

TOWN OF WILTON
SELECTMEN'S MINUTES

Date: July 11, 2016
Time: 6:31 P.M.
Place: Town Office
Present: Chairman Kermit R. Williams, Selectmen William F. Condra and Daniel E. Donovan, III.
Recording Secretary Pamela Atwood.

The meeting was called to order at 6:31 P.M. by Chairman Williams.

Chairman Williams called for a non-public session per RSA 91-A:3,II(c). The item was moved, seconded and voted unanimously in the affirmative.

The regular meeting was called to order at 6:44 P.M. Chairman Williams moved to seal the minutes of the non-public meeting, seconded by Selectman Condra. Motion passed with vote: Williams, Aye; Condra, Aye; Donovan, Aye.

Ambulance Service Coverage

Ambulance Chief Gary Zirpolo attended the meeting to discuss employee coverage of the Ambulance Service. He gave the Selectmen a handout which he explained. His call volume has increased but his staffing levels have gone down. There was a discussion about the number of hours Gary works; his average work week is 97 hours being on call and in the office. By January he will have more EMT's trained. He told the Board that he is hard pressed to get a Paramedic to cover his shift if he takes a day off. They get paid more at their full time jobs and his equity adjustment will be spread over the next couple of years. He doesn't see his hours going down anytime soon. He will contact the local newspapers and put employment ads in.

The Selectmen suggested that Gary put a proposal to add a full time position together to be discussed during budget season. There was further discussion about staffing, response time, and mutual aid agreements. Gary will have a plan ready to show the Selectmen before budget season. The Board thanked Gary.

Chairman Williams called for a non-public session at 7:15 P.M. per RSA 91-A:3,II(c). The item was moved, seconded and voted unanimously in the affirmative.

The regular meeting was called to order at 7:57 P.M. Chairman Williams moved to seal the minutes of the non-public meeting, seconded by Selectman Condra. Motion passed with vote: Williams, Aye; Condra, Aye; Donovan, Aye.

Recycling Center Revolving Fund

Treasurer Jerry Greene was next on the agenda to discuss the Recycling Center Warrant Article regarding the Revolving Fund. He said that the way the article was worded was unclear what could be paid for out of the fund. He had a discussion with Attorney Little and now it is clear that all it does is make us have to have one more checking account and pay bills out of that account. This was previously done with account numbers and it was clean. But the new account has been set up and the check will be deposited in that

account. He asked the Selectmen what they were trying to accomplish with this new fund. Selectman Donovan said he is not sure. Chairman Williams doesn't think we pay the bills from it. Jerry says it gives you rights over the capital reserve money to spend however you want. Jerry asked Steve Elliott what he thought it was for and Steve thought the intent was because of the fluctuation of the markets, there would be money there to keep it level. Jerry said shame on him for not understanding it earlier. Chairman Williams said they are not empowered to ignore or undo a warrant article. Jerry said it might be worth thinking about undoing it at the next Town Meeting.

Budget Review

Next, Jerry reviewed the budgets with the Selectmen. Some items that need reviewing are: Town Hall Accountant line item, Town Clerk Contract Services and Supplies, Elections and Registrations, Communications, Worker's Compensation, Ambulance EMT and On-call wages, and Sewer Contract Services. It was also noted that the Sewer Commission should be paying some of employee Mike Bergeron's 457(b) town contribution. The bottom line is below 50% for the first half of the year. The Selectmen thanked Jerry.

Maple Street Property Clean-up

Chairman Williams and Steve Elliott visited the Maple Street property of Mark Gabel property. Their opinion is that it is pretty well cleared up.

Motion: A motion was made and seconded to send Mr. Gabel a letter thanking him for his attention to cleaning up the property as requested. It is substantially cleaned up. A unanimous vote in favor followed.

Decisions by E-mail

Selectman Donovan spoke about the situation earlier in the season that requested a decision be made by e-mail regarding the Summerfest street closure change. Dan thinks responding by e-mail violates the Right-to-Know law. Individual phone calls to the Selectmen for a decision he feels is ok, however; or give the Chairman the authority to make such decisions. All members of the Board were in agreement with this idea. The Select Board Chair will make a decision if, in his judgment, it does not require a vote of the whole Board.

E-mail Hosting Quotes

Administrative Assistant Pam Atwood presented the e-mail hosting research done by Selectmen's Assistant Caitlin Martin. Chairman Williams would like to see pricing from some additional vendors. He will talk to Caitlin next week about it.

Storefront sign

Building Inspector John Shepardson submitted a request to the Selectmen about notifying a store owner of sign requirements. Selectman Condra explained the ruling and suggested John hold off until the store has been empty for one year at which time everything will have to be brought up to current codes and conventions.

Yellow Block Parking

Selectman Condra gave his opinion of the Yellow Block parking lot situation because he will be absent at the next meeting. His feeling is that the lot belongs to the Town, therefore, the Town cannot expend Town money to restripe it.

Impact Fees

A discussion about implementation of Impact Fees took place again. For example, Joseph Sullivan's remaining lot would be assessed an Impact Fee. If they already have a C/O we can't charge them

backwards but if someone is in the process of building a house they will be charged an Impact Fee. Chairman Williams will discuss this implementation with John Shepardson.

Short Term Rentals

A complaint has been filed about a short term rental business taking place in Wilton with obtaining permission from the Planning Board. Chairman Williams noted that the internet show seven places in Wilton that offer short term rentals. A Site Plan review would be required and they should be paying Rooms and Meals Tax. Administrative Assistant Pam Atwood will contact the Department of Revenue to see if they are receiving Rooms & Meals taxes for the Wilton Realty Trust property on Tighe Farm Road.

The New Reservoir

Chairman Williams talked about the New Reservoir and its' usefulness. The Board needs to decide what they want to do with it. He suggests a warrant article to see if the Town wants to maintain that facility as a recreational facility. Selectman Donovan said we need to know the options first.

Adjournment

A motion was made to adjourn the meeting at 10:28 P.M. by Selectman Donovan, seconded by Selectman Condra, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood
Pamela L. Atwood,
Recording Secretary

K R Williams

Kermit R. Williams, Chairman

William F. Condra

Daniel E. Donovan, III

Daniel E. Donovan, III

7-25-16

Date Signed