



TOWN OF WILTON, NEW HAMPSHIRE  
Driveway Permit Application

Town of Wilton Highway Garage: Phone: (603) 654-6602

PERMIT # \_\_\_\_\_

DATE 05/18/2016

APPLICANT MICHAEL WEEKS PHONE # \_\_\_\_\_

ADDRESS

314 OLD COUNTY FARM Rd. WILTON, NH 03086  
Street # / PO Box Town State Zip

LOCATION OLD COUNTY FARM Rd. TAX MAP C LOT# 10

Permission to construct, within the Town right-of-way, a driveway, entrance, exit, approach-adjointing Street/Road pursuant to the location and specifications as described below, is hereby granted. **Failure to complete construction of said driveway within ONE CALENDAR YEAR of the date of this permit shall render permit null and void.** Any driveway constructed in violation of these conditions shall be corrected immediately upon notification by a Department representative, or the costs of removing said facility shall be fully borne by the owner. No structures, including buildings, permanent or portable signs, lights, displays, fences, walls, etc. shall be permitted on or under the highway right-of-way. (Mailboxes and house numbers for emergency services are exempt.)

Please attach a sketch to application.

*Request second driveway on LOT. DUE TO WETLANDS*

See the Town of Wilton Land Use Laws and Regulations, Driveway Entrance Regulation, G.

Driveway width at front property line ~~12~~ (Ft.) 12'  
Distance between driveways ~~400~~ (Ft.) - 425'  
Distance from nearest intersection ~~700~~ (Ft.) TO NH ROUTE 101  
Sight distance 400' (Ft.) to the left; 400' (Ft.) to the right 275' Required

*MOVE TO 20' OTHER SIDE OF POLE*

\*\*\*\*\* DO NOT FILL OUT BELOW THIS LINE \*\*\*\*\*

1. This permit requires that the area adjacent to the highway be graded such that the surface will slope from the edge of pavement to a line \_\_\_ feet distance from and parallel to the pavement and 3 inches below the edge of pavement.
2. One (1) driveway entrance(s) is/are permissible. Driveway not to exceed 15 feet in width. The driveway entrance(s) may be flared as they approach the pavement. Width of pavement at edge of highway not to exceed 45 feet.
3. Potential accesses to the highway from the premises not permitted as driveways are to be blocked by construction of a barrier or barriers, such as a grass plot, low hedge, curbed island, etc. The front face of a barrier island shall be outside the right-of-way line. No part of the right-of-way may be used for any purpose other than travel.

DATE 5/18/2016 APPROVED FOR CONSTRUCTION BY: [Signature] Wilton Road Agent

*\* NEED P.B. APPROVAL FOR 2nd DRIVE*

DATE: \_\_\_/\_\_\_/\_\_\_ FINAL APPROVAL AFTER CONSTRUCTION BY: \_\_\_\_\_ Wilton Road Agent

NOTE: Please return this form to the Town Office.

Revised 12/21/05

**1.0 PURPOSE**

In order to promote safe and efficient ingress and egress from private property, driveways require certain controls. Driveway designs shall establish grades that adequately protect and promote safe and controlled approach to the highway in all seasons of the year. In addition to proper access, they shall provide for suitable discharge and control of surface drainage in and around the entrance (within the Town Right of Way). (See RSA 236:13).

**2.0 PERMITS**

Anyone desiring to construct, alter or relocate a driveway within the Town Right of Way, shall first apply for a permit from the Town of Wilton Road Agent, who is hereby delegated the authority to administer these regulations on the part of the Planning Board. The Road Agent shall prescribe the application form for such a permit and shall have the authority, in appropriate cases, to require the applicant to provide suitable surety to guarantee the performance of conditions of the issuance of the permit. The Road Agent is empowered to act on behalf of the Planning Board with regard to any and all of the duties and prerogatives set forth in RSA 236:13 (V) and (VI), in order to implement these regulations and the foregoing statutes.

