

TOWN OF WILTON
SELECTMEN'S MINUTES
WILTON FIRE STATION

Date: March 19, 2018
Time: 6:30 P.M.
Place: Town Hall Conference Room
Present: Chairman William F. Condra, Selectwoman Kellie-Sue Boissonnault and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

The meeting was called to order by Chairman Condra at 6:30 P.M. The first order of business was to swear in new Select Board member Matthew Fish. Town Clerk Jane Farrell swore Matt in.

The next order of business was to choose a chairperson. Kellie-Sue Boissonnault nominated herself. Matt Fish seconded. Motion carries 3, 0. Kellie-Sue Boissonnault is the new Chairperson.

The following appointments were made for 2018:

Kermit Williams nominates John Shepardson as Building Inspector for year 2018. Matt Fish seconds. Motion carries 3,0

Kermit Williams nominates Eric Olesen as Chief of Police, Matt Fish seconds, Motion carries 3,0

Kermit Williams nominates James Lavachia as DPW Director, Matt Fish seconds. Motion carries 3,0

Kermit Williams nominates James Cutler for Fire Chief, Matt Fish seconds, Motion carries 3,0

Kermit Williams nominates Steve Desrosiers for Health Officer for one year, Matt Fish seconds, Motion carries 3,0

Kermit Williams nominates Andrew Clifford for Overseer of Welfare, Matt Fish seconds. Motion carries 3,0.

Kermit Williams nominates Jane Farrell to be tax collector for one year, Matt Fish seconds. Motion carries 3,0.

Matt Fish asked about the procedure. Kermit Williams said it is more ceremonial than anything else. They have statutorial roles or perform public service.

Next they appointed committee assignments for the Board.

Kellie-Sue Boissonnault wants Budget Committee.

Matt Fish wants planning or he'll give it up. Kermit Williams will not take it this year.

NRPC Kermit Williams.

Matt Fish took MACC Base

Sara Spittle asked about losing Matt Fish as gravel expert on the Planning Board. Matt Fish plans to attend as public person. Kermit Williams asked if Sara was going to stay on as chair and she said no. Kermit Williams has been on Planning Board for four (4) years. Matt Fish will take Planning Board for one year Kermit Williams will do Heritage.

Add Public Safety Advisory Committee to list – Kermit Williams will take this.

CIP not formal and Kermit Williams was on it. Kellie-Sue Boissonnault will take CIP

Matt Fish asked about Eco Dev? No formal rep.

Public Comment

Bill Condra thanked the audience, he likes the crowd that came for a non-controversial meeting. He thanked the Board, he enjoyed serving on the Board. Bill Condra left the meeting.

Ruth Smith Burns Hill Road. She would like the Select Board meeting changed from 6:30 to 7:00 and she would like all business conducted before nonpublic session.

Kellie-Sue Boissonnault responded. She would like to stay with the 6:30 start time. She said they try to do all public business before nonpublic, but to remember the only time for public contributed comment in during the public comment. Sometimes they can't put nonpublic at end. Ruth said it is Kellie-Sue Boissonnault's responsibility to keep business moving. Starting early makes it hard for people to get here. Difficult to keep on top of what's going on when they have to hang around in hallway.

Kermit Williams spoke, try to meet people's timeframes for nonpublic but if Board only they do at the end. Kellie-Sue Boissonnault thanked Ruth.

Tracey Ewing likes early meetings. Matt Fish likes 6:30. He agrees with Kellie-Sue Boissonnault's points.

Town Administrator Update

Draft letter for DES for letter of Deficiency on the dam. He thinks they will give some flexibility for reasons noted. If Select Board approves he will send tomorrow. Kermit Williams is fine with letter. Forty-five day deadline, ask to have that extended, need a paragraph upon them providing us a modified plan. Matt Fish he was involved with lowering of dam last time, important to reference that. Need to coordinate before we lower it again. Kermit Williams - but we need a plan first. Further discussion. Kellie-Sue Boissonnault stated to add one paragraph then ok to sign. Kermit Williams stated until response from dam bureau don't pass out to public. Kellie-Sue Boissonnault agrees to no copies until done with DES. Matt Fish asked is this policy of Select Board? Yes.

Old Business

Kellie-Sue Boissonnault asked about LPA certification? Town Administrator and Jim Lavacchia-DPW will take the course.

New Business

Bill Chalmers didn't know when to make public comment.

Kermit Williams thinks his issue is new business for us. Only he can disburse funds for the town. He's on the accounts and all set.

Town Administrator Fire Department can get a utility vehicle and Scott Butcher-TA gave a proposal. Chief Jim Cutler and Ron Caswell came to the table. Jim Cutler gave background. A variety of calls where this would have worked, makes sense for town. Police Department could take advantage of it, EMS also.

Milford Motor sports has a loaner program. Can return at the end of 11 months for trial period or choose to buy it. They have space for it. They would like to sell the old Engine 3 Muster truck. Jim Cutler spoke to Norm Shanklin who gave it a value between \$3,000-\$6,000. Propose to see and use money toward equipment for UTV. It worked well for Milford.

Kellie-Sue Boissonnault asked this presentation be put on agenda for next week.

Kermit Williams is concerned about last item. Can't say use this money from sale for buying equipment.

