

TOWN OF WILTON
SELECTMEN'S MINUTES

Date: May 16, 2016
Time: 6:30 P.M.
Place: Town Office
Present: Chairman Kermit R. Williams, Selectmen William F. Condra and Daniel E. Donovan, III.
Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Williams.

Chairman Williams made a motion to enter into non-public session at 6:31 P.M. The motion was seconded and voted unanimously in favor.

The regular meeting was called to order at 6:57 P.M. Chairman Williams moved to seal the minutes, seconded by Selectman Condra. Motion passed with vote: Williams, Aye; Condra, Aye; Donovan, Aye.

Trustee of the Trust Funds

Betsy Castro, Trustee of the Trust Funds, was on the agenda. She submitted her resignation as Trustee of the Trust Funds to become effective on May 27, 2016. She told the Selectmen that she has sold her house in Wilton and will be heading up north. There was a discussion about the many committees and many years that Betsy served the Town of Wilton. Betsy told the Selectmen that she has found a replacement, Virginia Day of Wilton. Alternate Trustee Ken Smith has resigned and Alternate Trustee Rusty Mangel has agreed to stay on until March. Trustee Dave Miller will be taking over the bookkeeping duties so Betsy instructed the Selectmen to give him the entire stipend for 2016.

Chairman Williams asked about the Cooley Park Trust Fund. Betsy gave the history of the Trust Fund which was set up in 1978; the principal can't be touched but the interest can with Select Board approval. There was further discussion about the intent of the Trust Fund and the lack of need for the money now. Chairman Williams asked if the money could be used for reconstruction of the North End of Town Hall. Betsy said through Warrant Articles it could be done. There was agreement that there was no sense in keeping that money in there.

Betsy told the Selectmen that there was going to be a Trustee's seminars on June 15 put on by the Charitable Trust Division of the Attorney General's Office. She said it would be a good half-day seminar for one of the Selectmen to attend in her place. Selectman Condra volunteered to attend. The next Trustee's meeting will be on May 26th and they will elect a new chairman. The Selectmen told Betsy that she will be missed, and they spoke of how much work she has done for the Town. They thanked her for her service.

Motion: Selectman Donovan made a motion to appoint Virginia Day to succeed Betsy Castro as Trustee of the Trust Funds until the next election; the appointment takes effect on May 27, 2016.

Welfare Voucher Formatting

Administrative Assistant Pam Atwood reported that Welfare Director Andy Clifford was able to talk to his software developer and get names and addresses removed from the printed vouchers. The Select Board had requested this so they were satisfied.

Impact Fee Clarification & Implementation

There was a discussion about Impact Fees and when to implement them. No decision was made. Chairman Williams will check with the Planning Board and Meredith Hatfield, Director of the Office of Energy and Planning. Selectman Donovan will check on the Carriage Hill lots to see how those were handled. Pam was asked to print a copy of RSA 674:21 for John Shepardson.

Selectmen's Office Workload

Administrative Assistant Pam Atwood presented details of projects and daily work load that were overcommitting her office. The Selectmen stated that they understand the demands of the office, and were able to offer the upcoming meeting of the Town Administrator Committee as hope that help was coming.

Health Ordinance

Selectman Donovan told the Board why Gary Zirpolo cancelled his meeting tonight. Dan also stated that he will follow up with Gary Zirpolo as Health Officer regarding Health Ordinances.

Vacation policy

Selectman Donovan would like to specify that when regular duties require on-call time, that when taking vacation, such vacation taken shall not include on-call time.

The draft vacation policy will be passed on to the Department Heads for them their review.

A motion was made to adjourn the meeting at 8:14 P.M. by Selectman Donovan, seconded by Selectman Condra, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood

Pamela L. Atwood,
Recording Secretary

Kermit R. Williams, Chairman

Daniel E. Donovan, III

Daniel E. Donovan, III

William F. Condra

William F. Condra

5-23-16

Date Signed