

TOWN OF WILTON
SELECTMEN'S MINUTES
WILTON FIRE STATION

Date: January 15, 2018
Time: 6:30 P.M.
Place: Wilton Fire Station
Present: Chairman William F. Condra and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood. Selectwoman Kellie-Sue Boissonnault was absent.

The meeting was called to order by Chairman Condra at 6:34 P.M.

LCHIP Field Visit Observations

This agenda item was postponed while they waited the arrival of Paula Bellemore.

Police Detail Rate

Police Chief Eric Olesen presented a new detail rate proposal. He gave the Board a handout. He explained that our current detail rate is \$38.00 per hour. He has researched local agencies and noticed that their rates have gone up. The money is private contract money for private duty. It does not affect the tax rate. He would like to raise the rate to \$50.00 per hour paid to the officer and billed at \$62.00 without a cruiser and to \$72.00 per hour with a cruiser. Selectman Williams would like to make sure that all of our costs are covered. He asked Administrative Assistant Pam Atwood to confirm this with Chief Olesen. Chairman Condra agrees.

Motion: Selectman Williams moved to authorize the Police Department to increase the detail rates as specified in the document provided, after we first do an analysis that the town's costs are provided for in those detail rates, and we are not losing money. Chairman Condra seconds. Motion passed unanimously, 2, 0.

Next, Chief Olesen spoke about the town ordinances for residential and business alarms. He asked if the Selectmen would like him to come back to revisit the topic. Discussion followed. Selectman Williams suggested he check the fees in other towns. Eric said he has been updating the businesses on the list. Chairman Condra said to bring it back. He will be back in 8 weeks.

LCHIP Field Visit Observations

Conservation Commission Chairman Bart Hunter spoke on the LCHIP Field Visit. He said that the Select Board has the authority and power to address it with Four Corners Farm. Selectman Williams asked which easement. Bart said the buildings. Selectman Williams asked how he could identify the easement from the document. Bart said it was difficult without Paula Bellemore's help. Selectman Williams needs to understand who the manager of the easement is. Bart thinks it's the Historical Commission. Selectman Williams said to ask Ms. Bellemore send us a copy of the particular easement she is reacting to when she wrote document. And he wants to know what position LCHIP has on it. Heritage Commission Chairman Stanley Young spoke. The Heritage Commission was charged with making sure the outside of the farmhouse was taken care of. Stanley has been watching and taking pictures. He is worried about the deterioration of the outside of the building; first it was cosmetic, but now it will be structural. He submits a report annually. He showed the Board pictures of the building. LCHIP may be responding to his report, he said. The outbuilding additions are ok because they are not historic. Stanley said he has nothing to do with

the inside of the building. Lincoln Geiger said the property sold last year in October to Educational Community Farm Inc. They have put aside money for maintenance and have a contractor; this is in process. Anthony Graham, a farmer at Four Corners Farm said that this was all happening when we got this information; they have a contractor coming next week. Chairman Condra suggested that they communicate with LCHIP with what has been done and give them a scope of work for their plans. He said it can't be resolved tonight, but he strongly encourages them to be in touch with LCHIP and the Town. Selectman Williams said the Town is the grantee of the easement, and LCHIP and the Federal Government are executory easement holders. The Town is the primary enforcer. Lincoln Geiger suggested an annual meeting with Heritage and Conservation Commissions. He will copy the Town with everything he sends to LCHIP.

Warrant Article for Solar Panels

John Zavgren of the Energy Committee was present to discuss solar panels. He said they are pursuing solar for the Town. He explained the three parts they are pursuing: The gravel operation, the Fire Station and school building, and the Fire Station with the Town financing it. He gave details on each part and said, at this point they are not ready for any of the sites, and that this was just a gratuitous update from the Energy Committee. The Board thanked John.

Public Comment

There was no public comment.

Warrant Article Discussions

Dissolve Cooley Park Capital Reserve Fund – Selectman Williams gave the history of this fund, saying that he feels that it can't be used because it was set up for a very specific purpose. The Town can vote to discontinue it and the money goes into unexpended funds and can be used to reduce the tax rate.

CIP for heating system – This will use the same language as last year.

CIP for DPW garage - This will use the same language as last year.

CIP for new Ambulance Bay – Scott spoke about this saying they are asking for design and possible land acquisition funds for a future new ambulance bay. The current bay is space limited, and land locked. The footprint could not be increased dramatically. Ambulances are getting bigger and we are maxed out with vehicle size where we are not. The training and sleeping quarters are also maxed out. The discussion continued talking about the Association and the building mortgage. Selectman Williams said we need an inter-municipal agreement. Scott agrees. There was further discussion.

