

TOWN OF WILTON
SELECTMEN'S MINUTES

Date: February 2, 2015
Time: 6:30 P.M.
Place: Town Office
Present: Chairman William F. Condra and Selectmen Richard E. Swanson and Kermit R. Williams.
Recording Secretary Pamela Atwood.

The meeting was called to order at 6:37 P.M. by Chairman Condra.

Jane Farrell, Jerry Greene, and Sandy Rowe (Interware Development) were first on the agenda to discuss the Interware Software and credit card system. Jane and Sandy were not able to make it due to weather conditions.

Chairman Condra gave some background information. Two contracts are being discussed: Interware Development and Global International Services. They are tied in together. Clerkwerks is through Interware Development. The piece that Treasurer Greene does not like is giving Global International authorization to make withdrawals for a debit card refusal. Jerry talked to an employee from Stratham and they use PayGov for their credit card transactions, and they also use Interware. Global International came with the Interware product but they use PayGov; and there is no charge to use PayGov. He mentioned it because we are not necessarily tied in to using Global.

Selectman Williams talked to the Town Manager of Windham. They asked Primex to review the Global's contract and the requested changes were accepted. He suggested having a separate bank account or putting a cap on withdrawals. Selectman Williams said that Jane's interest is with Interware. Jerry stated that he would like to see the issue resolved.

Chairman Condra stated that there is no driving urgency to sign a contract tonight. There were many questions that still needed to be answered. Both Jerry and Kermit volunteered to do some of the research to get the issues resolved. It was suggested to table the discussion until results from the research were discussed. Administrative Assistant Pam Atwood mentioned that Jane Farrell had training with Interware already set up for this week. Selectman Williams suggested to just approve the Interware portion and pursue the credit card option later.

Motion: Selectman Swanson made a motion to accept the Contract with Interware Development and defer the Global International credit card portion until a later time. The motion was seconded by Selectman Williams. He asked if there were appropriate financial approval. Treasurer Greene said it would not be a problem after Saturday's Budget Public Hearing. Vote: Unanimous. Motion carries.

Harry Dailey and the School Board cancelled their appointment due to weather conditions.

Dawn Tuomala was next on the agenda to discuss Warrant Articles, revenue and the budget summary. Budget Committee Chairman Cary Hughes joined the conversation via phone.

The Sewer Department budget was discussed. Kermit stated that Sewer income went up but it is still below budget. Cary spoke of the Sewer Department raising their rates. Jerry Greene stated that the Sewer revenue is different from the Water Commission, whereas Water has to make up their deficit but Sewer does not. The Selectmen decided to invite the Sewer commissioners to the next meeting to discuss the financial situation.

Next the Selectmen went through the revenue line items voting on individual amounts. Dawn will update any changes on a new budget sheet.

Individual Warrant Articles were voted on next.

*To see if the Town will vote to raise and appropriate the sum of **sixty eight thousand three dollars (\$68,003)** for the Wilton Town Hall to make health and safety improvements, including indoor air quality, improve building durability, and save electricity and fuel expenses and to provide a design plan for future upgrades of the heating and ventilation systems. **Cost to include a handicapped landing, ramp and railings to the exterior of the Town Hall handicapped access door** and to authorize the withdrawal of **fifty thousand dollars (\$50,000)** from the Town Hall Repair Project Capital Reserve Fund previously established. **The balance of eighteen thousand three dollars (\$18,003)** is to come from general taxation, or to take any other action relating thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2016 whichever is sooner.*

Discussion items: Possibility of having two Warrant Articles; one for the Energy Audit items and one for the handicap ramp. Also discussed was the purpose of and how much to take out of the Town Hall Repair Project Capital Reserve Account. The decision was to take \$20,000 out of Capital Reserves for the Energy Audit and \$5,000 out for the handicap ramp.

