

TOWN OF WILTON
SELECTMEN'S MINUTES
WILTON FIRE STATION

Date: August 14, 2017
Time: 6:30 P.M.
Place: Fire Station
Present: Chairman William F. Condra, Selectwoman Kellie-Sue Boissonnault and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

Chairman Condra called the meeting to order at 6:31 P.M.

Parking at Garwin Falls

Police Chief Brent Hautanen was present to talk about the parking problem out at Garwin Falls, off Isaac Frye Highway. It has become a very popular place creating a huge parking problem; cars are parking on both sides of the road causing a travel hazard. It would be hard to get emergency vehicles through. There are no parking regulations for that area. There have been 40-50 cars there at one time and a lot of them are from out of state. The Chief mentioned the other issue up there: People are parking on Putnam Hill Road and still crossing the dam, which creates a liability. He recommends fencing both ends and putting up "No Parking" signs. Garwin Falls is on private property. The Chief is not sure how to allow parking for a piece of private property.

Chairman Condra said the Board would now take public comment.

Joyce Fisk said Sam Sweezy would be willing to work with the Town. The owners don't want a huge amount of people there at one time. The Police Chief said the internet has increased the popularity of the spot.

Neil Faiman of Putnam Hill Road said you will need strong enforcement to stop people. Brent said it becomes an enforceability issue with out of state people. Rick Mercier of Burns Hill Road said it is a mob scene with people having BBQ's right on the ground. A woman who has been going there for years spoke, saying that recently her dog found a hypodermic needle. The street is covered with beer cans, and there is trash everywhere. She's afraid to walk down there now, she said. Garwin Falls made NH's top ten waterfalls of the year list. She would like to see "tow zone" signs posted.

Janice Perry of Putnam Hill Road agrees with the Chief. She doesn't think we could get emergency vehicles through, plus it's a noise nuisance. She would like to have Google change all the references to the falls to Isaac Frye Highway. Ryan Courtenay, Trail Master for Wilton Lyndeborough Winter Wanderers Snowmobile Club talked about there being a parking issue in the winter; not just in the summer. He sees lots of trash when he's doing trail maintenance. That piece is on the state snowmobile corridor and without it they would lose a lot of snowmobile trails.

Richard Thompson of Putnam Hill Road spoke about the Class VI section of the road from the dam where they have to maintain it and pay to maintain it. Their dog underwent a medical emergency because of eating a marijuana edible while walking on Putnam Hill Road.

Selectman Williams said there is no easy answer. He spoke about the state law where the land owner is not held responsible if they make their land available at no charge. Nikki Andrews of Curtis Farm Road asked about extra police patrols. Selectman Williams said the property owner would have to ask for them. Robin Schoen of Sand Hill Road asked about cooperating with the owner for use by Wilton residents only. She suggested registering for stickers for use of the falls. She said it is hard to listen to “nothing we can do”. Other ideas were discussed. Property ownership was also discussed.

Chairman Condra closed the public input.

Chief Hautanen explained the diagram he had created. Restricting parking to one side of the road was discussed but Brent would like to post “No Parking” signs until they can handle it better. Town Administrator Scott Butcher spoke of the danger of the area. Chairman Condra suggested “No Parking” signs and enforce the tow zone. Selectwoman Boissonnault agrees. Selectman Williams thinks people will park someplace else and walk in. Neil Faiman said it is an easier walk from Sand Hill than Isaac Frye. Brent suggested leaving space in front of the gate for parking and post the rest. Post it for now and it may dissuade people from coming. Also post it on Sand Hill Road.

TA Scott Butcher recommended having a fence company give us a price to fence both ends of the dam..

Motion: Chairman Condra moved, seconded by Selectwoman Boissonnault to direct the Police Chief to post Isaac Frye Highway and Putnam Hill Road with “No Parking Tow Zone”, with enforcement. Selectman Williams said we need to hold a public hearing to create a parking ordinance. The following was added to the motion: “With enforceable date to be 2 weeks and a day from today.” Motion passed unanimously, 3-0.

There were no other public comments.

Appoint Public Safety Advisory Committee Members

TA Scott Butcher put forth two recommendations for two new Public Safety Advisory Committee members: Ryan Cronin of 10 Richfield Way and Jeffrey Maher of 282 Burns Hill Road.

Motion: Selectman Williams moved, seconded by Selectwoman Boissonnault to appoint Ryan Cronin and Jeffrey Maher to be the two public members of the PSAC. Motion passed unanimously, 3-0.

Emergency Management Director

The job description for the position of Emergency Management Director was discussed. TA Scott Butcher asked what the residency requirements for that position would be. It is traditionally given to someone who resides in town. There was a discussion about the town’s Emergency Management Plan. The position will be posted soon.

Town Administrator Update

Scott told the Select Board that we are five weeks away from completion on the North End project. A location was found for the heat pumps that won’t interfere with anything else.

