

TOWN OF WILTON
SELECT BOARD MEETING
TOWN HALL COURTROOM

DATE: June 18, 2018
 TIME: 6:30 PM
 PLACE: Wilton Town Hall
 PRESENT: Chairwoman Kellie-Sue Boissonnault, Selectman Kermit R. Williams, Selectman Matthew S. Fish, Interim Town Administrator Paul Branscombe, Recording Secretary Janice Pack

6:30 PM Chairwoman Boissonnault called the meeting to order at 6:30 PM. She did a roll call, and noted who was at the table. All joined her for the Pledge of Allegiance.

6:32 PM Heritage Commission – Nancy Clark – Demo Review:

Nancy brought a copy of the demolition amendment to the Building Permit that the Heritage Commission proposes. She has spoken to the Building Inspector who noted there was a 15 day waiting period, and that she is willing to put the information on the building permit, and to notify the Heritage Commission should someone apply for a demolition permit for a historic building. Selectman Williams moved to add this demo permit to the Building Code, Selectman Fish seconded. All were in favor; motion passed.

6:36 PM Wilton Ambulance – Chief Desrosiers: Chief Desrosiers wanted to go over his 4 new hires. His roster is nearly complete. He showed the Board the time sheet that his personnel are now using. He also shared the Policies and Procedures Manual that he is now using, and said that he will forward an electronic copy to the Board members and to Mr. Branscombe.

6:40 PM WFD – Chief Cutler, Muster Truck, MACC Base: Chief Cutler said that the MACC Base Board of Governors met last week to discuss the surplus from last year's budget, and how they wanted to spend it. They are looking for a new generator, to replace some Dispatch computers, and to replace a recorder that has come to the end of its life. Selectman Williams asked what the total amount of money was. Chief Cutler said approximately \$92,500; Wilton's share would be about 17%. Not the entire surplus was used; the rest will be returned to the towns.

Chief Cutler said that although the current agreement expires the end of this year, Milford has not been willing to discuss it. They now say that they are waiting for the results of their MRI study. This was discussed further, it is hoped that there will be a resolution soon. Chairwoman Boissonnault asked what would happen if Milford decided not to sign; Chief Cutler said they could proceed without them, but it would be a 2-town agreement and he would not recommend that. The last time an agreement was signed, Milford was given 2 votes, and this has resulted in a lot of ties with Wilton and Mont Vernon voting one way, and Milford another. Selectman Williams said that clearly we will need to have some final agreement before the end of the year, and that inter-municipal agreements are supposed to go before the Attorney General. He asked

what we should do next; should we speak to the Milford Board of Selectmen and find out what is going on? Chairwoman Boissonnault asked if we should reach out to Mont Vernon at the same time, and it was agreed that was a good idea. The term of the agreement was 7 years. Selectman Fish asked if Milford could even have their own dispatch right now; Chief Cutler said that they have been using about 80% of the dispatch. The state is moving toward a cell based emergency service network, and cell towers were discussed.

Selectwoman Boissonnault asked about the \$10,000 line income that Wilton is paying on top of the 17% percent – this is for the ambulance dispatch. Selectwoman Boissonnault asked Paul Branscombe to look into that to see if the \$10,000 is shared with the other towns (Temple and Lyndeborough). Chief Desrosiers said that it is not shared; it is paid for entirely by Wilton.

7:00 PM Nelson's Candy – Doug Nelson

Selectwoman Boissonnault said it had been brought to our attention that Mr. Nelson is trying to sell the building, and in order to do that, he needs to fix the water leak. She said that Jim Lavacchi from the DPW had offered options to correct this at the last meeting, and these options were explained to all present. Selectwoman Boissonnault said that our insurance company said the only way it would be the responsibility of the Town of Wilton would be if it was because of neglect. Mr. Nelson said that there was never any water coming in until the construction was done. He wondered if the catch basin might be plugged up and causing the water to flow in. He said that he doesn't own the sidewalk; its Town property. He said when the work was done, the Main Street Association was part of the conversation, and they asked Mr. Nelson was he wanted to do and he said that it didn't matter to him. He feels that he has nothing to do with the water coming in. He said that Steve Elliott had been over several times initially to try and come up with a solution. Selectman Fish said he would do a dye test to see where the water is coming in. Mr. Nelson said that he didn't push the issue before because he didn't want the Town to have to pay to fix this, but it does need to be resolved now that the building is for sale. Selectwoman Boissonnault talked about Jim's proposal which came in at \$18,000. Selectman Williams wondered why we didn't try some simpler solutions first and have the DPW test to figure out where the water was coming from. Chairwoman Boissonnault said that they would instruct Jim to do some testing, and then discuss it further.

7:40 Chief Jim Cutler rejoined the Board to discuss the Muster Truck

Selectman Williams asked if the truck currently runs. Jim said "No because of the radiator". He did not include any money in his budget for repairs, and has a problem spending taxpayer monies to restore an antique. He will defer to the Board on how to handle it. Chairwoman Boissonnault said that Jennifer Beck had mentioned that perhaps we could find volunteers to work on it. Jim said that the truck was never designed to be at the Fire Station. He said the idea of having volunteers work on it was fine, but what about the money required to fund the repairs?

