



**TOWN OF WILTON
PLANNING BOARD MEETING
DRAFT MINUTES**

DATE: May 4, 2016
TIME: 7:30 PM
PLACE: Wilton Town Hall Courtroom

PRESENT: Wilton Planning Board Members: Chairperson Jeff Kandt, Vice Chairperson Sara Spittel, Tracey Ewing, Neil Faiman, Dawn Tuomala, Camille Pattison, Kermit Williams

Work Session

Chairperson Kandt opened the public Hearing at 7:30 PM.

Minutes 4-20-16

Page 2 Line 32 – Granite and remove “receiving”
Line 44 – Remove second period

A MOTION was made by Ms. Spittel and SECONDED by Ms. Ewing to approve the Minutes from 4-20-16 as amended.

Voting: 6 ayes. Motion carried. Ms. Tuomala voting for Matt Fish.

Master Plan

Town Facilities and Services Chapter:

- Ms. Tuomala is refining the Fire Department section.
- Ms. Ewing suggested looking at the Public Works and Solid Waste to find redundancy and consolidate as needed.
- Transfer Station should be consistently named Wilton Recycling Center
- Questions were raised about the Wilton Water Works section – There seems to be a discrepancy between the total number of billable meters in the Wilton Water Works section
- Florence Rideout Elementary School to be sent back to the Principal to update.
- Page 14 add (WLC) to the title; and replace throughout this section
- Add to hire a Town Administrator

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Future Master Plan Chapters – In Order to Come

1. Transportation
2. Housing and Demographics
3. Cultural and Historic Resources

Change of Use

- Relax the concern in the downtown commercial area
- Look at potential impacts to neighbors
- Change bullet #1 - is there an approved site plan for the property
- Change bullet #2 - if any of the site plan criteria have changed from the approved site plan they need to come before the Planning Board
- If they do not have a site plan they need to come in to the Planning Board; it can be general and hand drawn.
- Use the site plan checklist if possible
- Add to potential zoning change - add in language for parking provisions for businesses along Main Street

Uplift Fees

- An administrative issue it should wait until a Town Administrator is hired.
- Look at past years for plan review total amounts charged to the town.

Other Business

Ms. Tuomala asked to borrow the Planning board projector for an event. The board agreed she could borrow the projector.

A MOTION was made by Mr. Williams and SECONDED by Ms. Ewing to adjourn the meeting at 9:10 PM.

Voting: 6 ayes. Motion carried.

Chairperson Kandt declared the meeting adjourned at 9:10 PM.

Respectfully Submitted,
Sorrell Downing
Secretary