

# Wilton Conservation Commission Monthly Meeting

Draft Minutes

Meeting Date:  
November 9, 2015

## Wilton Conservation Commission

P.O. Box 83, Wilton Town Hall, Wilton, NH 03086

<http://www.ci.wilton.nh.us/>

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Leslie P. Tallarico, Emeritus

### MINUTES OF MEETING

MONDAY NOVEMBER 9<sup>th</sup> 2015– 7:00 PM

The Wilton Conservation Commission held its regular monthly meeting on Monday, November 9<sup>th</sup>, 2015, at 7:00 pm in the Town Hall Courtroom.

- Chairman, Bart Hunter brought the meeting to order at 7pm.
- Roll Call: Chairman, Bart Hunter, Spencer Brooks, Les Tallarico, Alan Preston, Bill Maher & Jeff Stone were present. Joseph Broyles was excused.
- Visitors: none

#### Old Business:

- Minutes: Review and approve the Minutes from October 12<sup>th</sup>, *Spencer made the motion to accept the minutes with changes, Jeff seconds the motion, motion passes unanimously.*
- Review and approve the Minutes from October 26<sup>th</sup>, *Bill made the motion to accept the minutes, Spencer second the motion, motion passes unanimously.*
- Budget & Expenditures:

- Jeff signs and approves the bill for the State Dam fee for Frog Pond/Tannery Brook for the amount of \$400. (Motion already passed in October 12<sup>th</sup> Monthly Meeting, list under expense code 5104.)
- Bart Hunter \$55 for the NHACC Conference. **Alan made the motion to pay Bart Hunter \$55, Spencer second the motion, motion passed unanimously.**
- The Clerk asked the WCC members if they would be willing to pay for PDF Creator, so all of the paperwork can be consistent. **Jeff made the motion to pay to license the Clerk (Donna) PDF, Spencer seconds the motion, motion passed unanimously.** (List under expense code 5105.)
- The Clerk informed the WCC members of a TOW Voucher which can be used to approve payments without an invoice. This is the way Chris Carter can be paid \$100. Voucher was signed, and the Clerk will forward it to Pamela Atwood at the TOW. The Clerk will also forward a copy of a blank Voucher via email to all WCC members.
- Planning Department: Camille Pattison & Kristina Sargent have a meeting with them on November 23<sup>rd</sup>.
- Frog Pond DES: Tannery Brook Dam Issues & Update: Spencer, Jeff and Alan met and discussed an update of the Operation and Management Plan for the Frog Pond/Tannery Brook Dam, and will forward the final copy to the State. They will also forward a copy via email to the WCC members and other significant personnel.
- Alan: Brian Adams aka TOW put two culverts in on Maple St. The gate still needs to be put back in place and maybe some more gravel.
- Forest Management: Bill Maher handed out Timber Intents; F-116, not a WCC issue.
- Wildlife Sightings: Coyote, Kimball Hill Road; Jeff, Red Fox; Bart, Red Fox; Spencer a Raven, Possum in Wilton Center.
- Update on Conservation Plan: Work Session on November 30<sup>th</sup>, 2015 7pm.
- Property monitoring: Move to December 14<sup>th</sup>, 2015 Agenda.
- Carnival Hill: Brian Adams aka TOW spent some time grading the access road to Carnival Hill from Whiting Hill Road. **Jeff made the motion to allocate \$500 of WCC funds for the upkeep of Maintenance Road, off of Whiting Hill Road, Spencer seconds the motion, motion passed unanimously.** (List under expense code 5110.)
- Clerk was asked to forward the Work Session Minutes of October 26<sup>th</sup>, to Pamela Atwood for the Selectmen and Camille Pattison & Kristina Sargent.

#### **New Business:**

- **Budget Plan for 2016:** The WCC members had an open discussion line by line through the 2015 Budget and comparing it to a possible 2016 Budget proposal. **Spencer made the motion that the WCC establish a tentative budget for \$8,425, Bill second the motion, motion passes unanimously.** Bart notified the WCC members that the WCC is presenting the WCC tentative

budget on 11/23 at 6:30pm to Selectmen, and that December 3<sup>rd</sup>, 7:00pm to present before the budget committee.

- **Jeff**

- Action item's: ***Jeff made the motion that we track Action Item's a separate part of the minutes, no second, no action taken.***
- Letterhead: ***Jeff made the motion that the WCC inquires of the Town of Wilton, what is the TOW's policy of the use of any stationary from a commission, as in the WCC, for formal communication, Alan seconds the motion, motion passes unanimously.***
- **Letterhead:** Jeff Stone to follow up

***Les made the motion to adjourn the meeting at 9:05pm, Bill second the motion, motion passes unanimously.***

Donna Tallarico, WCC Clerk