**3.0 DRIVEWAY ENTRANCE SPECIFICATIONS**

a. General Requirements:

1. Construction of any driveway shall not be conducted without a permit.
2. No use of such driveway (except of a temporary nature during construction) shall take place until the Road Agent has inspected the construction of the driveway and certified that said driveway conforms to the specifications set forth in this regulation.
3. No Certificate of Occupancy shall be granted without the final construction inspection and permit of the driveway.
4. All driveways shall be constructed only in the location shown on the approved driveway permit.
5. All driveways shall be constructed in accordance with applicable town regulations or the State of New Hampshire Department of Transportation specifications and State of NH Statutes as applicable.
6. Private Common Driveways shall be built according to the plans and specifications approved by the Wilton Planning Board.
7. Maximum Width of any residential driveway at Property Line - 24 feet  
\*\* Minimum distance between centerline of drives - 110 feet  
\*\* Minimum distance from intersections (on same side of road) - 110 feet  
    \*\*Except those parcels located In the Residential District  
Minimum distance between centerline of drives - 60 feet  
Minimum distance from intersection - 60 feet  
Industrial and Commercial driveways shall be designed for their proposed use.
8. All Driveways should intersect the street at a ninety (90) degree angle and shall not be less than sixty (60) degrees from the Town Right of Way line.
9. The grade of the driveway shall slope ¼" to ½" per foot downward away from the edge of the traveled surface of the Town roadway to the center of the roadway ditch line.

10. If it is determined during consultation with the Town of Wilton Road Agent that a culvert is required, the minimum shall be fifteen inches (15") in diameter, sixteen gauge (16) riveted aluminum, corrugated steel, reinforced concrete, or polypropylene. The culvert shall be a minimum of twenty feet (20') long and with all headers mortared or securely fastened to avoid end damage by vehicles. A paved swale may be allowed within the ditch line to provide drainage relief if the applicant can show that the installation of a culvert is neither appropriate nor possible to install.
11. An all-season safe sight distance shall be established. The minimum all-season safe sight distance shall be 200 feet. The required all-season safe sight distance shall be based on the posted speed limit as follows:

	<u>Type of road</u>	<u>Speed limit, or if None, Typical Speed</u>	<u>Minimal Safe Sight Distance</u>
(a)	minor roads	30 mph or lower	200 feet
(b)	through roads	31 - 40 mph	275 feet
(c)	through roads	41 - 50 mph	400 feet
(d)	major roads	51 - 60 mph	525 feet

Un-posted roads shall be assumed to be thirty (30) mph.

12. The all-season safe sight distance shall be measured from a point three feet nine inches (3'-9") above the proposed driveway surface and be located in the proposed driveway at least ten feet (10') back from the edge of the traveled way. From this point, the critical line of sight shall be measured in both directions to a point three feet nine inches (3'-9") above the Town roadway at a distance described above and be applicable for approaching vehicles in both directions from the proposed driveway. Any obstructions shall be noted on the plan. All obstructions shall be removed to a distance 5 feet behind the sight line to ensure all-season safe sight line. All obstructions shall be removed prior to final inspection for the Driveway Permit.
13. The maximum number of driveway entrances allowed per lot shall be one (1) unless otherwise permitted by the Planning Board.
14. Any parcel that is changing use or expanding a use shall obtain a driveway permit.
15. The Wilton Planning Board, in consultation with the Road Agent, may waive any of the foregoing requirements when it is shown that strict compliance would cause undue hardship and is not contrary to the Public interest. A waiver shall not compromise the public safety.

#### 4.0 DRIVEWAY PERMIT APPLICATION

See following page for application.

# TITLE XX TRANSPORTATION

## CHAPTER 236 HIGHWAY REGULATION, PROTECTION AND CONTROL REGULATIONS

### Excavations and Driveways

#### Section 236:13

##### **236:13 Driveways and Other Accesses to the Public Way. –**

I. It shall be unlawful to construct, or alter in any way that substantially affects the size or grade of, any driveway, entrance, exit, or approach within the limits of the right-of-way of any class I or class III highway or the state-maintained portion of a class II highway that does not conform to the terms and specifications of a written permit issued by the commissioner of transportation.

II. Pursuant to this section, a written construction permit application must be obtained from and filed with the department of transportation by any abutter affected by the provisions of paragraph I. Before any construction or alteration work is commenced, said permit application shall have been reviewed, and a construction permit issued by said department. Said permit shall:

(a) Describe the location of the driveway, entrance, exit, or approach. The location shall be selected to most adequately protect the safety of the traveling public.

(b) Describe any drainage structures, traffic control devices, and channelization islands to be installed by the abutter.

(c) Establish grades that adequately protect and promote highway drainage and permit a safe and controlled approach to the highway in all seasons of the year.

(d) Include any other terms and specifications necessary for the safety of the traveling public.

