

TOWN OF WILTON  
SELECTMEN'S MINUTES  
WILTON FIRE STATION

Date: January 29, 2018  
Time: 6:30 P.M.  
Place: Wilton Fire Station  
Present: Chairman William F. Condra, Selectwoman Kellie-Sue Boissonnault and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

The meeting was called to order by Chairman Condra at 6:30 P.M. Chairman Condra spoke about the full agenda tonight and his plan to hold tight to the time frame on the agenda.

The first appointment was with Pam Bealo to talk about the noise ordinance. Pam was not present so Chairman Condra moved on to the next appointment.

Jennifer Beck was next to discuss the Riverwalk and the Way-Finding Warrant articles. She gave her presentation. Selectman Williams stated that the architects from the Charrette were excited about the project. Chairman Condra asked for Jennifer's expectation. Jennifer asked the Select Board to accept both as warrant articles with language changes as needed. After further discussion the following motion was made:

**Motion:** Selectman Williams made a motion, seconded by Selectwoman Boissonnault to add the two warrant articles as proposed with any language modification needed, and add to their list of warrant articles for later in the night. Motion carries, 3, 0.

#### **New Reservoir Committee**

Chris Balch, a member of the New Reservoir Committee gave a presentation on the design for the reservoir to become a recreation area. Chris took questions throughout the presentation. Christine Keller asked about parking. Jim Cutler asked about road width for fire equipment. Chris addressed their questions. Heidi Bliss asked how it was going to be managed. Chris said that was part of his presentation. Chairman Condra reminded the audience that this was not a public hearing but a presentation to the Board of Selectmen. Chris finished his presentation and answered a few other questions. Selectman Williams spoke on the condition of the dam and the fact that the emergency plan needs to be updated.

**Motion:** Selectwoman Boissonnault made a motion to accept the warrant article as written or with modifications to be placed on the list of articles. Selectman Williams seconded the motion. Motion carries 3, 0. Chairman Condra encouraged the crowd to show up at Town Meeting for further discussion.

Jim Cutler was next on the agenda to give the Select Board an update regarding MACC Base. The MACC Base budget is flat for 2018. They had some insurance changes where they were able to save some money. Jim said that they are coming to the end of the Inter-municipal agreement and they want to revise some language. He gave details of the proposed agreement. Jim and the Select Board also discussed antennae sites and ownership, as well as licensing and availability of frequencies. Jim said he has a plan but they must get MACC Base settled first. Selectman Williams stated that he hopes for a long term renewal agreement. Jim said they should have a new proposal by February 7<sup>th</sup> at 5:30 at the MACC Base meeting.

#### **Library Town Report Format**

Joe Torre was next to discuss the format used by the Library for the Town Report. Joe told how this was not a new issue. His intent was for them to become fully compliant. He spoke about the RSA and the different formats used by different towns, saying that they all provide trust information similar to the Trustees of the Trust Funds, except for Wilton; they all account for unexpended balance, except for Wilton; and he named other instances. Joe is not questioning the numbers; it's a question of the format they use. He gave a handout and said there was no accounting for the \$24,000 of unexpended funds last year, same on the trust side. His form is more compatible with the RSA. He can't tell from their report where the bequest income is being reported. He said there are \$107,000 of public funds in the past two years that are not accounted for. He explained his format. His format accounts for the trust up at the top. It starts with the previous year's money and ends with their unexpended balance at the end of the year. Joe Torre asked the Board to vote to accept the format for the 2017 Town Report.

Selectwoman Boissonnault thanked Joe for his time and effort. She also doesn't understand the Library's format. If the Library's unspent money is not coming back to the Town then she wants to see the request reduced this year. Selectman Williams hopes the Trustees appreciate the effort and hopes they can meet what Joe is trying to do; but, he said, the Board of Selectmen does not have the authority. The Library is a public agency and the Town is required to supply them with money per section 202. Further, he said, the Library is not a department of the Town. The Library is an independent public agency and we don't have the ability to tell them what to do. Selectwoman Boissonnault asked what section 202 is. Selectman Williams said it dictates the annual report they are to issue with a list of items required. Joe Torre and Selectman Williams had a discussion. Joe recommends that the Select Board does not accept the Library's report as a legitimate report. Selectman Williams suggested that Joe work with the Trustees. Joe said they won't answer his questions or emails. Library Trustee Ron Brown spoke. At the last Budget Committee meeting Ron made a proposal that the Board meet to discuss the format but some were traveling. He sent out an invitation to the meeting and then found out it was on the Select Board agenda. They made a good faith effort, he said. He expected to meet to hammer it out. He needs the Treasurer and Bookkeeper to be present for the discussion.

Harry Dailey is going to the next meeting on February 14<sup>th</sup>. He said the Budget Committee thought the unexpended funds did come back to the Town. There are tens of thousands of dollars of unexpended funds every year. How can the Budget Committee recommend an amount not knowing what they have and not understanding what amount is available? There's not enough information, Harry said. Joe said waiting for the February 14<sup>th</sup> meeting means another year goes by that they are not in not in compliance with the RSA, and not accounting for public funds. If it depends on one person to explain it then it's not an appropriate format. Joe said he has a Masters in Science and he can't understand the report. Harry said to look at it from the Budget Committee's standpoint. They look at Water and Sewer as part of their responsibility, as well. It's not about not funding the Library; it's asking for full accounting.

