

TOWN OF WILTON
SELECTMEN'S MINUTES
WILTON FIRE STATION

Date: December 11, 2017
Time: 6:30 P.M.
Place: Town Hall Conference Room
Present: Chairman William F. Condra, Selectwoman Kellie-Sue Boissonnault and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

The meeting was called to order by Chairman Condra at 6:30 P.M.

The Mitchell Municipal Group was present and introduced themselves; Steven, Laura, and Walter were here tonight to represent the firm. Their law firm is located in Laconia. They have four lawyers and their only clients are municipalities; they do not have private clients. They serve roughly sixty municipalities in NH. Their website address is: Mitchellmunicipalgroup.com. A question and answer period followed.

Selectman Williams asked about their experience with inter-municipal agreements, and bonds. He explained our current situation with MACC Base. Discussion ensued. Next, they discussed the agreements with the Ambulance and Recycling member towns. They discussed pricing. They bill by the hour, but some towns have flat fee agreements. After discussing other topics, Town Administrator Scott Butcher asked about code enforcement, tax deeding, and health issues. They responded that they have everyday experience with these issues. They would bill every month and can separate by board or commission as requested. Selectman Williams asked about gravel issues and the New Reservoir. The Mitchell Municipal Group is proud to note that their service does not have voice mail; you get an actual person when you call, they said. Chairman Condra thanked them for coming in tonight.

TA Scott Butcher asked if Ambulance Chief Steve Desrosiers could speak to the Board about an issue with the 2007 ambulance. Steve told the Board that the unit has an electrical issue that no one can find. He spoke about the idea of potentially pursuing a lease to purchase contract for a new ambulance. Selectwoman Boissonnault said they need to move the ambulance replacement up and look at a lease option. She suggested that Scott and Steve look for options. Selectman Williams talked about a different brand of chassis and Steve said he has looked at them all but some don't have fleet deals, and others don't have experience with ambulances. He is leaning toward working with AEV (American Emergency Vehicles). Chairman Condra asked Steve to bring back a recommendation, but said that Scott is the Purchasing Agent. Selectman Williams said it is complicated due to the member towns; they need to be in agreement. The money in the CIP would cover the lease payment until we receive the money from Temple and Lyndeborough. Scott and Steve will meet with the member towns.

Wilton Water Works and Quinn

Bill Keefe, Jim Quinn, and Tom Schultz attended for this agenda item. The Board read the letter from Keefe & Keefe. Tom Schultz spoke about the current agreement with the Quinn's saying that it expires in 2019. Jim Quinn asked if the town would continue the agreement. Jim suggested a 15 year extension and offered to give the land to the town for \$1. Any change to the agreement has to be agreed upon by both the Select Board and Water Commission. Tom Schultz thought a warrant article would be needed. Jim always thought the town had to buy the land, but they don't have to according to a statement in the contract. \$350,000 - \$450,000 was what was agreed upon for the town to pay for the lot. Tom Schultz said if that

money was freed up it could be used for development of another well head or another storage tank. Chairman Condra said that the town has been doing business with the Quinn's for many years and if we are offered an opportunity to acquire that land with only the gravel being hauled off and it being reclaimed then he would support it. He wants to see the draft reviewed by legal counsel. Selectman Williams asked if there was timeframe flexibility. Jim said it could be done faster than 15 years and he explained how. Bill Keefe said it would be an extension of the agreement of 2004 to which Selectwoman Boissonnault spoke of taxes, saying this item needs to be clear in the agreement. Tom Schultz said the agreement has worked for 15 years for the Wilton Water Commission so he is not opposed to the extension. Selectwoman Boissonnault said this could open up the land for solar (but not till 2024). Selectman Williams wants an opinion, and a new agreement. It was discussed to have Scott to engage a real estate appraiser to get a valuation and compare it to Jim Quinn's appraisal. Selectman Williams said the land is owned by the town, so the Board of Selectmen have to drive the agreement. Tom Schultz said that the Water Commission has the money. Selectman Williams said to ask Bill Keefe to give a proposed agreement so they can have counsel look at it. Jim asked whether this item would have to go before town meeting. Selectman Williams said they would ask counsel this question. The Board thanked the group.

Public Comment

Jessie Salisbury asked about the Greer painting. Selectman Williams spoke. Harry Dailey told him about a brick wall that is for displays and he thinks this would be a perfect place for the painting. Mr. Dailey has been notified and will go before the School Board with the idea.

Deb Mortvedt thanked Administrative Assistant Pam Atwood for keeping on top of everything. Then she asked about the train, if it only goes to the quarry. The answer was yes and then Selectman Williams spoke about the ownership of the rail line saying it is complicated. He gave the history. He said it is the Select Board's goal to keep the Bennington-Milford line running. Deb was happy with the explanation. Tom Schultz clarified that there are two separate quarries.

Jennifer Beck was next on the agenda. She said she is withdrawing her original subject request but wanted to speak to the Board about two warrant articles. First she spoke about the signage request. She referred to the rough draft of the Charrette report. She will be asking for construction and placement costs on the warrant article. The goal is to be welcoming and directing people at the three main entrances to town. The Conservation Commission is going to adopt kiosks for trail maps, etc. at trailheads. Eventually the system will hook to the Warpack trail. Selectman Williams wants a unique style that will be memorable. He spoke to TD Bank about signage on that triangle. Jennifer said placement is important. The town will own the signs. Chairman Condra said so there will be no changes to the sign ordinance. Selectwoman Boissonnault asked about a tourist train. Jennifer said that project rated low on the project list, but the group is in discussions with Peter Leishman.

