

TOWN OF WILTON
SELECTMEN'S MINUTES
WILTON FIRE STATION

Date: July 3, 2017
Time: 6:30 P.M.
Place: Fire Station
Present: Chairman William F. Condra and Selectman Kermit R. Williams. Town Administrator Scott Butcher and Recording Secretary Pamela Atwood. Selectwoman Kellie-Sue Boissonnault was absent.

The meeting was called to order by Chairman Condra at 6:32 P.M

Cemetery Trustee Appointment

Cemetery Trustee Steve Elliott was present to talk about filling the vacancy for a Cemetery Trustee. They have chosen Lisa Gibbons of Island Street. She seems very interested in the position. Chairman Condra ask if she would be appointed for the remainder of the year until the March elections. Steve said yes, and he will bring her in for the July 17th meeting for the Board to meet if they would like.

Motion: Chairman Condra made a motion to accept Steve Elliott's recommendation of Lisa Gibbons as Cemetery Trustee and to schedule her for the July 17th meeting for an official swearing in. The motion was seconded and voted in the affirmative.

Steve Elliott left the meeting.

Country Baptist Church

Pastor Jason Neel was in attendance for the Country Baptist Church. He said that he had received the tax bill for the first half of 2017. His wife, Amy, has been in touch with the Town regarding tax exemption. Jason gave the timeline of the occupancy of their church. They would have had to be in the building by April 1st to receive the exemption. They were given a temporary certificate of occupancy on March 30th. He was told that they would need to hold a service by April 1st. Being that it was short notice Pastor Neel held a small service with his family in the building. Next, there was a discussion on the need for an assembly permit. The fire alarm system was discussed with Fire Chief Cutler giving his timeline of the events. Selectman Williams doesn't want to impose a penalty on them based on timing; he said it was intended to be a church and should have religious exemption from taxes, and will going forward.

Motion: Selectman Williams made a motion to abate the taxes for the present period and going forward if they are to be considered exempt going forward. Tax Collector Jane Farrell was present and she said if they abate a bill it needs to be the fall bill.

Amended Motion: The motion was amended read: To abate the property tax bill at 17 Main Street for the current tax year in anticipation of the final bill. Chairman Condra seconded the motion followed by a unanimous vote. Motion carries.

Public Comment

There was none.

Therrien roofing quote

The quote from Therrien Roofing was presented to the Board again. The proposal is more than is in the budget, but the Select Board needs to make a decision whether they want to have the work done.

Administrative Assistant Pam Atwood asked if anything can be cut from the proposal. The proposal is over the budgeted line item by \$6,000. Selectman Williams feels we can find \$6,000 in the budget and that we don't need to identify the source yet.

Motion: Selectman Williams moves to accept the quote from Therrien and ask them to give us a date for beginning work so we can find the extra money. Chairman Condra seconded the motion. He agrees about finding the money. A unanimous vote followed. Motion carries. TA Scott Butcher will contact Therrien Roofing.

Town Administrator Update

TA Scott Butcher told the Board that the North End construction project is going well. The electricians and plumbers will start doing their rough-in. The spray foam insulation has been done and was \$7,000 under budget. Selectman Williams thinks we could apply the balance of the insulation warrant article to any shortages at the construction project.

Old Business

The sewer agreement was discussed. Selectman Williams and Chairman Condra were in agreement to wait until the Sewer Commission Chairman was out of the hospital to put an agreement in place. However, Scott can draft a sample in the meantime. The Board authorized Scott to contact Attorney Little regarding an agreement.

Correspondence from the Surface Transportation Board

TA Scott Butcher gave his interpretation of the letter. His sense is that they feel removing Milford/Bennington from the rails will have no adverse effect on the rails. Pan Am is making the case that there will be no negative impact. Selectman Williams said that Granite State can't run the crusher if they don't have the train. Scott said the next step is for Pan Am to actually file for the Adverse Discontinuance. Selectman Williams said the interest of the town is to minimize any truck traffic that goes through town. Plus, other future business possibilities for the rail line, Scott stated.

Jim Cutler spoke as Emergency Services Committee Chair. He said a resume for Emergency Management Director (EMD) was received today. The applicant is a new college graduate who resides in Merrimack. Jim asked for Board's thoughts. Selectman Williams thought it was odd that a Merrimack resident would be interested in the position, so this would not be a long term commitment. Chairman Condra is not thrilled with an out-of-towner, recent EMD's have been Wilton residents. Selectman Williams but the pertinent education could help us with planning. Jim stated that one other name had been presented. Selectman Williams wants to interview the candidates. The Board will wait for the July 31st meeting and invite the Public Safety Advisory Committee. TA Scott Butcher will reach out to both candidates.

Jim Cutler told the Board about two line items that will be overspent due to two unplanned repairs; a roof tear, and a removed sprinkler connection during a water main break. This line will be a couple hundred dollars over budget.

Motion: Chairman Condra moved, second by Selectman Williams, to enter into nonpublic session at 7:27 P.M. per RSA 91-A:3,II(a). Motion passed unanimously, 2-0.

Motion: Chairman Condra moved, second by Selectman Williams, to seal the minutes of the nonpublic meeting at 7:44 P.M. by a roll call vote: Condra, Aye; Williams, Aye. Motion passed unanimously, 2-0.

Old Business (cont.)

TA Scott Butcher presented the Prosecutorial Contract that we have with the Town of Mont Vernon. There was a discussion about the cost assigned to Mont Vernon. We are in our 3rd year of the contract with Mont Vernon. Scott noted that not all the employee benefits are not accounted for. Chairman Condra said to determine the short fall and have a discussion with Police Chief Hautanen.

Motion: Chairman Condra moved, second by Selectman Williams, to table a discussion about Chapter 79E (Community Revitalization Tax Relief Incentive) until the July 31st meeting. Motion passed unanimously, 2-0.

Motion: Selectman Williams moved, seconded by Chairman Condra, to enter into nonpublic per RSA 91-A:3,II(c) at 8:00 P.M. Motion passed unanimously, 2-0.


Motion: Selectman Williams moved, second by Chairman Condra, to seal the minutes of the nonpublic session at 8:36 P.M. Motion passed unanimously, 2-0.

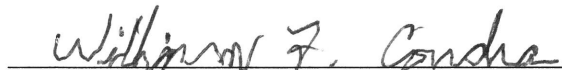
Selectman Williams moved, seconded by Chairman Condra, directed TA Scott Butcher to contact Attorney Little to discuss sending SegTel an agreement. Motion passed unanimously, 2-0.

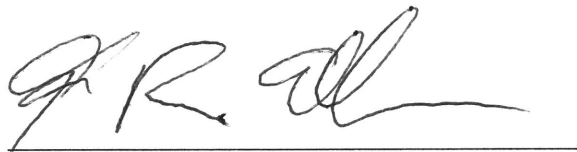
Selectman Williams recommends to save the Quinn abatement request until the July 31st meeting.

A motion was made to adjourn the meeting at 8:50 P.M. by Selectman Williams, seconded by Chairman Condra, followed by a vote with all in favor.

Respectfully submitted;


Pamela L. Atwood,
Recording Secretary


William F. Condra, Chairman


Kermit R. Williams


Date Signed 7-31-17