

TOWN OF WILTON
SELECTMEN'S MINUTES
WILTON FIRE STATION

Date: August 28, 2017
Time: 6:30 P.M.
Place: Fire Station
Present: Chairman William F. Condra, Selectwoman Kellie-Sue Boissonnault and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

Chairman Condra called the meeting to order at 6:30 P.M.

Compensatory (comp) Time

Steve Elliott was first on the agenda to discuss salaried employee working hours. Winter is coming and he would like to know what the comp time policy is; it seems to be a grey area. What is the system, he asked, how do we calculate it, and who tracks it?

Chairman Condra said that the Town does not have record of comp time but they have discussed it several times. Salaried employees are anticipated to work 40 hours per week and they are expected to continue to work, if needed, to get the job done. He said they should have a discussion about comp time. Town Administrator Scott Butcher should be involved, with input from the Department Heads, Chairman Condra said.

Weekly Select Board Meetings

There was a discussion about whether the Board should go back to weekly meetings. Selectman Williams would like to have the comp time discussion on September 18th.

Motion: Selectman Williams moved, seconded by Selectwoman Boissonnault, to return to a weekly meeting schedule as of September 18th. Motion passed unanimously, 3-0.

Public Comment

Jesse Salisbury said that she looked at the Town Hall North End project and it looks lovely. The wains-coating looks very nice.

Records Committee

Selectman Williams spoke about how this committee is required by law. It is to consist of a Select Board member, the Town Clerk, the Treasurer, and the Assessor. Record storage will need to be thought of now that the North End project is being completed. Kermit wants to have a plan. He told how he put a bill into the Legislature last year and the Governor signed it into law. We can now scan and use electronic documents and dispose of the originals. We need to decide if we need to budget for someone to scan our records or if we do it ourselves. Selectman Williams would like to have a meeting while the Treasurer is in NH.

Chairman Condra agrees and he spoke about municipalities that own the large document scanners, saying that maybe they will rent them to allow us to scan our large documents. The record retention list has changed due to the new law. Chairman Condra congratulated Selectman Williams for his success with the bill.

Town Administrator Update

TA Scott Butcher had nothing new to add aside from what he submitted in his report to the Selectmen.

Old/New Business

Selectwoman Boissonnault will not be here for the public hearing but she wanted to discuss some concerns from a couple of residents who spoke to her. She said they were concerned that the signs at Garwin Falls also limit parking for fishermen and hunters. The suggestion is to leave one side of the road open for parking. She spoke about limiting parking at other functions that have congested parking, to which the Chief noted that it was the same thing with the Horseshoe. He doesn't see a lot of hunting or fishing at the falls, plus there are 4 spots available.

Next, Selectwoman Boissonnault talked about there being a lot of brush at Sand Hill Road along the side of fence at the New Reservoir. She asked if we could trim it. She said it made for a blind spot. Public Works Director Steve Elliott said they will get to it, but usually it's the Water Commission that takes care of it. Selectman Williams said the Water Commission has no involvement with that reservoir anymore.

Selectman Williams spoke about having a plan for the New Reservoir. He suggested putting a parking lot there to suit both Garwin Falls and the New Reservoir. The Town could probably get an easement through there. He said Matt Fish would like to serve on a committee to make plans for the New Reservoir.

There was further discussion about removing the fence at the New Reservoir and using it at the dam of the Old Reservoir. Steve Elliott was asked if the Parks & Recreation budget could take on a new recreation area, to which he answered no. He said the budget barely covers the Cemetery Department.

Next, there was a discussion about potential coverage issues in surrounding towns, to which the Select Board determined it would be best to talk to the appropriate local Select Boards.

There was a motion and a unanimous vote to go into nonpublic session per RSA 91-A:3,II (a) at 7:18 P.M.

The regular meeting was reconvened and Selectman Williams moved, seconded by Selectwoman Boissonnault to seal the minutes of the nonpublic meeting. Motion passed unanimously, 3-0.

Motion: Selectman Williams moved, seconded by Selectwoman Boissonnault to authorize Police Chief Hautanen to add an additional part time officer at his earliest convenience. Motion passed unanimously, 3-0.

The Board signed their paperwork and reviewed their correspondence.

Selectwoman Boissonnault moved, seconded by Selectman Williams, to adjourn the meeting at 7:57 P.M. Motion passed unanimously, 3-0.

Respectfully submitted;



Pamela L. Atwood,
Recording Secretary

William F. Condra
William F. Condra, Chairman

Kermit R. Williams
Kermit R. Williams

Kellie-Sue Boissonnault
Kellie-Sue Boissonnault

9/11/17
Date Signed