*To see if the Town will vote to raise and appropriate the sum of **forty three thousand six hundred and five dollars (\$43,605)** for the purchase of a new police cruiser. Costs to include purchase, equipping and lettering of the car and to authorize the withdrawal of **ten thousand dollars (\$10,000)** from the Police Equipment Capital Reserve Fund previously established. **The balance of thirty three thousand six hundred five dollars (\$33,605)** is to come from general taxation, or to take any other action relating thereto.*

Discussion: Dawn explained the rationale for not taking more out of Capital Reserves for this item. Selectman Swanson asks the Chief every year if we really need to buy a new car.

*To see if the Town will vote to raise and appropriate the sum of **thirty one thousand dollars (\$31,000)** for drainage repairs to the foundation and surrounding area of the Library and to connect the Library drainage to the existing municipal storm drainage system **and to authorize the withdrawal of thirty one thousand dollars (\$31,000)** from the Library Renovations & Repair Capital Reserve Fund or to take any other action relating thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2016 whichever is sooner.*

Discussion: Budget Committee requested the Library take some money from Capital Reserves. Ron Brown read a letter from Stan Young.

Motion: Selectman Swanson moved to take \$10,000 out of the Library Capital Reserve Account and raise the balance from taxation. Selectman Williams seconded the motion followed by a unanimous vote. Motion carries. It was suggested to make it a three year lapsing Warrant Articles (on all remaining lapsing Warrant Articles as well).

*To see if the Town will vote to raise and appropriate the sum of **seventeen thousand dollars (\$17,000)** for blasting of ledge and for foundation repairs **and to authorize the withdrawal of seventeen thousand dollars (\$17,000)** from the Library Renovations & Repair Capital Reserve Fund or to take any other action relating thereto. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2016 whichever is sooner.*

Discussion: The Selectmen agreed that the money should come from taxation and not from the Capital Reserve account.

To see if the Town will vote to raise and appropriate the sum of seventy three thousand three hundred fifty four dollars (\$73,354) for the purchase of an F-550 1 ton pickup and equipment for the Highway Department. Monies to come from general taxation or to take any other action relating thereto.

This article was fine.

To see if the Town will vote to raise and appropriate the sum of nineteen thousand dollars (\$19,000) to purchase a Stryker Power Pro Stretcher for the 2007 ambulance. Ten thousand four hundred fifty dollars (\$10,450) to come from general taxation and contingent upon Lyndeborough to raise, appropriate and pay four thousand seven hundred fifty dollars (\$4,750) and contingent upon Temple to raise, appropriate and pay three thousand eight hundred dollars (\$3,800), or to take any other action relating thereto.

This article was fine.

To see if the Town will vote to raise and appropriate the sum of thirty six thousand dollars (\$36,000) for the purpose of acquiring an Air Breathing Compressor for the Fire Department. The monies to come from general taxation, or to take any other action relating thereto.

This article was fine.

To see if the Town will vote to discontinue the Fire Station Renovation/Addition Capital Reserve Fund previously established in the year 2003. Fund balance as of 12/31/2014 was one thousand seven hundred seventy four dollars and seventeen cents (\$1,774.17). Said funds, with accumulated interest to date of withdrawal, are to be transferred to the general fund or to take any other action relating thereto.

This article was fine.

To see if the Town will vote to raise and appropriate the sum of thirty two thousand, dollars (\$32,000) to be added to the Ambulance Capital Reserve Fund previously established for the future purchase of two cardiac monitors. Twenty two thousand dollars (\$22,000) to come from general taxation and contingent upon Lyndeborough to raise, appropriate and pay ten thousand dollars (\$10,000), or to take any other action relating thereto.

This article was fine.

To see if the Town will vote to establish a Capital Reserve Fund for the purpose of funding a Town Revaluation pursuant to RSA 35:1 and to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed in said Town Revaluation Capital Reserve Fund. The monies to come from general taxation or to take any other action relating thereto.

This article was fine.

To see if the Town will vote to raise and appropriate the sum of two hundred seventy five thousand dollars (\$275,000) to be added to the Fire Department Vehicle Equipment Capital Reserve Fund previously established. The monies to come from general taxation or to take any other action relating thereto.