Motion: Selectman Williams moved to write a warrant article to discontinue the Cooley Park Capital Reserve Fund. Chairman Condra seconded the motion. After the Board answered a question from Deb Mortvedt they took a vote and the motion passed unanimously, 2, 0.

There was a discussion about whether a warrant article was needed for the new ambulance lease.

Motion: Selectman Williams move to add a warrant article to ask the Town to support a lease to purchase for a new ambulance for the ambulance service. Chairman Condra seconded the motion. Tracey Ewing asked if the financials will be ready at Town Meeting. Yes they will. Scott explained the early buy and when the other town's payments will come in (2020). The motion passed unanimously, 2, 0.

Cardiac Monitors lease – we can lease the pair for \$1,500 per month. Chief Desrosiers would like to lease them and the towns of Temple and Lyndeborough are on board with leasing. There is not enough money in the Capital Reserve Fund for the purchase right now. Scott explained the Capital Reserve issue. He said we may have things named wrong on the CIP spreadsheet. Selectman Williams hopes auditor look at trust

fund. Scott says we have to sit with Dave. Pam explained that Lyndeborough's money for the ambulance was used for the 2014 ambulance purchase. Scott will work on the wording for the warrant articles.

CIP for town hall heating system - We put \$25,000 in last year and we need to make a contribution this year. Scott spoke about the steam pipes that are rusting from the inside out. Selectman Williams said they would have to call a special town meeting to use it if we need it this year. Discussion ensued. Selectman Williams suggested adding language to allow the Selectmen to spend money without a further vote by the legislative body. Chairman Condra asked for a dollar amount. Scott said \$70,000.

Motion: Selectman Williams moved to add an article to the warrant to add \$70,000 to the Town Hall Heating System Capital Reserve account previously created, and further ask the Town to authorize the Board of Selectmen to expend funds from that Capital Reserve fund without additional action. Chairman Condra seconded the motion. The motion passed unanimously 2, 0.

DPW Garage – Scott said that \$75,000 got put in last year and he's looking for \$75,000 this year for land acquisition and design. Selectman Williams suggested looking at combining the ambulance and DPW garage.

Motion: Selectman Williams moved to add an article to the warrant to ask the Town to raise and appropriate an additional \$75,000 for the DPW Garage Capital Reserve Fund already established. Chairman Condra seconded the motion. The motion passed unanimously 2, 0.

Town Clerk/Tax Collector – Selectman Williams said the purpose of this article is to combine the roll of Town Clerk and Tax Collector. He explained that the same person is in both rolls but it is a complex structure. More towns are going toward this shared roll.

Motion: Selectman Williams moved to add an article to the warrant to make the position of Town Clerk and Tax Collector into a single elected position. Chairman Condra seconded the motion for discussion. He said 3-4 years ago they talked about but it but it went nowhere; he's glad to have it back. The motion passed unanimously 2, 0.

Selectman Williams proposed to establish a deadline of the last meeting in January to finalize the warrant (January 29th).

Town Administrator Update

Scott drew the Board's attention to the letter from the Town of Milford regarding MACC Base. Selectman Williams wants to get legal advice for this position. Selectman Williams spoke about the law firm DTC. He is happy with them. Chairman Condra agrees but is reluctant to accept a motion without a full board. Selectman Williams agrees and was going to suggest to give them another task, that being MACC Base. Selectman Williams will discuss it with them.

Old/New Business

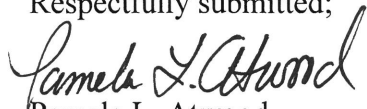
Selectman Williams said the New Reservoir Committee knows what they want to recommend. He asked that they be put on the agenda for January 29th. Selectman Williams will send Pam good email addresses.

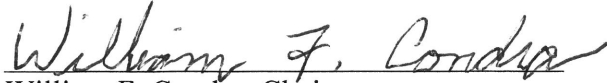
The Board reviewed their correspondence and informational material and signed the manifest and minutes.

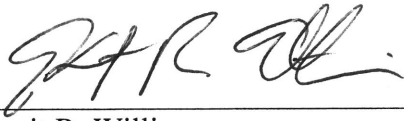
Put the Quinn extension Warrant article discussion on for January 29th.

A motion was made to adjourn the meeting at 8:53 P.M. by Selectman Williams, seconded by Chairman Condra, followed by a vote with all in favor.

Respectfully submitted;


Pamela L. Atwood,
Recording Secretary


William F. Condra, Chairman


Kermit R. Williams

1-22-18
Date Signed