



**TOWN OF WILTON
PLANNING BOARD MEETING
DRAFT MINUTES**

DATE: March 16, 2016
TIME: 7:30 PM
PLACE: Wilton Town Hall Courtroom

PRESENT: Wilton Planning Board Members: Chairperson Jeff Kandt, Vice Chairperson Sara Spittel, Neil Faiman, Alec MacMartin, Matt Fish, Tracey Ewing, Dawn Tuomala, Secretary Sorrell Downing

Public Meeting

Chairperson Kandt opened the public Hearing at 7:30 PM.

Minutes 3-3-16

Page 1, Line 43 vision statement
Page 2, Line 33 remove second sentence

A MOTION was made by Ms. Spittel and SECONDED by Ms. Ewing to approve the Minutes from 3-3-16 as amended.

Voting: 4 ayes. Mr. Fish and Ms. Spittel abstained. Motion carried.

Preliminary Discussion – 10 Main Street, Lot J-63 to open a café, Jorge Arrungategui

The previous site plan for the property was reviewed and the previous use of this building has been a café. Mr. Arrungategui does not plan to alter the interior or exterior of the building to serve his needs. The board determined this is not a change of use.

Mr. Arrungategui will work alone and will provide take out food. His specialty is paella.

A MOTION was made by Mr. Fish and SECONDED by Ms. Spittel that Mr. Arrungategui's application does not trigger a site plan review. The previously approved use represented on the site plan is that of the proposed use Mr. Arrungategui has depicted on his proposed site plan drawing. Mr. Arrungategui's proposed site plan will be filed in the Planning Board office.

Mr. Arrungategui departed at 7:56 PM.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23

Master Plan

Updated Master Plan (Facilities Chapter) was circulated for review prior to the next meeting

Rules of Procedure

Updated Rules of Procedure was circulated for review prior to the next meeting.

Other Business

Mr. Kandt spoke with Mr. Shepardson about how to better track the collection of Impact Fees. It was suggested that Mr. Shepardson pass out a schedule of fees to go along with other necessary paperwork when he issues a building permit so the applicant is aware of the impact fees to be paid prior to receiving a Certificate of Occupancy.

A MOTION was made by Mr. MacMartin and SECONDED by M. Faiman to adjourn the meeting.

Voting: 6 ayes. Motion carried.

Chairperson Kandt declared the meeting adjourned at 8:10 PM.

Respectfully Submitted,
Sorrell Downing
Secretary