III. For access to a proposed commercial or industrial enterprise, or to a subdivision, all of which for the purposes of this section shall be considered a single parcel of land, even though acquired by more than one conveyance or held nominally by more than one owner:

(a) Said permit application shall be accompanied by engineering drawings showing information as set forth in paragraph II.

(b) Unless all season safe sight distance of 400 feet in both directions along the highway can be obtained, the commissioner shall not permit more than one access to a single parcel of land, and this access shall be at that location which the commissioner determines to be safest. The commissioner shall not give final approval for use of any additional access until it has been proven to him that the 400-foot all season safe sight distance has been provided.

(c) For the purposes of this section, all season safe sight distance is defined as a line which encounters no visual obstruction between 2 points, each at a height of 3 feet 9 inches above the pavement, and so located as to represent the critical line of sight between the operator of a vehicle using the access and the operator of a vehicle approaching from either direction.

IV. No construction permit shall allow:

(a) A driveway, entrance, exit, or approach to be constructed more than 50 feet in width, except that a driveway, entrance, exit, or approach may be flared beyond a width of 50 feet at its junction with the highway to accommodate the turning radius of vehicles expected to use the particular driveway, entrance, exit or approach.

(b) More than 2 driveways, entrances, exits or approaches from any one highway to any one parcel of land unless the frontage along that highway exceeds 500 feet.

V. The same powers concerning highways under their jurisdiction as are conferred upon the commissioner of transportation by paragraphs I, II, III, and IV shall be conferred upon the planning board or governing body in cities and towns in which the planning board or governing body has been granted the power to regulate the grading and improvement of streets within a subdivision as provided in RSA 674:35, and they shall adopt such regulations as are necessary to carry out the provisions of this section. Such regulations may delegate administrative duties, including actual issuance of permits, to a highway agent, board of selectmen, or other qualified official or body. Such regulations, or any permit issued under them, may contain provisions governing the breach, removal, and reconstruction of stone walls or fences within, or at the boundary of, the public right of way, and any landowner or landowner's agent altering a boundary in accordance with such provisions shall be deemed to be acting under a mutual agreement with the city or town pursuant to RSA 472:6, II(a).

VI. The commissioner of transportation or planning board shall retain continuing jurisdiction over the adequacy and safety of every existing driveway, entrance, exit, and approach to a highway, whether or not such access was constructed or installed pursuant to a permit under this section, and, unless the access is a public highway, the owners of property to which the access is appurtenant shall have continuing responsibility for the adequacy of the access and any grades, culverts, or other structures

pertaining to such access, whether or not located within the public right of way. If any such access is or becomes a potential threat to the integrity of the highway or its surface, ditches, embankments, bridges, or other structures, or a hazard to the safety of the traveling public, by reason of siltation, flooding, erosion, frost action, vegetative growth, improper grade, or the failure of any culvert, traffic control device, drainage structure, or any other feature, the commissioner of transportation or planning board or their designee may issue an order to the landowner or other party responsible for such access to repair or remove such hazardous condition and to obtain any and all permits required therefor. The order shall describe the hazard, prescribe what corrective action or alteration in the location or configuration of such access shall be required, and set a reasonable time within which the action shall be completed. Such an order shall be sent by certified mail, and shall be enforceable to the same extent as a permit issued under this section. If the order is not complied with within the time prescribed, the commissioner or planning board or their designee may cause to be taken whatever action is necessary to protect the highway and the traveling public, and the owner or other responsible party shall be civilly liable to the state or municipality for its costs in taking such action.

**Source.** 1939, 109:1. RL 107:4. 1945, 188:1, part 19:12. 1950, 5:1, part 9:1, par. 2. RSA 249:17. 1969, 254:1. 1971, 302:1. 1981, 87:1. 1985, 103:4; 402:6, 1(a)(7), (b)(7). 1997, 52:1, 2, eff. July 18, 1997. 2014, 125:1, eff. Aug. 15, 2014.



View Towards 101 (05/18/2016)



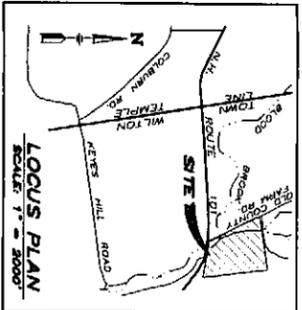
View towards north (05/18/2016)



View into property towards barn (05/18/2016)

Lot C-10  
**Michael Weeks**  
Old County Farm Road  
Wilton, NH

Request for additional driveway location.