Old/New Business

Selectman Williams discussed the air conditioner needed for the Police Station. He said the Board still needed to vote to approve the expenditure because it is money that is not in the budget. Scott said the low bidder was DJD Plumbing, Heating & A/C.

Motion: Selectman Williams moved, seconded by Selectwoman Boissonnault that the Town authorize the expenditure of \$4,420, and the Board further directs TA Scott Butcher to determine an account to charge

those funds against. Chairman Condra added: To provide A/C for the Police Dept. Motion passed unanimously, 3-0.

TA Scott Butcher updated the Board about the leak issue in the Town Hall. Steve Elliott provided a temporary solution. Therrien Roofing came out to look at it and found that gutters are missing. TA Scott Butcher feels that this latest quoted work really needs to be done first; the cost is \$19,370. We may need to delay the \$21,000 part of the other work this year and increase the budget line item next year. Steve Elliott asked, if it were just gutter work, could we find someone else (not a slate expert). Selectman Williams said we would be leaving work that needs to be done go through the winter; we need to try to find the money. Chairman Condra agrees. Scott said the overall drainage on that side of the building is also a problem. At last rain the water was coming up out of the pipes. Steve has talked to Dawn Tuomala about actions to take. Steve can do a perc-test on Cooley Park to locate an area to drain water into.

Motion: Selectman Williams moved, seconded by Selectwoman Boissonnault to direct TA Scott Butcher to find unexpended funds in the current budget to be used for the current roof repairs on Town Hall. Motion passed unanimously, 3-0.

Spending Threshold

Selectwoman Boissonnault discussed a spending threshold for the Town Administrator. She asked what Department Heads had for a threshold. After further discussion, the following motion was made.

Motion: Selectwoman Boissonnault moved to authorize a cap with a maximum \$10,000 for purchases made by TA Scott Butcher, and that Department Heads come to him to discuss if over \$2,000. Amended: Replace \$2,000 with \$5,000, and expenditures in excess of \$10,000 need to come before the Select Board. Selectman Williams seconded the motion. Motion passed unanimously, 3-0.

Sewer Commission Resignation

TA Scott Butcher told of the resignation of Tom Herlihy from the Sewer Commission. Selectman Williams asked if a candidate had been brought forward. Scott Butcher said to let folks know there is an opening and he will ask the Sewer Commissioners to identify any candidates.

Motion: Chairman Condra called for a nonpublic session at 8:08 P.M. per RSA 91-A:3 II (c), seconded by Selectman Williams. Motion passed unanimously, 3-0.

The regular meeting was called to order at 8:23 P.M. Chairman Condra moved to seal the minutes of the nonpublic meeting, seconded by Selectwoman Boissonnault. Motion passed with vote: Condra, Aye; Boissonnault, Aye; Williams, Aye.

Motion: Chairman Condra called for a nonpublic session at 8:23 P.M. per RSA 91-A:3 II (a), seconded by Selectman Williams. Motion passed unanimously, 3-0.

The regular meeting was back in session at 9:55 P.M. Chairman Condra moved to seal the minutes of the nonpublic meeting, seconded by Selectwoman Boissonnault. Motion passed with vote: Condra, Aye; Boissonnault, Aye; Williams, Aye.

Motion: Selectman Williams moved, seconded by Selectwoman Boissonnault to accept the job descriptions for Senior Administrative Assistant and Administrative Assistant as amended. Motion passed unanimously, 3-0.

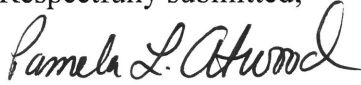
Motion: Chairman Condra moved, seconded by Selectman Williams to direct TA Scott Butcher to begin recruiting efforts for a replacement on the vacancy of the Ambulance Chief. Motion passed unanimously, 3-0.

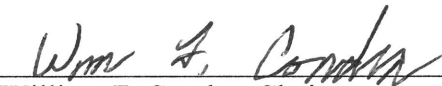
The Board signed their paperwork and reviewed their correspondence.

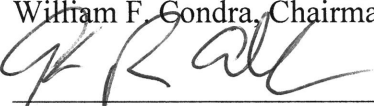
Selectman Williams suggested forming a committee for the New Reservoir.

Selectwoman Boissonnault moved, seconded by Selectman Williams, to adjourn the meeting at 10:20 P.M. Motion passed unanimously, 3-0.

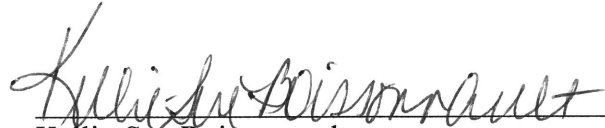
Respectfully submitted;


Pamela L. Atwood,
Recording Secretary



William F. Condra, Chairman


Kermit R. Williams



Kellie-Sue Boissonnault
8-28-17

Date Signed