

Minutes
26 July 2016
Cemetery Board of Trustees
Town of Wilton NH

The meeting was called to order at 7:02 p.m.; 3 Cemetery Trustees (Steve Elliot, John Jowers, Mary Ann Shea) attending.

Review of Minutes for meetings of 6/28/16.

- Minutes were reviewed. Steve moved to accept minutes as written; Mary Ann seconded. All approved.

Unfinished Business.

- **Caswell Replacement Right to Inter:** Has been completed.
- **Tree Removal at South Yard Cemetery:** work has begun! Should be completed soon.
- **Cemetery Mapping:** Dawn has given us copies of all maps she has, and has done a consolidation of the Vale End maps. We would still like to see the small area in Vale End with burials and no printed map put on paper. And we need to find a good place to store the many maps she provided to us. Storage may become an issue in the near future. As far a mapping, we will put some money in the budget for next year to see what else can be done (the Laurel Hill map hasn't been updated since 2009).
- **Fence repair/painting at Laurel Hill Cemetery:** Slow but steady. It is about half done, and the re-done section looks good!
- **Retaining wall on lot in Vale End Cemetery:** Mary Ann *still* needs to write up a note to leave on the stone asking the family to contact us.
- **Maintenance:** Grub control was applied before the rains—no grubs sighted; things look good this year.
- **Yolanda Edwards Lot Sale:** Paperwork completed and sent!
- **Changes to Rules and Regulations:** We reviewed the planned change to charge an extra \$125 for a weekend/holiday grave opening (same fee for full burial or urn). This is to allow for overtime pay for staff. Steve moved to accept the change, John seconded, all in favor. Mary Ann will revise the Rules online and give new copies to the Town Office.

Review Bills/Budget.

- Received water bill for over \$500. This seems very high, and Steve has spoken with Jane to have the amount corrected.
- Latest budget reports not received in time for meeting, but we should be in good shape budget-wise.

Public Input

- **None.**

New Business.

- Laurel Hill maps-have not been updated since 2009. There are lots of new “mapped” graves since then. Possibly have the map updated in 2017 (if budget allows).
- **Lot Requests-**

- Bradshaw-decided not to purchase in Laurel Hill.
- Basha-space is available for urn burial in another lot she already owns.
- Hooper-lot purchased in Laurel Hill. Burial has taken place.
- Possible vandalism in South Yard: One stone had the letters in the name traced in bright orange paint.
- Burials upcoming for Joe Pollock (Vale End)and someone in the Tibbetts family (Laurel Hill) in existing grave sites.
- **Trustees of Trust Funds:** We would like to meet with them briefly at one of their meetings, just to get acquainted and see if they have any questions for us. Mary Ann will contact them and see when it might be convenient for them to have us attend.

Next Meeting: Tuesday, August 30, 2016

The meeting adjourned at 7:50 p.m.

Lot opening cost: Weekday Full burial - \$300 Weekday Urn burial - \$125

There is an additional charge of \$125 for burials on Weekends and Holidays (full or urn burial).

Prices **will** be substantially higher if, with permission of the trustees, a winter burial should occur.

When you need to schedule an opening, please call Steve Elliott at (603) 654-6602. At least 2 days (48 hours) notice is required.

Purpose and Intent

For the mutual protection of lot owners and the Wilton Town Cemeteries as a whole, the following rules and regulations are hereby established for Laurel Hill, South Yard and Vale End Cemeteries and all town managed cemeteries. All lot owners and persons visiting the cemeteries will be expected to abide by such rules and regulations as herein enacted and as hereafter amended, which are intended to assist in maintaining these cemeteries as a peaceful and beautiful area as well as reverent symbol of respect for the dead.

Section I. Rules

These rules are established in accordance with New Hampshire RSA 289 Cemeteries/Burials.

1. Burials will be permitted, except as noted in Section II. B below, at all times during the "Normal Burial Period" of April 15th through December 1st of the calendar year unless there is a significant snowfall after April 15th or prior to December 1st making lot determination uncertain.
2. There will be no burials on Sundays or any day observed as a Holiday by the Town of Wilton.
3. Funeral Directors are required to give a 48 hour notice to the Cemetery Board of Trustees prior to burial.
4. One full body burial, (when/if placed prior to any/all cremation burials) two infant burials or four individual urn burials per grave lot will be allowed. Any request beyond what is permitted can be reviewed by the Cemetery Board of Trustees.
5. All full body burials shall be enclosed in a permanent outside container such as a concrete vault, concrete one piece top grave liner or metal vault.
6. No animal carcass will be buried in any cemetery proper. Animals may be cremated and buried in a permanent outside container within an existing lot.

Section II. Sale of Lots

1. The purchase of a cemetery lot is the purchase of the right of burial in the lot selected and the "deed" receipt does not imply ownership of the land in which a grave is contained.
2. The prices of cemetery lots are as follow: One grave lots \$450; two grave lots \$900; three grave lots \$1350 four grave lots are \$1800. General care is included in the price of the lot. General care includes raking, mowing, seeding, and fertilizing when necessary and when it is within budget constraints. Payment for lots will be made to the Trustee of the Trust Funds. Payment must be made in full at the time of purchase if purchase is pre-need. Payment must be made within 60 days if the purchase of the lot is at the time of need.
3. Lots may be purchased by any current resident of Wilton, previous residents with proof of 10 years or more of Wilton residency, immediate family members of current Wilton residents or immediate family members of previous residents with proof of 10 years or more of Wilton residency. "Immediate family

member” is defined as parent, child, legal guardian or ward.

4. Any request to purchase greater than grave 4 lots per person/ family will require the review and approval of the Board of Cemetery Trustees.

Section III. Markers and Monuments

1. No monument, cenotaph, headstone or other structure may be erected or placed in the cemetery without proper foundation approved by the Cemetery Trustees.

2. With respect to markers, monuments or other memorial structures, the following maximum measurements shall apply:

1. On single or two grave lots a monument shall be allowed with a base not exceed three (3) feet wide by one (1) foot deep and the total height shall not exceed three (3) feet. All monuments must be placed at “Head” of individual lots.

2. Lots containing four or more graves a traditional monument shall be allowed with a base not to exceed five (5) feet wide by two (2) feet deep and a total height not to exceed forty-two (42) inches.

3. Flush markers for individual graves markers should be placed at the foot end of said grave. No more than two “Flush” markers are allowed per grave lot. (marker(s) must not exceed one foot wide and two feet long.

4. Any marker type not identified in these rules will require review and approval of the Board of Cemetery Trustees.

Section IV. Landscaping and Decorations

1. Planting of trees and shrubs is prohibited.

2. No fence or flowers shall be placed around the perimeter of any lot.

3. Flowers can be placed adjacent to a monument in a sturdy flower container. When floral arrangements no longer appear respectful for cemetery grounds, they will be discarded by the Overseer of cemeteries.

4. All work done in the cemetery by lot owners or their employees will be subject to supervision by the Overseer of Cemeteries. All waste and rubbish resulting from this work will be removed by the lot owner or their employee.

5. Small flags will be allowed on lots with the understanding that the Overseer of Cemeteries will have the right to remove them at a later date if necessary for maintenance.

6. All other items left at the lot site after 8 weeks post burial will be removed by the Overseer of the Cemeteries and discarded.

Section V. Forfeiture Procedures

Spaces unused for a period of 50 years will be subject to forfeiture procedures in accordance with RSA 289:18.

Requests for consideration to alter any of the above rules can be submitted to the Wilton Cemetery Trustees.

Revised & Approved: 26 July 2016