

TOWN OF WILTON  
SELECTMEN'S MINUTES

Date: February 9, 2015  
Time: 6:30 P.M.  
Place: Town Office  
Present: Chairman William F. Condra and Selectmen Richard E. Swanson and Kermit R. Williams.  
Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Condra.

Jane Farrell called in on the phone to discuss her agenda item. Chairman Condra asked where we are to date regarding the new software package for her office. Jane stated good so far and that there will be more training when the firewall is installed, and when the credit card/online payment component for registrations and taxes are up and running. Jane explained that she will only display current property tax bills; more in-depth information would have to be retrieved through the Tax Collector's Office. She said that everyone in her office is getting cross training for everything. Melissa Schultz has really stepped up and done an incredible job in Jane's absence. Melissa officially became the Deputy Tax Collector and Town Clerk today. Chairman Condra asked Jane for a response to his letter of 6-8 weeks ago regarding changes in her office staffing.

Selectman Williams asked for a switch-over date to use Interware. Jane said some things will be switched over on Thursday but she can't do Motor vehicles until the firewall is installed. Paperwork for the One Check system was done Friday. Jane stated that she would like additional access to the website for her office. She said that Pam is an administrator for the site. Jane said she thinks it's appropriate to have the ability for her or her delegates. She feels the calendars are cumbersome and would like to spread some of the work out. Selectman Swanson asked to what purpose? Jane said for calendar changes. Selectman Swanson asked if it was to take some of the work away from Doreece? There was further discussion about which staff member in Jane's office should also be an administrator along with Doreece who is a Site Administrator. The decision was to allow Jane to also be a Site Administrator.

Chairman Condra asked about the additional payment to Interware. Jane explained that the first bill was for half due but did not cover the firewall. Two additional card swipes for \$150 and the firewall for \$1,500. The contract with Global was discussed. Chairman Condra said that they were looking for additional language in the contract. He asked who was pursuing that. They concluded that it was ok to pay Interware as long as we are not paying Global yet.

Tom Schultz was next on the agenda representing the Sewer Commission. The Selectmen invited the Sewer Commission to the meeting to make sure they are aware that they had a deficit last year. Mr. Shultz stated that Chairman Herlihy is away so he will represent the Commission. He told about previous year's numbers and he talked about the Bond payment. This is the second or third year in a deficit. The Sewer Commissioners have since voted to raise the rates; he gave the specifics and stated that this rate increase will cover the projected 2015 budget. He talked about the rate increase from the Town of Milford. He explained that Wilton's sewer system pipes are decades old; the pump stations and infrastructure are over 30 years old, and they don't have any capital reserves for improvements. However, Wilton's rates (with the increase) will still be lower than for most sewer users in the State.

The discussion continued with the Selectmen asking Tom questions. Tom mentioned that other municipal services are paid for by all taxpayers, but years ago the Town voted to have only the Sewer users pay for

this service. However, he stated, the Commissioners understand that they can't continually run a deficit. A public hearing will be held when they institute the rate increase.

Tom explained some other expenses incurred in 2014, for example, 15,000 for the State bridge repair project and the cost to raise the manholes. Selectman Williams asked about leftover Bond money and Tom said there is \$50,000 left which they can use that to pay down the Bond. After further discussion Chairman Condra summed up the discussion. The Board thanked Tom.

The Board decided they would hold a regular meeting on February 16<sup>th</sup> which is a Town holiday.

The Selectmen discussed placement of the Warrant Article for the Operating budget on the Warrant and decided to keep it last as they have usually done.

Selectman Swanson said that he will be meeting with a representative from Solar Source on Thursday.

A motion was made to adjourn the meeting at 8:16 P.M. by Chairman Condra, seconded by Selectman Swanson, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood,  
Recording Secretary

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William F. Condra

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Richard E. Swanson

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Kermit R. Williams

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Date Signed