

TOWN OF WILTON
SELECTMEN'S MINUTES
WILTON TOWN HALL CONFERENCE ROOM

Date: January 2, 2018
Time: 6:30 P.M.
Place: Town Hall Conference Room
Present: Chairman William F. Condra, Selectwoman Kellie-Sue Boissonnault and Selectman Kermit R. Williams. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

The meeting was called to order by Chairman Condra at 6:32 P.M.

Ambulance Chief Steve Desrosiers attended the meeting to discuss an ambulance lease. He presented final leasing numbers for a new ambulance for the Board's review. He asked for the Board's permission to move ahead with the lease purchase. He explained that the 2007 ambulance has an unspecified electrical problem. For the lease/purchase he solicited bids from six companies. AEV (American Emergency Vehicles) was the company that gave him the best bid. He was impressed by their 20 year warranty, and the price is under \$200,000. Selectman Williams asked why he can't wait until town meeting. Steve said that this particular 2017 chassis would be gone by then, and at that point they would have to wait for a 2018 chassis which would have an unknown delivery date. Steve said that he has the money to cover the lease payments until the money comes in from the member towns. Selectman Williams said that part of the capital reserve money was for new heart monitors. Steve Desrosiers said he needed to check with Scott to see if there will be enough money left over for both the monitors and defibrillators.

There was further discussion on equipment maintenance, grant applications, and the lease/purchase. Selectman Williams worked with the numbers Steve presented. Selectman Williams asked if Steve has discussed this lease/purchase idea with the other towns. Steve said he has talked to the department heads, and he and Scott are meeting with Temple next Tuesday. Selectman Williams said he supports the concept of leasing, with the caveats that we take it to town meeting and that Steve present it to both town's Select Boards. Steve Desrosiers said he welcomes the opportunity to speak to it at town meeting. Chairman Condra asked for Scott's comments. Town Administrator Scott Butcher said that we have spent over \$7,000 this year on repairs to the 2007 ambulance and there's no end in sight; it is problematic to try to stretch two more years out of it. After further discussion on the lease term a motion was made:

Motion: Selectman Williams moved, seconded by Selectwoman Boissonnault to authorize the lease of the new AEV-T1 ambulance with the provisions that prior to committing the town to the purchase, discussions are held with Temple and Lyndeborough Select Boards, and further place it on the warrant for town meeting. Motion carries, 3, 0.

Steve Desrosiers invited the Select Board to come see the station with the recent improvements that have been made.

Public Comment

Deb Motvedt, thanked the Board for their service. She spoke about the occurrence of nonpublic sessions during the Selectmen's meetings. She said she tries to come to meetings, but, she said most people leave when nonpublic sessions take place. She asked about the routine. She will get on next week's agenda for this discussion item. Chairman Condra said they will provide statutory documentation about nonpublic sessions. Selectman Williams stated that he thinks Deb would like us to do Old/New business before the

nonpublic sessions. We could move nonpublic to the last thing before approval items, he said. Jessie Salisbury said that quite a few times they are held before discussion items. Selectwoman Boissonnault remembers when they used to have the nonpublic sessions at the beginning of the meeting. Jessie said Lyndeborough schedules theirs at the end. Selectman Williams said there is no reason not to do it and that it makes sense to have our discussions in front of the public. Chairman Condra said next Monday it will be on the agenda. Deb thanked the Board.

There were no other public comments.

Town Administrator Update

TA Scott Butcher said we have hired a new DPW worker just in time for the snow storm. The DPW has been handling the work load well. Today the loader's diesel fuel was gelling up due to extreme cold. Selectman Williams said the crew, and especially Brian deserve kudos, and also Mike Bergeron who has stepped in to help.

Scott talked about the heating problems in town hall. Both furnaces have not been cooperative. The steam boiler has a patch on a leak. Scott has asked Dennis to keep the heat on upstairs because the hallway was 32 degrees and things in the closet froze; it was 24 degrees at door. Bathrooms on the theater side are not heated; this needs to be addressed. The architect should have caught that, said Scott. He is concerned about frozen pipes. The doors are not airtight and there was accumulated frost on the doors by the ramp. There was a discussion about putting locking covers on the thermostats and having Dennis keep the heat on during the day. Scott said that given the history of the building it is reasonable to think that all the pipes are rusting from the inside out. Selectwoman Boissonnault asked about *Eversource* grants. Scott said there are multi-tiered grants out there like the *NH Saves Program* that are worth exploring. Administrative Assistant Pam Atwood was asked to look for the previous design plans done by *Design Day* that may have some helpful information.

