(a). Selectwoman Boissonnault seconded the motion followed by a unanimous vote in the affirmative.

Chairman Condra called for a nonpublic session at 8:46 P.M. per RSA 91-A:3,II (c)

Selectman Williams moved, seconded by Selectwoman Boissonnault to seal the minutes of the nonpublic session. Motion passed with vote: Condra, Aye; Boissonnault, Aye; Williams, Aye.

Jane Farrell asked Scott Butcher about the Interware Development contract. Scott said it is unchanged. Next Jane asked about storage and accessing the storage unit. She wants to know the volume for the group coming in to scan the records. Scott said Ricoh will have a proposal in January. Jane asked if she could get things back in

the short term. Chairman Condra said no problem. Selectman Williams said she can bring back what she is responsible for maintaining.

Jane then talked about shelving in back of the supplies closet. She could make a series of tiers to go fairly high. She also discussed shelving in the kitchen closet. Selectwoman Boissonnault told her to coordinate with Scott. Scott said there is limited space for shelving in the kitchen area as the whole left side is for IT. Selectman Williams agreed but said we need to get the storage arranged. Jane has money left in her budget (\$3,000) that she would like to buy wood with. She asked if she could use these funds to buy materials. Chairman Condra said it is not real clear and he asked her to identify the money, which she did. Chairman Condra said he wants Scott's ok on whatever we do in that building.

Jane asked the Select Board to hold over \$2,000.

Motion: Selectman Williams moved to encumber \$2,000 for anticipated expenses in outfitting the storage facility in town hall. Selectwoman Boissonnault seconded the motion. Chairman Condra stated that he wants to see a plan for storage in the town hall. A unanimous vote followed.

The Select Board agreed to meet on Wednesday at 530 P.M. to vote on any other encumbrances the Selectman's Office would have.

Jane stated that the ramp money was expiring this year. She told the Select Board about the town report deadlines and her thoughts for the cover.

Motion: Selectman Williams moved to encumber the remaining funds in the town hall ramp article for an additional year. Selectwoman Boissonnault seconded the motion followed by a unanimous vote. Jane asked the Board if they were looking to put it on the warrant for 2018.

Jane distributed a letter to the Select Board written by Supervisor of the Checklist Lori Rolke.


Jane presented her budget to the Select Board. Selectman Williams asked Scott to add more to the town hall building line item for carpet replacement.

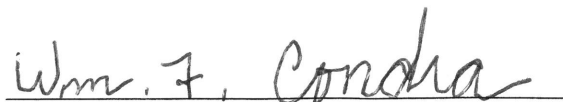
The Board reviewed their paperwork and correspondence.


Scott told the Board that the 10 year sewer agreement has to be a warrant article.

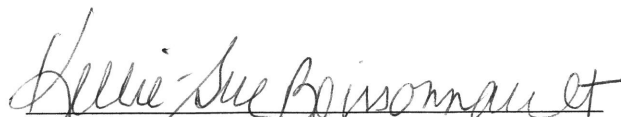
A motion was made to adjourn the meeting at 10:11 P.M. by Selectman Williams, seconded by Selectwoman Boissonnault, followed by a vote with all in favor.

Respectfully submitted;


Pamela L. Atwood,
Recording Secretary


William F. Condra, Chairman


Kermik R. Williams


Kellie-Sue Boissonnault

1-2-18
Date Signed