The next item to discuss was: Riverwalk phase 2. They are looking to put a footbridge across the river. They are also looking now to go to Riverview Mills to build out to Edgewater with overlooks and landscaping. She is meeting with Fred Roedel on December 27th. From Wilton House of Pizza to Riverview Mills is the goal. The warrant article will be asking for design costs only; the construction would be into March 2019. She would like to close down the Coley Park Fund. Selectman Williams said he had already committed that to the voters. Jennifer said there is money left in that fund and she is looking for money already in a fund.

Next, Jennifer spoke about the branding survey that they took. Forty percent chose "I don't like any of these" choices. So, she said she believes they can do it without a tag line; they will use that to their advantage. Tom Schultz suggested "a town without a tag line". Jennifer spoke about getting easements on

the land they were talking about using. She asked the Select Board if she should proceed. The Board said yes. After discussion about which meetings certain Selectman would miss, Selectman Williams suggested that Jennifer get her warrant articles to the Board by the January 8th meeting.

Holiday Schedule

The Board decided to meet on January 2nd as they will not be meeting on Monday, December 25th or January 1st.

Town Administrator Update

Scott reported that DES permitting is needed for Old County Farm Road Bridge; he has a pre-application meeting set up. He contacted Thistle Stone Works out of VT, but has not heard back from them.

ARMON networks is on board and they have done the initial monitoring of all town computers. They will do an analysis and make recommendations for future IT purchases.

Selectman Williams asked about Ricoh. Scott said they will be in tomorrow at 10:00 A.M. Selectwoman Boissonnault asked about the sewer agreement. She stated that she has no problem with them making an annual payment, but she wants a 2% interest charge. She would like to see a 2% uniform charge for whoever borrows from the town. Chairman Condra does not like charging interest to town departments. Selectwoman Boissonnault said she thinks taxpayers are owed something back. Chairman Condra suggested hosting a joint meeting. Tracey Ewing commented on the proposal which was agreed to at last month's Sewer Commission meeting. Selectwoman Boissonnault said we need a decision from the Select Board and then have a joint meeting. Selectman Williams said it needs to be in the sewer budget for 2018 with interest. It was decided to invite the Sewer Commissioners to next Monday's meeting. Selectwoman Boissonnault asked for Selectman Williams' opinion. He said it makes sense to have them pay for it, but whether interest is required is another question.

Letter from Milford Police Chief

The Board reviewed a letter from Milford Police Chief Michael Viola regarding regional emergency services dispatch needs.

Records Committee

Selectman Williams stated that they need to put money in the budget for records management. He's concerned about storage. Storage optimization was a big part of construction project. He spoke of deep file cabinets, asked what was stored under the stairs, and said he was concerned about the stuff stored off-site. He said the Courtroom was needed by March for elections. Scott spoke about where items were filed and how we lost a lot of square footage of storage. He suggested that the Records Management Committee (RMC) could help pair down records. Selectman Williams said we lost floor space because of desk swapping. There was further discussion. Selectman Williams proposed setting up a meeting of the RMC. They picked Friday, January 5th for a meeting with Kermit, Jane, Scott, and Michele.

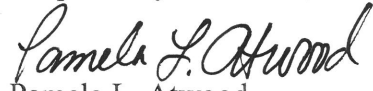
Mike Davidson conversation

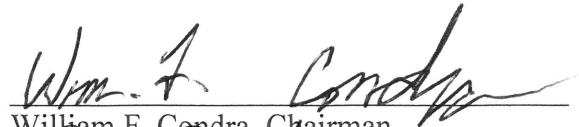
Tax Collector Jane Farrell had left information in the Selectmen's binders regarding a conversation she had with Mike Davidson regarding a piece of his property that used to have a trailer on it. Selectman Williams' comment on the situation was that they may have to decide that it is uncollectable; there must be a process and it is probably not abatement. They cannot enforce a tax lien, because the property no longer exists. Chairman Condra said to ask the Tax Collector to give a narrative to write it off.

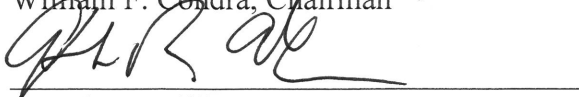
The Board reviewed their correspondence and signed their paperwork.

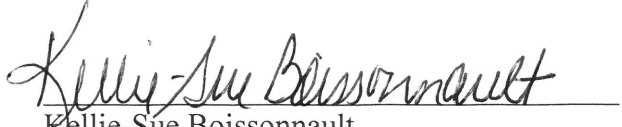
A motion was made to adjourn the meeting at 9:32 P.M. by Selectman Williams, seconded by Selectwoman Boissonnault, followed by a vote with all in favor.

Respectfully submitted;


Pamela L. Atwood,
Recording Secretary


William F. Condra, Chairman


Kermit R. Williams


Kellie-Sue Boissonnault

12-18-17
Date Signed