Old/New Business

Selectman Williams said that they agreed to test out their potential legal counsel candidate so he talked to the second group (DTC Lawyers) about the lease/contract with Quinn. He said we need quick answers if it needs to be on the warrant. Selectwoman Boissonnault asked about the other law firm. Maybe give them the MACC Base contract item, she suggested. Selectman Williams said yes, but this item was not as time critical.

Next, Selectman Williams discussed the issue of putting together a comprehensive zoning plan for a downtown district which would prohibit the conversion of commercial establishments into residences; this is a concern of both town's folks and the Charrette. Selectman Williams said the Planning Board wasn't ready to put it on this year's warrant and the Economic Development Committee decided not to do it. He would like to have the Board of Selectmen appoint a committee after town meeting to put together a plan. Chairman Condra asked if the Planning Board was trying to shed their responsibility onto the Economic Development committee. Selectman Williams disagrees with that idea. Chairman Condra asked if the Planning Board is asking the Select Board to make a committee. Selectman Williams said they are saying a comprehensive plan. Chairman Condra said he is willing to offer the Planning Board a member of this Board to participate, but the Selectmen should not be the authors of the committee. Selectman Williams said it is a bigger issue than Planning. Selectwoman Boissonnault asked who is having the biggest problem. Selectman Williams answered that the Planning Board has no momentum; saying some concepts are more abstract and don't get addressed in immediate fashion. Chairman Condra asked if they should give some thought to changing the stats of the Economic Development committee. Selectman Williams said he is not ready to appoint a committee, but we need to engage NRPC because they write our zoning


laws. He would like to increase NRPC's line item for 2018, to write a new collection of zoning laws. Selectwoman Boissonnault asked if Michele could do the leg work and have NRPC review. Selectman Williams said Michele is the clerk; Steven Meno is the planner/circuit rider. When TA Scott Butcher was asked, he said Michele has building, zoning, and planning background; she could do the research. The Economic Development Committee sees an opportunity where there are holes in our zoning. The Planning Board has a different sense of urgency. The Economic Development Committee wanted to do a warrant article but didn't want to step on Planning Board's toes. He agrees that Michele could do a lot of the legwork and NRPC or our own Planning Board members could provide the technical aspects. Chairman Condra is hard pressed to discuss increasing NRPC's budget; he would suggest taking advantage of Michele. Selectman Williams said it would be an additional effort by Michele and NRPC; a one-time thing that needs to be done for next year's town meeting warrant.

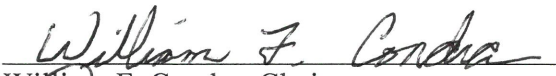

Motion: Selectman Williams moved, seconded by Selectwoman Boissonnault to add \$7,000 as a one-time expense for developing a new set of zoning laws for a commercial downtown district. Selectman Williams said it doesn't mean we have to spend it. Selectwoman Boissonnault said to ask the Planning Board to make it an urgent matter on their agenda. Chairman Condra agreed. Selectman Williams said we can use it to employ NRPC or give more time for Michele. The Board agreed that there should be a communication with the Planning Board. Chairman Condra said for Selectwoman Boissonnault to work with Pam to draft a letter, then run it by Scott and deliver it to the Planning Board. A unanimous vote followed.

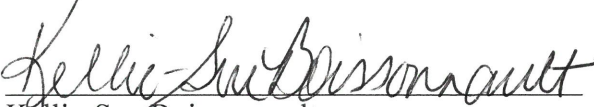
The Board reviewed their correspondence and informational material and signed the approval items.

A motion was made to adjourn the meeting at 8:32 P.M. by Selectman Williams, seconded by Selectwoman Boissonnault, followed by a vote with all in favor.

Respectfully submitted;


Pamela L. Atwood,
Recording Secretary


William F. Condra, Chairman

Kermit R. Williams


Kellie-Sue Boissonnault
1-8-18
Date Signed