

TOWN OF WILTON  
SELECTMEN'S MINUTES

Date: May 11, 2015  
Time: 6:30 P. M.  
Place: Town Office  
Present: Chairman Richard E. Swanson, Selectmen William F. Condra and Kermit R. Williams.  
Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Swanson.

Chairman Swanson introduced Russ Boland, Town Administrator for the Town of Lyndeborough. Russ was here tonight to help the Board understand the role of a town administrator versus a town manager, and to explain his job responsibilities. Russ provided several handouts.

Russ shared some of the cost savings that the Town of Lyndeborough has made recently; one being a fuel bid savings made as a result of a group of local Town Administrators that meets regularly. Mr. Boland stated that it is up to the Selectmen how much authority the Town Administrator has and the functions of the position. In Lyndeborough the Department Heads report to him and he reports to the Board of Selectmen. The Department Heads in Lyndeborough enjoy this relationship. He has monthly Department Head meetings and he does the performance reviews. He is also the focal point for citizens.

The Selectmen and Russ discussed a number of topics. He said that much of his time is spent on the MS forms, personnel, budgets, bidding, research on budgets, building facilities, grant writing, etc. Russ does not like to close the agenda early, but when complex issues arise they may take additional time. He noted that the Selectmen used to have more time to gather information and help with research. Selectman Williams was interested in Russ' part as a contract negotiator for the Town. Russ stated that he instructs the Department Head to get a bid which he will then review and work with as part of a team. Russ also confirmed that he assists other boards and volunteers and that he provides help as needed for anyone going before the Planning Board. Chairman Swanson thanked Russ for his time and input.

Todd Haywood and Attorney Silas Little were next on the agenda to discuss the Quinn Pit tax issue. Attorney Little suggested replacing the word "lease" with "agreement" on the contract and then it will truly reflect what it is; an agreement to sell the overburden. Assessor Todd Haywood stated that the law says after 1979 any lease or agreement must provide for property tax. It has been his opinion for 10 years not only should they pay the property taxes but also pay for the material (which has been worked out). Attorney Little disagrees saying it is the same as the guy who buys standing timber; it's a sale of the material. They discussed that the contract provided that the Quinn's pay upfront for the material. Selectman Condra stated that this money is held in trust by the Water Commission. Selectman Williams feels that the Town isn't getting paid for materials. He thinks it is a fixed payment for a long term usage of the property.

Former Selectman Jerry Greene was in attendance and he shared his memory of the agreement made eleven years ago. The Board at the time thought it benefited the Water Commission to have the land. The Quinn's owned the property that they paid us \$450,000 for to acquire at the end of the reclamation. He remembers that protection of the wellhead is what they were interested in, and that they weren't in the business of selling gravel. Selectman Condra stated that the money has been invested and the earnings on that money may far exceed the taxes we would have collected. Both Attorney Little and Jerry Greene stressed that this was an agreement made between the Town and the Quinn's, done by warrant at Town Meeting, therefore,

they should stand by their word. Attorney Little recommends amending the agreement to change the word "lease", and have both parties sign it.

Selectman Williams wants to talk to the Department of Revenue Administration about it. After further discussion, Chairman Swanson summarized the main points being that they honor the deal; they could vote to assess the land at zero, and change the word "lease" to "agreement". Jerry stated that this Board already has Town Counsel's opinion and he feels they should not involve DRA. You would be asking them about an agreement that they were not a part of. The Selectmen are the assessors. Attorney Little agreed with Jerry's statement.

Chairman Swanson indicated that he would honor Selectman William's request to talk to DRA first. They will have it as a discussion item on next week's agenda.

Chief Hautanen was next to get his speed enforcement grant paperwork signed. He explained how the grant works and mentioned that he coordinates with other towns during the same time period to help make Route 101 safer. The Grant covers labor, pension, and taxes. He reminded the Selectmen that July 1<sup>st</sup> the hands-free enforcement begins.

**Motion:** Selectman Williams moves to accept the Wilton Route 101 West Corridor Enforcement Grant. Selectman Condra seconded the motion which was followed by a unanimous vote. Motion carries.

At 7:55 P.M. Chairman Swanson made a motion to enter into a nonpublic session per RSA 91-A:3,II(b). Selectman Condra seconded the motion.

At 8:19 P.M. the meeting was called to order. The regular meeting was called to order at 8:05 P.M. Chairman Swanson moved to seal the minutes, seconded by Selectman Williams. Motion passed with vote: Swanson, Aye; Williams, Aye; Condra, Aye.

Selectman Williams asked about the farmers market using the Proctor (Sullivan) lot. He thinks someone has to be in charge of making sure there's no overnight parking there at the time of the market. Brent suggests that the DPW drops some barricades there, and he will ask his overnight officer to put the barricades out.

**Motion:** Selectman Williams moved that the Board of Selectmen close the Sullivan lot for public parking for Tuesday during the time of the farmers market. Selectman Condra seconded the motion. Brent would ask that they pull the barricades off to open the lot back up for night parking. Dick Putnam will be advised of this procedure. A unanimous vote followed. Motion carries.

There was a discussion of the cemetery trust funds. Selectman Williams told about his conversation with the Assistant Attorney General for Trusts. He will talk to Steve Elliott and update him with the information needed to proceed.

Next, they discussed the Town archives. Chairman Swanson told about his conversation with a town archivist from Richmond. Selectman Williams thinks someone should come to the Selectmen for a discussion and he thinks the Selectmen need to pass a resolution about archive requirements. There was a discussion about the details of the project. Chairman Swanson will ask his associate to come speak to the Board. Selectman Williams would like to be involved.

Chairman Swanson updated the Board on the Energy Committee saying that they took a position against the pipeline. Rick did not take a position. Selectman Williams said they should wait for report to come

back from the regional planning commission. The Selectmen will make it clear in their communications that the Energy Committee is a volunteer committee that advises the Selectmen.

They discussed the Rainey Hold Harmless Agreement left with them for review before next week. It was their understanding that it matched what the Board had approved for the Joas'. Selectman Williams was uncomfortable with the part that stated the Selectmen *have* agreed to issue a building permit. He also thinks an approved plan is needed from the Planning Board before a building permit can be issued.

Selectman Condra talked about the daycare center at Pine Hill. This item will be put on the agenda for discussion next week.

The Accounts Payable manifests were signed.

Meeting minutes were signed.

One (1) Current Use application was signed.

One (1) NRPC contract was signed.

One (1) Comcast cable TV renewal agreement was approved.

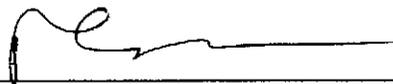
One (1) Excavation Tax Warrant was signed.

A motion was made to adjourn the meeting at 9:19 P.M. by Selectman Williams, seconded by Selectman Condra, followed by a vote with all in favor.

Respectfully submitted;



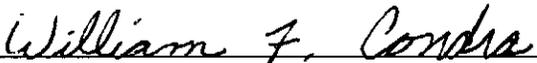
Pamela L. Atwood,  
Recording Secretary



Richard E. Swanson



Kermit R. Williams



William F. Condra

5/18/15

Date Signed