TOWN OF WILTON
SELECTMEN'S MINUTES

Date: March 28, 2016
Time: 6:30 P.M.
Place: Town Office
Present: Chairman Kermit R. Williams, Selectmen William F. Condra and Daniel E. Donovan, III. Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Williams.

Jeff Stone and Bart Hunter were in attendance for the Conservation Commission. They had a budget item to discuss with the Selectmen. Jeff told about a public event they want to hold for which they may need to rent a large facility. They did not budget for this. He asked if it could come out of the Contract Services line item. They have invited the Conservation Law Foundation to speak about the pipeline and they need a larger space than is available at Town Hall. The discussion that followed was about which line item they could use and possible other halls they could rent. Selectman Condra confirmed that the Board was comfortable with them using the Contract Services line item.

The next item of discussion was about the Conservation Commission terms. It has come to the attention of the Select Board that the terms of each member have not been listed in the Town Report for many years. Chairman Williams stated that every member is supposed to serve a three year term, and he thought it was necessary to know the expiration date of each member. Selectman Donovan agrees that they are supposed to be three year staggered positions. Selectman Condra think it falls back to the Conservation Commission to determine where their membership terms are and going forward we will have that information.
Bart thinks they should start over. They will take it up at their next meeting. They will come back on April 11th with their list. Chairman Williams said that the members need to be sworn in, unlike an Ad Hoc committee member. The Conservation Commission is an official body of the Town. The Board thanked Jeff and Bart.

Building Inspector John Shepardson was next on the agenda. He was here to tell the Selectmen about coverage for his next vacation. He said he has chosen Richard Keyes to fill in while he is out. He gave some details about Richard and they discussed details of his employment with the Town.

Next, John spoke about an ongoing case that has involved the Health Officer and the Building Inspector. These two officers were supposed to determine what authorities they had for a situation like the one they were discussing. There was a conversation about the rights to condemn a property. When Chairman Williams spoke of a property John had recently condemned, John said he may not have had the authority to do that either. John seemed uncomfortable with the Board's order to condemn this property at which point Selectman Donovan volunteered to be the point person on this issue to work with these two Town employees.

Next, John showed the Board the letter he is writing to the new owners of 834 Mason Road. After further discussion on the use of the driveways, Chairman Williams instructed John to pass his letter by Attorney Little and for John to look at Section 155-A:2.

Supervisor of the Checklist Lori Rolke attended the meeting with Jane Farrell. Lori told the Selectmen that they have two more elections this year and they will be over budget. Jane had talked to Budget Committee

member Dawn Tuomala who suggested they come before the Selectmen to make them aware of the overage. Jane said that she could ask some of the election workers to volunteer their time, but she expected the budget to be over by $600 - $800. Chairman Williams said that he is not concerned; this is a core function. Selectman Donovan said there was no choice. Selectman Condra stated that we will post it as an overspent line item. There was discussion on this concept. The Board thanked Lori for all her hard work.

Public Comment:

Dawn Tuomala asked to speak about town issued email addresses for Budget Committee members. Chairman Williams agreed that we should all have appropriate town sponsored emails. Selectman Donovan said we should have an email policy. They talked about email quorums and a Telegraph article. There was discussion on the process to get town sponsored email addresses. Next, Dawn told the Selectmen that the Budget Committee has decided to meet once a month now, excluding August. They plan to do comparisons and put together data from past years. Chairman Williams likes the idea; town comparisons interests him. Also, Dawn is looking at recycling center costs. Chairman Williams thanked Dawn.

Chairman Williams called for a nonpublic session at 7:50 P.M. per RSA 91-A:3,II (c). The motion was seconded and voted in the affirmative.

The meeting was called to order at 8:07 P.M. Chairman Williams moved to seal the minutes, seconded by Selectman Condra. Motion passed with vote: Williams, Aye; Condra, Aye; Donovan, Aye.

Next, Jane discussed the credit card billing system with the Board. Since sending out delinquent notices Jane has receive many inquiries about the ability to use credit cards to pay taxes. She's also looking at car registrations, dogs, and property tax payments using credit cards. Wilton is a one check town for the Department of Motor Vehicles. Jane said the Select Board could look over this proposal. Sandy can meet with the Selectmen if they would like. Jane said that we don't need any more equipment than we have now. The fees can cover postage costs, we may decide that we want to keep the postage machine. They talked about the logistics of how this system would work. Interware now uses Heartland Payment processing center. Chairman Williams stated that they would need to see that contract. Jane will get it to Attorney Little for his review. The Selectmen stated that there was no need to hear from Sandy. The Board thanked Jane.

Old/New Business:

There was a sign request originating from the Sewer Commissioner's through the Police Chief. Pan Am owns the property so the answer is "no" we cannot erect a sign on their property.

A motion was made to adjourn the meeting at 8:52 P.M. by Selectman Condra, seconded by Selectman Donovan, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood

Pamela L. Atwood,
Recording Secretary

Kermit R. Williams, Chairman

William F. Condra

Daniel E. Donovan, III

4-11-16

Date Signed