Selectman Fish thought we should hold on to this until the next Town Meeting and let the townspeople take a vote on it. He has a hard time spending money that could be spent on saving lives to instead restore an old truck. Chairwoman Boissonnault agreed that we should look for volunteers, and bring it up at Town Meeting. The call for volunteers will be put on the website, and on the board. It was suggested that the Historical Society might want to be involved.

7:30 PM Stagecoach Road closure discussion with Department Heads

Chief Olesen and Chief Desrosiers joined Chief Cutler to discuss the closure of Stagecoach Road. Chairwoman Boissonnault advised all present that this was strictly a discussion, no decisions would be made tonight.

Chief Olesen said closing the road would not have much bearing on the Police Department. The ambulance and the fire trucks are too heavy to cross the bridge, but the cruiser could. Chief Desrosiers also had no objection to closing the road. He said it might be just as easy to either go around or park and drag the equipment across the bridge. Chief Cutler said that closing the bridge would turn it into a dead end road, and having to back up the road, not having any place to turn around, would be a concern. Selectwoman Boissonnault said that Jim Lavacchia had brought up having a turnaround created on the left side near the bridge. Putting removable barriers up would also be a possibility; it is a popular bridge. Selectman Fish said that if it was a bridge that was still being used, wouldn't it be worth it to fix it? What would happen if you were still on the Red List? Paul Branscombe answered that after 3 years on the Red List, the State would close the road.

Public Comment

Residents Audrey Robinson and Robin Maloney distributed a letter to the Board members adamantly stating that they need to have the bridge remain open as otherwise they would feel trapped. Robin asked why there was so much truck traffic going back and forth over the bridge, as there were signs prohibiting such traffic.

Chairwoman Boissonnault said that it could be over \$200,000 to fix the bridge's beams. Selectman Williams said that it could be over \$700,000 to completely fix the bridge, and while the State would pay a portion of that, we are not now on any list and it could easily be 10 years or more. Discussion resumed on spending the money for the beam fix which would still not be enough to get the bridge off the Red List. It was decided to have a Public Hearing to get more input on this issue. One possibility would be to consider closure or repair; if the Town voted to repair the bridge, it would need to be put on Town Ballot. **The Public Hearing will be held on July 16th at 6:00 PM.** Selectman Fish will have a sign made to post at the site stating that the Public Hearing will be held.

Further Public Comments

Nicki Andrews of Curtis Farm Road thanked Selectman Williams for his detailed explanation of what happens to unexpended funds at the last meeting.

DJ Garcia asked what was going on with the Town Administrator position. He wanted to note that he drives by and sees Paul Branscombe here at 6:00 AM, and here it is 8:00 PM and he's still here. He feels he should certainly be considered for the position.

Tracey Ewing asked what the status was on the Habits for Humanity lots. She then asked why the fancy camera system was not on. Chairwoman Boissonnault said that it had to be noticed first.

Deb Mortvedt said that the agenda was not posted at 4:00 Friday, and the draft of the minutes were not available for the public to view. It was noted that the draft minutes were available in the Selectmen's Assistant's office for anyone to view.

Selectman Williams recognized Deb for her efforts a week and a half ago in organizing a tour for 4th graders to view the historic buildings in Wilton. He said it was a wonderful undertaking and he applauded her efforts.

Discussion Items:

1. Old/New Business –

- a. **Town Hall Live Streaming** – Chairwoman Boissonnault asked about the impact on data for using the camera system. Selectman Williams said that there was no impact and the Town did not have metered limits. Chairwoman Boissonnault said that the person who had asked the question said that it impacted their bill by over \$200/week. She just wanted to bring that concern forward. **Selectman William moved that we start using the live stream at the next meeting July 2nd and every meeting thereafter.** Chairwoman Boissonnault asked that we be sure to have a link on the website so all will be aware of this. Selectman Williams said that the installer did give them some stickers that they could place outside the room so all would be aware that the recording would be taking place. **Selectman Fish seconded the motion. All were in favor; motion passed.**

Jane said that she had checked with the school to see if they had any surplus; they did not. She will ask about borrowing a podium. She also said that perhaps the wood shop would be interested in the project. Jim asked Selectman Williams to check with the church about donating their spare podium.