Matt Fish would like to see if Chappel Tractor would offer a similar plan. Ron Caswell not total specs, fully road worthy. It will be the way we spec it out. They are writing a grant for the track system.

Donations will pay for the skid unit.

Kermit Williams would put it on a warrant if they wanted to buy it next year. Jim Cutler spoke about the grant. Ron Caswell will look at Kubota.

Tom Schultz – should ask if the Historical or Heritage Commission would be notified before selling vehicle.

Bill Chalmers says he can't sign checks. He has asked for records. Kellie-Sue Boissonnault asked what records? Bill Chalmers stated accounting records. He stated next it's not being done. He can't account for short term investments being made by previous treasurer. The bank hasn't processed the paperwork. Scott Butcher-TA said we immediately jumped through hoops to get his signature on card, Scott Butcher said this is the first he has heard this is a problem. We have done everything we can. We are moving as fast as possible.

Bill Chalmers will talk to Caitlin Martin on Tuesday. Kellie-Sue Boissonnault requested that he speak to Pam or Scott for any request necessary. Matt Fish spoke about treasurer facilitates board. Auditor does books. Bill Chalmers misconception about "audit". They are not saying if money is being taken. Bill Chalmers gave an example...someone could write a check...

Scott Butcher stated with all due respect Bill Chalmers you have been the treasurer for a week. The Town Administrator will set up a sit down with Accountant and Auditors. Before you a comment like you did about outgoing treasurer, let us get the information before you make wild accusations about the town's money. Kellie-Sue Boissonnault would like a meeting scheduled. Bill Chalmers stated he already met with auditors. Kermit Williams volunteered to set apt with Tamar (auditor) and report back next Monday. Bill Chalmers talked to all the accountants and misconception about audit. Kellie-Sue Boissonnault said yes.

Matt Fish spoke about political signs – Select Board should adopt a guidebook for continuity with transitions of positions. Clear definitions. Kermit Williams stated there should be a flyer for candidates from town clerk's office.

Approval items

Kermit Williams makes sense to meet in courtroom if it will stay cleared out.

Scott Butcher stated DES wants a pre-application hearing before wetlands permit. Kermit Williams have Vermont guy come down and do an assessment? Scott Butcher would like Jim Lavacchia to take input from DOT and start there. Kermit Williams stated the Select Board voted to bring Thistle Stone Works to come in to look at it. Kermit Williams said he's to let us know from his perspective what needs to be done to keep it safe. He would be willing to bid on project probably. Matt Fish says paying \$1200 wants all DOT information available for him. Kermit Williams stated his side is looking at dry stone structure. Matt Fish asked why pay him \$1200 if his proposal won't meet the DOT standards. Kermit Williams told Matt Fish about the funds already put aside for that bridge (\$107k). Matt Fish thinks it will take hundreds of thousands of dollars. Kermit Williams spoke about King Brook Road Bridge. Has historical evaluation been done yet? No. Matt Fish should have DOT to weigh in first. Scott Butcher will forward DOT email correspondence. DOT sent two groups out, DES is involved. The \$86,000 just on engineering on King Road Bridge. Do we patch and look for grant money for a rehab later? Kermit Williams still want Vermont guy to look at it for patching too. Matt Fish and Scott Butcher discussed details. Scott Butcher stated that we have to do something this spring. More discussion to bring Matt Fish up to speed. Kermit Williams said DOT probably won't give the level of detail Matt Fish is looking for. Matt Fish said it is important to listen to public for input. Is Thistle a professional engineer? Kermit Williams is not sure. He would like the initial visit as soon as possible. Kellie-Sue Boissonnault asked Scott Butcher to contact Thistle Stone Works. Matt Fish asked is there a contingency plan? Kermit Williams said no. Matt Fish said worst case scenario is if someone goes up there and makes it worse. Matt Fish would go with Thistle if he's available.

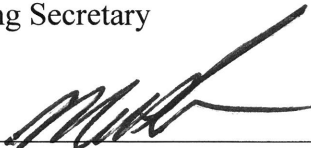
Matt Fish spoke about weight limit of bridge not being posted. Kermit Williams asked who determines appropriate weight limit. Matt Fish stated the road agent. Kermit Williams said have Jim Lavacchia and Brian determine proper posting load weight.

Dave Boissonnault commented that as soon as you post it, it will boost the Town's insurance, no way to pump it for a fire. If you post, fire trucks can't go over it. Kermit Williams said it's more urgent to get something done with bridge.

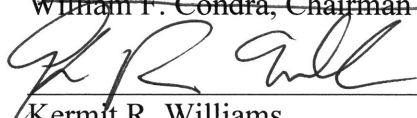
A motion was made to adjourn the meeting at 8:17 P.M. by Selectman Williams, seconded by Selectman Matt Fish, followed by a vote with all in favor.

Respectfully submitted;

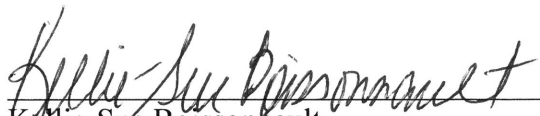
Pamela L. Atwood,
Recording Secretary

 4-25-18

William F. Condra, Chairman — MATT FISH



Kermit R. Williams



Kellie-Sue Boissonnault

Date Signed