Town Administrator Scott Butcher said the overriding factor was transparency. The Library has moved ahead a little but we don't understand their reluctance to use this form for full transparency. Concerns and questions will go away if they become completely transparent, regardless of the RSA's and enforcement. Selectwoman Boissonnault would like to encourage strongly that they accept the format and get it into the book. Ron Brown said that's what we were trying to accomplish. Harry said Thursday night the Budget Committee will vote on their budget and they probably won't accept their request. There was further discussion. Chairman Condra ended the discussion asking if this issue would be back again next year. He suggested that the Library and Budget Committee consult together. He likes Joe Torre's format. He encourages them to adopt something similar. This is not the first time in his ten years that he has heard this, there is a tremendous lack of transparency. He said to resolve it by next year. He thanked everyone.

## Public Comment

Fire Chief Jim Cutler reminded the group that the Fire Station has been being used for over a year now for meetings, and last Friday there was a fire call and he heard that people coming to a scheduled meeting were upset that there was no parking available. He wants to remind everyone that this is a fire station first, and he's sorry if their vehicles are in the way during a fire call. He is happy to have the meetings here but you have to share.

Harry Dailey asked if there would be copies of the Warrant Articles for Thursday's Budget Committee meeting. Selectman Williams said a draft copy - yes. Tracey Ewing had comments regarding the true cost of the Warrant Articles.

## Warrant Articles

Town Administrator Scott Butcher gave the updated cost of Article 8 lease to be \$222,762.54.

**Motion:** Selectman Williams moved to add an additional lease warrant article for the current payment on the frontend loader we have leased. He stated that it was the Department of Revenue Administration's (DRA) recommendation. Scott Butcher said that our DRA representative said we could put it in the operating budget after the first year as long as it is a separate item in the budget to provide enough transparency; which it is. Selectman Williams said the voters didn't vote on the frontend loader lease because it was done as an emergency and they should vote on the lease this year. Selectwoman Boissonnault stated that the DRA representative talked to our employees about it. Chairman Condra seconded the motion for further discussion. Selectman Williams further explained why he thinks it needs to be called out on the warrant. He would like to see a vote on it. The vote: Selectman Williams, aye; Selectwoman Boissonnault, nay; Chairman Condra, nay. The nays have it and the motion fails.

Article 11- term of office - The Board members all agreed to the article for a three years term and said it was a "housekeeping" matter.

Articles 8 & 9- change to "money to come from revolving fund".

Article 12 – Scott will get clarification on whether it should come before 8.

Article 13 – There was a long discussion about whether the money in this article should say "money from the revolving fund". They agreed that it should.

Article 14 – Discussion on a Capital Reserve Account for a future new Ambulance Bay. Next generation of ambulances will not fit in the current building. The building is not worth renovating, landlocked by wetlands. Having a joint building with DPW has been discussed. Selectwoman Boissonnault asked how this works with the Association. It's time to do an evaluation and think about combining Fire and Ambulance in this building.

Article 14. Selectman Williams is concerned that they haven't established a plan. Chairman Condra agrees.

**Motion:** Chairman Condra moves to table the article until next year. They all agreed. There was no second and no vote: Motion dies.

Article 15. After a discussion on the Fire Department's vehicle needs, the Board agreed to leave this article in at \$100,000.

Article 17 - Selectwoman Boissonnault asked Fire Chief Cutler what the cost of one air pack is. She suggested reducing the request to \$50,000. After further discussion the Board agreed to \$50,000.

Article 18 – The Board was fine with it.

Article 19 – Correct amount is \$14,770.  
Article 21 - The Board tabled this article until next year.  
Articles 22, 23, & 24 they were fine with.  
Article 25 – No to this article but place a new article to lease a Mack truck where article 11 is now.  
Article 26 & 27 – All agreed.  
Article 28 – All agreed, with an option to modify the wording.

**Town Administrator Update**

This item was deferred to next week due to the late hour.

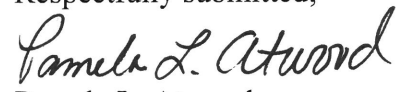
**Old/New Business**

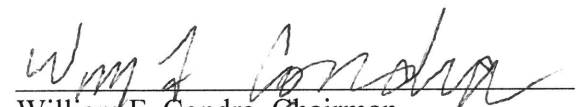
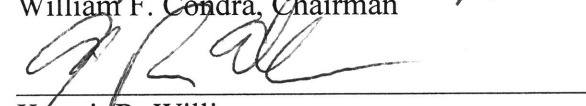
The Keno Warrant Article has to go on the warrant if they choose to allow the voters to decide. The Board agreed to put it on the warrant.

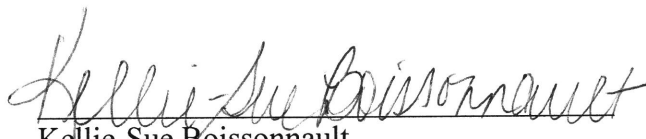
Chairman Condra called for a nonpublic session per RSA 91-A:3,II (c) at 10:36 P.M. Motion carries 3, 0.

A motion was made to adjourn the meeting at 11:00 P.M. by Selectman Williams, seconded by Selectwoman Boissonnault, followed by a vote with all in favor.

Respectfully submitted;

  
Pamela L. Atwood,  
Recording Secretary

  
William F. Condra, Chairman  
  
Kermit R. Williams

  
Kellie-Sue Boissonnault  
2-12-18  
Date Signed