- b. **Budget**
Deb Harling is working on getting the budgets reconciled. Michele had gone to her with a question on Stephen Meno's pay being posted to the Planning Board's budget rather than from the money appropriated at last town meeting. This is being looked at.
- c. **Signs**
Paul Branscombe spoke, following up on the signs that Jennifer Beck had worked on. He asked that the Board make a final approval and authorize the 50% deposit. Chairwoman Boissonnault noted that she had requested that the Town Seal be placed on the door to the Select Board office. **Selectman Fish made a motion to authorize Chairwoman Boissonnault to enter into an agreement with Classic Signs. Selectman Williams seconded, and all were in favor. Motion passed,** and the agreement was signed.
- d. **Website**
Chairwoman Boissonnault said it had come up that the cost for Virtual Towns and Schools was only \$2,400, not \$24,000 as had been talked about at the last meeting. She wondered if we should revisit the website decision. It was also brought up that it would take 4 to 8 months to get the Civic Live website up and running. Chairwoman Boissonnault would like to have Jennifer Beck at the July 2nd meeting for further discussion.
- e. **Right to Know Request**

Paul Branscombe distributed a Right to Know Request from Joseph F. Torre, and after reading it, Selectman Williams said that it should be addressed to the Library Trustees, who are not under direction of the Select Board. He recommended that we inform Mr. Torre that his request should be properly submitted to the Library Trustees. Selectman Fish asked if it would be appropriate to ask Mr. Torre to “cc” the Board on any response, and Chairwoman Boissonnault thought it would be appropriate in the interests of transparency.

f. Treasurer’s Request

The Treasurer has requested a meeting with the Town Attorney to clarify state law as it applies to the Treasurer’s role. Selectman Williams said that he would be willing to go as the liaison with the Town of Wilton and the Town Attorney.

g. HealthTrust

Paul advised the Board that HealthTrust will be coming in on July 2nd. They will meet with Janice and Deb and provide training on benefits administration.

Selectman Fish had forwarded the Board the quote from Thistle Stone Works regarding upgrading Old County Farm Road to a Class 6 status. He would like Jim Lavachia to review it and come before the Board on July 16th to discuss it.

He said that he and Jim L had gone to the end of Bennington Battle Trail, and spoke to the homeowner about the increased demand from the public to access that road, and how the homeowner felt about his privacy. The Board discussed the right of way and condition of the road.

Selectman Williams said he had attended the Cultural Resources meeting on the Keene Brook Road Bridge. He said that the original bridge was built in 1840, and it is the oldest of the dry stone bridges. They spoke about the options and it was the opinion of the Cultural Resources that the bridge should be preserved. They were not willing to say that they were in favor of moving the bridge or redirecting the road, so in the end, no decision was made. Since they will need to approve whatever gets done, the Board will need to come to a decision about how to proceed.

Selectman Williams went to visit the Town Attorneys about the inter-municipal agreements recently. He believes 3 agreements will be needed by the end of this year – the MACC Base agreement that Jim Cutler spoke about earlier tonight, and agreements for the Recycling Center and the Ambulance Department. He said it was his impression that the Ambulance building is owned by a 501(c)3 and he asked if Paul Branscombe had found records of that and if anyone knew what happened to the property going forward. Paul said they have another meeting on Thursday, and still need to work on some numbers.

Speaking about the Recycling Center, Selectwoman Boissonnault said that Jim is putting together a Recycling Committee and scheduling a meeting.

Chairwoman Boissonnault spoke about Deb Harling and the tremendous amount of work she had been doing, and asked the Board to authorize Deb to extend her hours to work on the budgets to bring the Town up to speed. Selectman Fish was in favor of that. Selectman Williams said he

was concerned about being ready for the audit, and felt that we should ask Linda Jennings to put in some extra time as well. He noted that our new Treasurer was taking a greater interest in the affairs of the Town. There was a discussion of the tasks and those taking care of them, and what was best to prepare for the audit.

Jane Farrell asked the Board if they would like to purchase another sign to put out front. She said she's running out of space, and it's a great way to disseminate information. Selectman Williams said that he would be in favor of a second sign, and Selectman Fish agreed. **Selectman Williams moved to approve the purchase of an additional sandwich board sign. Selectman Fish seconded. All were in favor; motion passed.**

Jane said that 3 of the 6 new file cabinets ordered were in place. She offered to paint an older file cabinet to blend in with the other ones. She is following up with HMIS who does the Cemetery software to find out what the functional requirements of their software are. She would like to offer a laptop to the Cemetery Trustees. She asked the Board if she could utilize the Highway Department to move items from the small meeting room so it could be used. Chairwoman Boissonnault said that she didn't want to put any more in the Select Board office just yet; she wanted to wait until things had been gone through so they weren't moved multiple times. There was a discussion on the best way to do this. We will revisit this in 2 weeks.

9:35 PM Non-Public RSA 91A:3,II(a) Compensation Chairwoman Boissonnault motioned to go into Non Public Session under the RSA above; Selectman Williams seconded and all were in favor.

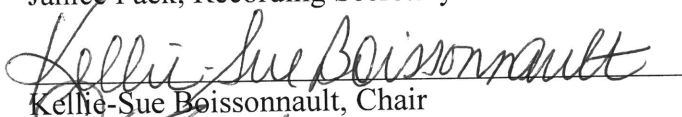
The regular session was re-opened at 10:06 PM.

The Board reviewed and signed checks and minutes from previous meetings.

Selectman Fish moved to adjourn tonight's meeting; Selectman Williams seconded. All were in favor (3-0-0); motion passed.

Meeting Adjourned at 10:17 PM.

Respectfully Submitted:
Janice Pack, Recording Secretary

 7/2/18
Kellie-Sue Boissonnault, Chair

 7/2/18
Kermit R. Williams

Matthew S. Fish