REV.	DATE	DESCRIPTION	DR	CR
1	5/18/16	ADJUST DRIVE PER DPW DIRECTOR	DR	CR
FILE	1143	TYPE	BND	DX (1142BND)762 (78 220

**C-1**  
**HEIDI HELLET-BLACKMER**  
**REVOCABLE TRUST**  
**HEIDI HELLET-BLACKMER**  
 242 OLD COUNTY FARM ROAD  
 WILTON, NH 03096  
 603/252-2505

**C-7-1**  
**HEIDI HELLET-BLACKMER**  
**REVOCABLE TRUST**  
**HEIDI HELLET-BLACKMER**  
 242 OLD COUNTY FARM ROAD  
 WILTON, NH 03096  
 (CORD PLAN NO. 31831)

**C-8**  
**WILLIAM R. GILMAN**  
**JENNIFER A. GILMAN**  
 305 WILTON RD  
 WILTON, NH 03096  
 603/252-0909

**C-5**  
**MATHAN D. McPHERSON**  
**KIMBERLY S. McPHERSON**  
 327 OLD COUNTY FARM ROAD  
 WILTON, NH 03096  
 603/252-7111

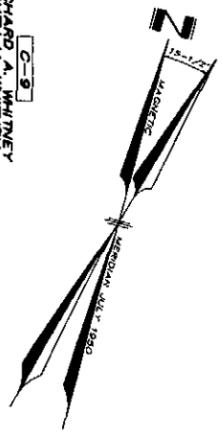
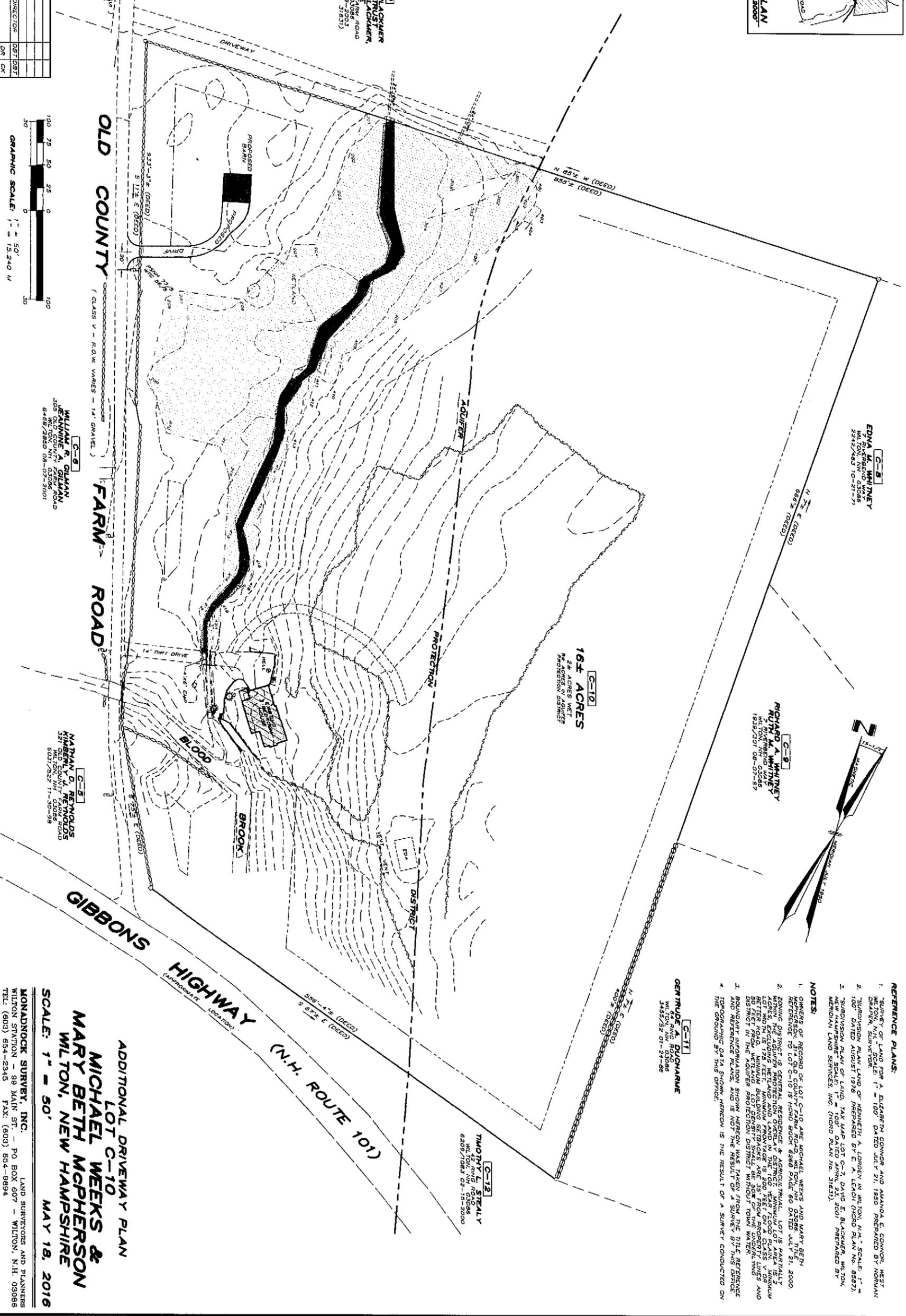
**C-8**  
**EDNA M. WHITNEY**  
 7 SHERBURN WAY  
 WILTON, NH 03096  
 252/463-1029

