TOWN OF WILTON
SELECTMEN'S MINUTES

Date: March 30, 2015
Time: 6:30 P.M.
Place: Town Office
Present: Chairman Richard E. Swanson, Selectmen William F. Condra and Kermit R. Williams. Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Swanson.

Police Chief Brent Hautanen was first on the agenda for a nonpublic session. A motion was made and voted on to enter into nonpublic session per RSA 91-A:3,II(a) at 6:31 P.M.

The regular meeting was back in session at 6:50 P.M. Selectman Williams moved to seal the minutes of the nonpublic session, seconded by Selectman Condra. Vote: Swanson, aye; Williams, aye; Condra, aye. Motion carried.

Brent presented the Prosecutorial Contract with the Town of Mont Vernon for the Board to sign. The agreement is the same as we had with Lyndeborough except that Mont Vernon will pay once per year. The Board will review the contract.

Next, Brent submitted a letter of commendation for one of his officers. He told about the event which was a lifesaving event and asked the Selectmen to sign the letter, stating that this is Officer Abel's second life-saving award. The Board signed the letter.

Dawn Tuomala and the Gregg and Donna Joas attended the meeting. Gregg and Donna are the owners of the property being discussed. The Planning Board directed them to meet with the Selectmen regarding Impact Fee for their subdivision. Impact Fee rates were just approved by the Planning Board. Dawn explained that the Selectmen are responsible for imposing the fee. $5,409 is the per lot fee that will be assessed cording to the new schedule. Payment is due before a Certificate of Occupancy is issued. Dawn distributed the plan and explained that lot 3 previously existed so there is no impact fee but the other four lots must have the Impact Fee. There was additional discussion about Impact Fees.

Dawn will note on the plan any additional requirements for the lots. She stated that any further subdivision would require a road upgrade. She explained that the access will have to be off Colburn Road and it would be similar to how Mr. Rainey's was set up with a "Hold Harmless" agreement attached to the plan. Dawn said to bring Colburn Road up to town road class standards would be a big expense. She suggested that the Board look at it like it's a common private driveway which can have up to four driveways; but the road belongs to the Town.
Motion: Selectman Williams made a motion to approve the Impact Fees per the 2014 Planning Board schedule as specified in the subdivision plan of lot F-002; to be paid individually on a per lot basis when a Certificate of Occupancy from the Building Inspector is requested. The motion was amended to exclude lot F-002-03 from Impact Fees. Selectman Condra seconded the motion followed by a unanimous vote. Motion carries.

Next on the agenda was Bryan Christiansen, on behalf of Comcast. The Cable Franchise Agreement with the Town expired a few years ago. Bryan reviewed some contract points. Chairman Swanson spoke of the Town's opportunity to negotiate an agreement with TDS at the same time as with Comcast and the agreements must be consistent. Bryan explained that in NH Cable TV is regulated by the Towns.
Selectman Williams spoke about the telephone service saying that Wilton will end up with no fixed telephone service because VoIP will be offered so there will no longer be copper wired telephone service. There was

further discussion about phone service and the concept of PEG service. When a discussion about what the franchise fee should be started, audience member Tracy Ewing asked what the fee was a percentage of. She stated that every time Comcast raises their fees the Town receives an increase as well so she does not see the need of asking for a higher contract percentage. Selectman Williams asked Bryan to provide existing agreements from other towns. He agreed to do so. The Board thanked Bryan for attending the meeting.

Steve Elliott was next on the agenda to continue the discussion of stone wall damaged caused by road clearing during the winter. Chairman Swanson welcomed the audience members and he reviewed the issue for everyone in attendance. Steve spoke about the damage he had seen so far. Walls that he saw were old walls. When asked why he did the perpendicular cuts, Steve talked about recent years of major flooding and this being a way to keep water off the roads. Items discussed included: The severity of the winter; stone walls leaning over time; 12 year employee on that particular route; delineating the cut-outs and the cost involved; and stonewall is the right-of-way. It was decided that Steve will meet with a couple of the landowners who had the most damage and he will talk to his plow drivers. The residents offered to help to delineate where the stone walls are and where the cut-outs could go without causing damage.

