

Wilton Water Works

June 25, 2003

COMMISSIONERS PRESENT: Chairperson Jim Tuttle; Tom Herlihy & Charlie McGettigan.

CLERK: Diane Nilsson

AUDIENCE PRESENT: Jessie Salisbury

Jim Tuttle called the meeting to order at 7:45 p.m.

OLD BUSINESS

Minutes – May 28, 2003

MOTION: Mr. McGettigan moved to approve the 5/28/03 minutes as written. Second by Mr. Herlihy and all were in favor.

- Action Items: Consumer Confidence Report done and sent out; propane tank at Pump Station has been painted; Mr. Tuttle purchased the steel for the weir; Mr. McGettigan spoke to John Hutchinson about setting up the Capital Reserve accounts and Mr. H. is waiting for the Town to transfer the funds so the accounts can be set up.
- Jessie Salisbury asked to see the Letter of Deficiency, dated December, 2002, from NH DES, which outlined the work that needed to be done on the new reservoir and the dam, some of which is already completed.
- RR & River Crossing: George Thayer sent the Commissioners a letter, in response to Mr. Herlihy's letter, which reiterated Guilford's dislike for directional boring. Mr. Herlihy will contact Thayer and try to set up a meeting at the RR crossing site. Mr. McGettigan will contact John at John's Directional Boring about attending the meeting. He will also fax John the letter from Thayer to see if John has any suggestions for resolving this matter.
- Bank Statements & Financial Reports: Commissioners received bank statements for April & May but did not see any deposits made, when water bill income should have been deposited. Mr. Herlihy will contact the NH Investment Pool and see about getting access to the statements.
- Emergency Water Supply Connection to Water Tank: Mr. McGettigan attended a meeting in Peterborough on this subject and learned that if you can pump through a hydrant and shut off the gate, as is possible in Wilton, that should be sufficient. Mr. McGettigan and Brian will check all the valves and review how to fill the tank from the hydrant.
- Bulk Water Business: Mr. McGettigan reported that over the last 55 days \$1,400 was spent on chemicals; \$1,700 was spent on electricity and \$800 on labor at a total cost of \$3,900 which works out to \$71/day. He also reported that 9,836,470 gallons of water were used during that same period, which equals 178,845 gallons a day. He estimated the cost of operating the system, not including maintenance or repairs to be 1.3 cents per gallon. When he included maintenance, repairs, meter reading, overhead & billing expenses, he estimated the cost at 2.6 cents per gallon, or 3 cents per gallon rounded off. The commissioners are currently charging 5 cents per gallon for bulk water purchases and felt that for the time being they would stay with that figure.

- Painting the water tower: Three bids were received. Cornerstone, Pittsburgh Tank and McCormack. Pittsburgh Tank was the only bid from a company that specializes in painting water tanks. Both Mr. Tuttle and Mr. McGettigan felt more comfortable going with this company even though their bid was higher than McCormack.

MOTION: Mr. Tuttle moved to award the tank painting job to Pittsburgh Tank at a price not to exceed \$29,472.

Mr. McGettigan seconded the motion and all were in favor.

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It was noted that Sherwin Williams would need to be contacted when the date is set for Pittsburgh to start.

Mr. Tuttle suggested that Underwater Solutions should be contacted as soon as the date is established with Pittsburgh so the two jobs can be coordinated.

NEW BUSINESS

- Mr. Herlihy had a conversation with Steve Moheban re: Town water to new subdivision in Milford behind the mill. Developer would have to hire a hydraulic engineer to determine feasibility.
- Mr. McGettigan spoke to Surveyor Bob Todd about flagging all Water Dept. owned and/or managed land. Mr. Todd will send letter of interest to Commissioners.

MOTION: Mr. Tuttle moved to adjourn the meeting, second by Mr. Herlihy and all in favor. The meeting was adjourned at 10 p.m.

Respectfully submitted,

Diane Nilsson, Clerk

Posted: 7/2/03

ACTION ITEMS

Charlie McGettigan

- Carry out water shutoffs on Friday, June 27.
- Follow up with John Hutchinson to set up two Capital Reserve Accounts and have water meter funds returned to general account.
- Schedule Pittsburgh Tank & Tower.
- Contact Sherwin Williams when Pittsburgh is scheduled.
- Contact Underwater Solutions when Pittsburgh is scheduled.
- Arrange for Jane or Doreece to contact Sam Proctor to set up an appointment for installation of the meter and backflow device at 40 Madison Street.
- Arrange for plumber to install meter & backflow device at 40 Madison Street and meter, backflow device & expansion tank at Ram & Thicket. Get current copy of plumber's insurance.
- Contact John at Directional Boring re: attending meeting with Guilford if arranged by Mr. Herlihy. Fax John letter from Thayer.
- Supervise installation of signs at new reservoir.
- Contact Milford Water Department & research rates for Backflow Preventer testing.
- Try to find three-ply carbonless work orders for Highway Department use.
- Talk with Brian Adams about his water training status.
- Arrange for loam to be delivered and grass planted at the new reservoir.
- Work with Road Agent to exercise the valves on the hydrant and the water tank to see if a tanker truck could provide an emergency water supply connection to water tank.
- Work with Roger Kielig of H.T.E. on salt testing & securing engineering contract for sealed drainage system at well sites.
- Supervise fencing of Abbott wellhead on July 14.
- Supervise painting of Pump Station.
- Purchase materials and build weir for Stockwell Dam.
- Replace and relocate hydrant on Russell Street.
- Replace and relocate hydrant on Intervale Road.
- Install 6" gate in main line at Dale & Laurel Hill Street.

Tom Herlihy

- Contact George Thayer at Guilford re: a meeting at the RR crossing point.
- Contact NH Investment Pool re: statements.

FUTURE PROJECTS

- Contact Milford Building Inspector re: Sam Proctor's well – be sure that it is not cross-connected with Town water.
- Paint standpipe.
- Holt Road loop project.
- Come up with revised rules & regulations after reviewing those of Milford, Merrimack, Peterborough & Greenville. These to include standardized costs for bringing new service to residences and businesses as well as costs for meter installations, among other things.
- Replace 3 left-handed valves on Abbot Hill Acres Road.
- Complete the water system mapping project.
- Get a price for paving a piece of the parking lot at the Pump Station.
- Survey all Wilton Water Works properties and set the bounds