**C-9**  
**RICHARD A. WHITNEY**  
**RUTH M. WHITNEY**  
 WILTON RD  
 WILTON, NH 03096  
 1939/307 08-07-87

**C-10**  
**16.6 ACRES**  
 2.6 ACRES MET  
 PROTECTION DISTRICT

**C-11**  
**CENTRIDE A. DUCHARME**  
 WILTON RD  
 WILTON, NH 03096  
 355/32 01-21-88

**C-12**  
**TIMOTHY L. STEALY**  
 42 FINE ROAD  
 WILTON, NH 03096  
 603/252-0808



- REFERENCE PLANS:**
1. SURVEY OF LAND FOR A. ELIZABETH CONNOR AND ARIANNA E. CONNOR, WEST BRADLEY, WILTON, NH, 1950. PREPARED BY NORMAN D. BROWN, WILTON, NH.
  2. SUBDIVISION PLAN LAND OF HENRY A. LARSEN IN WILTON, N.H. SCALE 1" = 100' DATED AUGUST 1976 PREPARED BY E. A. LEACH (CORD PLAN NO. 8687).
  3. SUBDIVISION PLAN OF LAND, TAX MAP LOT C-7, DAVID S. BLACKMER, WILTON, NEW HAMPSHIRE SCALE 1" = 100' DATED APRIL 23, 2001 PREPARED BY MERIDIAN LAND SERVICES, INC. (CORD PLAN NO. 31831).
- NOTES:**
1. OWNERS OF RECORD OF LOT C-10 ARE MICHAEL, WESLEY AND MARY BETH McPHERSON, 314 OLD COUNTY FARM ROAD, WILTON, NH 03096. TITLE REFERENCE TO LOT C-10 IS CORD BOOK 8288 PAGE 60 DATED JULY 21, 2000.
  2. ZONING DISTRICT IS GENERAL RESIDENCE & AGRICULTURAL. LOT IS PARTIALLY WITHIN THE 100 YEAR FLOOD PLAIN. MINIMUM LOT WIDTH IS 75 FEET. MINIMUM FRONT YAGE IS 200 FEET ON A CLASS V OR VI LOT. MINIMUM LOT DENSITY SHALL BE 30% OF THE UNDERLYING DISTRICT IN THE ADJUTER PROTECTION DISTRICT WITHOUT TOWN WATER.
  3. BOUNDARY INFORMATION SHOW HEREON WAS TAKEN FROM THE TITLE REFERENCE AND REFERENCE PLANS, AND IS NOT THE RESULT OF A SURVEY CONDUCTED ON THE GROUND BY THIS OFFICE.
  4. TOPOGRAPHIC DATA SHOWN HEREON IS THE RESULT OF A SURVEY CONDUCTED ON

**ADDITIONAL DRIVEWAY PLAN**  
**LOT C-10**  
**MICHAEL WEEKS &**  
**MARY BETH McPHERSON**  
 WILTON, NEW HAMPSHIRE  
 MAY 18, 2016

**MONADNOCK SURVEY, INC.** LAND SURVEYORS AND PLANNERS  
 WILTON SPATION - 99 MAIN ST. - P.O. BOX 607 - WILTON, N.H. 03096  
 TEL: (603) 654-2345 FAX: (603) 654-9894