

# Wilton Sewer Commission – Regular Meeting October 9, 2014

## MINUTES - DRAFT

1 The Wilton Sewer Commission held its regular meeting on Thursday, Oct. 9, 2014 at  
2 6:30 PM in the Town Hall Courtroom. Present were Commissioners Tom Herlihy  
3 Chairman, Tom Schultz and Chris Carter; Clerk Joanna K. Eckstrom.

4 \* **Call to Order** Mr. Herlihy called the meeting to order at 6:35 PM.

5 \* **Public input and comment** None

6 \* **Minutes of August 14, 2014 and September 11, 2014** – On a motion by Mr. Schultz,  
7 seconded by Mr. Herlihy, the minutes of Sept. 11<sup>th</sup> were approved as written; as he was  
8 not present at 9/11 meeting, Mr. Carter abstained.

9 **On a motion by Mr. Carter**, seconded by Mr. Herlihy, the minutes of August 14<sup>th</sup> were  
10 approved as written; as he was not present for the August 14<sup>th</sup> meeting, Mr. Schultz  
11 abstained.

12 \* **Accounts Payable** – a bill for ‘hot top patch’ from Brox paving was reviewed for  
13 accuracy; confirmed by Mr. Carter; payment authorized.

14 Clarification of how principal payment can come of bond surplus instead of from sewer  
15 operating account still pending ... Mr Herlihy to follow up.

16 Mr. Schultz said that at a recent Selectmen’s meeting, Treasurer Jerry Greene stated  
17 that several line items for various town departments have been overspent; however,  
18 generally, all departments are under budget. For its part, the sewer department will  
19 clarify what purchases should be distributed to each line item. The commissioners  
20 requested expense detail for ‘New Equipment. Ms. Eckstrom will contact Pam Atwood  
21 for the info.

22 There was a brief discussion about the 2015 budget. Commission will try to create its  
23 budget to be more reflective of income projection for 2015.

24 At the next meeting, Nov. 13, there will be a budget work session. Joe Torre will be  
25 invited to attend.

26 **GIS Mapping** – misters Herlihy and Carter will attend upcoming sessions / training for  
27 GIS mapping projects.

28 **Accounts Receivable** – Jane Farrell provided income statement thru 9/30. On a  
29 motion by Mr. Schultz, seconded by Mr. Carter, the commission voted unanimously to  
30 abatement requests that Jane listed.

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31 As there is still no cost/benefit analysis to support/decline change in billing frequency,  
32 the Sewer Commissioners deferred making a decision to change from quarterly bills to  
33 something else.

34 \* **Pump Station report – activities, concerns** no issues or problems at this time.

35 \* **System report; interdepartmental business Sewer / Highway Department** getting  
36 written responses to requests continues to be a problem.

37 \* **Sewer Ordinance Update** – continue as needed

38 \* **Wilton Falls – Police Station sewer line** continue as needed.

39 \* **Milford-Wilton Inter-municipal Wastewater Agreement**

40 Agreement for signature ready? – document needs to be finalized for review and  
41 signature. Insurance needs to be confirmed. Mr. Herlihy to follow up with Dave  
42 Boucher and others to complete this project.

43 Industrial discharge permits – per Mr. Herlihy, Milford handles these; a request  
44 will be made that Milford provides copies of these to Wilton.

45 **‘Estimated’ bills from Milford – why?** Mr. Herlihy to follow up with Milford on  
46 this.

47 \* **2015 projects** - ongoing as needed – commissioners reconfirmed that consideration  
48 be given to 2015 projected income before committing to these projects.

49 \* **Other business**

50 Ms Eckstrom will contact Granite State Rural Water and Waste Water for meeting with  
51 commissioners in November, after Mr Herlihy returns from his trip to France.

52 **Next Meeting: Regular Meeting - Thursday, November 13, 2014**

53 **There being no other business, the meeting adjourned at 7:45 PM.**

54 Respectfully submitted,

55 Joanna K Eckstrom, Clerk