Next, Steve discussed the 1-ton pick-up truck that was approved at Town Meeting. Steve told the Board that since he had previously gotten an estimate the price increased by $998 for the 2016 model. The Warrant Article approved spending $73,354 but the price is now $74,352. Steve said the money received from trading in the old truck would cover the increase. Selectman Williams questioned whether a purchase could exceed the amount voted on at Town Meeting. Pam was asked to call NHMA to get an opinion on this question.

John Shepardson was next on the meeting agenda to discuss code enforcement issues. He discussed 343 Forest Road and stated that this residence is a single family home and not a two family as has been marketed. He wanted to confirm with the Selectmen his decision that the unit cannot be a two family home. Next he told about an anonymous complaint letter that was received. It was discussed and no action was taken as the complaint is not something that the Town is responsible for checking.

John told the Selectmen about the process to have Antonio's Restaurant remove the temporary sign on the front of the building. Further discussion ensued around their lighted sign. John believes they can no longer have an illuminated sign, while Selectmen Condra and Williams think it is ok for them to repaint the existing lighted sign. Kermit would support a discussion around modifying the sign ordinance this fall at the Planning Board meetings.

Next John spoke about 30 Forest Road. The Selectmen agreed with John's decision to pursue the owner to get the electrical system repaired.

There was a discussion about whether the Town would agree to let the Farmer's Market operate at the Proctor parking lot this year. They would like to try that lot because they think there is better visibility there. The Selectmen suggested the Police Station lot. It was suggested the group talk to Chief Hautanen and Pam was asked to call PLT regarding insurance.
Chairman Swanson suggested that they hold off on having a discussion about a Town Manager until they have more time. Selectman Williams added that he would like to have a discussion on adding a committee for capital planning.

Selectman Williams reported back to the Board regarding his discussion with Steve Elliott and his salary agreement. They discussed it and came to an agreement that would stay well within the overall budget for both departments. The Board agreed with the proposal.
Motion: Selectman Condra moves to approve the salary as negotiated by Selectman Williams with the Public Works Director. Selectman Williams seconded the motion which was followed by a unanimous vote with all in favor. Motion carries.

Chairman Swanson told of his phone conversation with Dan Donovan regarding Ralph Maugel's interest in serving on the Ambulance Board.
Motion: Chairman Swanson nominated Ralph Maugel for the remaining citizen position on Ambulance Association. Selectman Condra seconded the motion which was followed by a unanimous vote. Motion carries.

Selectman Williams talked about the automotive inspection station application submitted by Northeast Performance Diesel. He said that they have a non conforming sign and before the Board gives approval for the inspection station NE Performance Diesel should be requested to put in a sign request with the Planning Board. John Shepardson will be asked for a statement on the sign issue. The Board will hold of on signing the application and Kermit will look for the original document.

The Accounts Payable manifests were signed.
Meeting minutes were approved.
The salary agreement for Public Works Director was approved.
The Automotive Inspection Station application was tabled until next week.
Department Head Work Agreements were signed.

Kermit talked about the State Budget proposal that may increase the costs downshifted to the Towns and make it more difficult for the Selectmen to keep the tax rate level this year.

Next, he suggested learning how to participate in the disaster declaration for the winter snow storms. The State and Hillsborough County have been designated as disaster areas for heavy snow. With that designation cities and towns are entitled to get a portion of their costs be reimbursed.

Motion: Selectman Condra moves to approve the contract agreement between the Town of Wilton and the Town of Mont Vernon as outlined in the Prosecutorial Contract. Kermit seconded the motion and a unanimous vote followed. Motion carries. The Board signed the contract.

A motion was made to adjourn the meeting at 10:06 P.M. by Selectman Condra, seconded by Selectman Williams, followed by a vote with all in favor.

Respectfully submitted;
Pamela L. Atwood
Pamela L. Atwood,
Recording Secretary

William F. Condra
William F. Condra

Richard E. Swanson

Kermit R. Williams

4-6-15
Date Signed