Discussion: How to validate the equipment needs for the Fire Department; do we look at the lease market for new equipment? The Town should have a plan and talk about our needs. Need to put something away but not necessarily \$275,000.

Motion: Chairman Condra moved to reduce the appropriation to \$100,000. Selectman Williams seconded the motion. Vote: Kermit, aye; Rick nay; Bill, aye. Motion carries.

To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be added to the Highway Equipment Capital Reserve Fund previously established. The monies to come from general taxation or to take any other action relating thereto.

Discussion: Requirements of CIP; it's a work in progress. Independent analysis should be done. Need more effort to be conservative. Can't put these off but need to understand what we really need. But the Selectmen control what is ultimately purchased. Selectmen Swanson and Williams would like the amount going into this Capital Reserve account to be lower.

Motion: Selectman Williams moves to reduce to \$50,000. The motion was seconded by Selectman Swanson. Unanimous vote. Motion carries.

To see if the Town will vote to raise the Optional Veterans' Property Tax Credit (RSA 72:28, II) from two hundred fifty dollars (\$250) to three hundred fifty dollars (\$350) or take any other action relating thereto.

Audience member Scott Chapman commented on the article. The Selectmen were in favor of recommending it.

To see if the Town will vote to authorize fifty percent (50%) of the Land Use Change tax up to a maximum of \$25,000 per year to be placed in the Conservation Land Acquisition Fund per RSA 36-A:5, III and RSA 79-A:25.

The Budget Committee recommended 10% to a maximum of \$10,000.

There was much discussion on this article. Jerry Greene stated that he is not against conservation but the Town has subsidized all Current Use land for years; it's a back door way of taking money away from tax payers. He is ok with 10% but not 50%. Chairman Condra reminded them that the Board of Selectmen voted 2-1 to approve at 50% with a \$25,000 cap.

Conservation Chairman Bart Hunter joined the discussion saying that 50% is standard out of 100 towns, with many doing 100%. There was a discussion on who has control of the money once it's in a Conservation account. Jerry says the Town losses control, that only Conservation has control. Kermit disagrees, saying that Conservation has to get permission of the governing body

Selectman Swanson does not want to go back on the 50% that the Board voted on. Bill still believes that 50% is too high; he agrees with the Budget Committee suggestion. After further discussion Chairman Condra made the following motion:

Motion: Support the Budget Committee recommendation to authorize ten percent (10%) of the Land Use Change tax up to a maximum of \$10,000 per year to be placed in the Conservation Land Acquisition Fund. There was no second on the motion. Motion fails.

Selectman Williams suggested adjusting the cap to \$20,000, saying 10% doesn't make sense.

Motion: Selectman Williams mad a motion to change the cap number to \$20,000. Chairman Condra seconded the motion. Vote: Kermit, aye; Bill, aye; Rick, nay. Motion carries.

*To see if the Town will vote to raise and appropriate the sum of **four million, seven hundred seventy six thousand fifty six dollars (\$4,776,056)** for the general municipal operation for the year 2015 or to take any other action relating thereto. Said sum does not include any of the special or individual articles addressed.*

Discussion: Placement of this article on the Warrant.

To see if the Town will increase the annual property tax credit for qualifying service-connected totally disabled veterans from the standard (present) amount of \$700 to a higher optional amount of \$1,500 pursuant to NH RSA 's 72:27-a and 72:35. (By Petition) (Selectmen do/do not recommend this article)

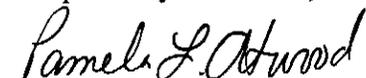
Motion: Selectman Williams made a motion that the Board of Selectmen recommend all other articles not previously voted on. Selectman Swanson seconded the motion. A unanimous vote in favor followed. Motion carries.

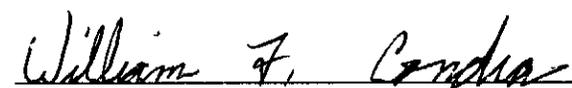
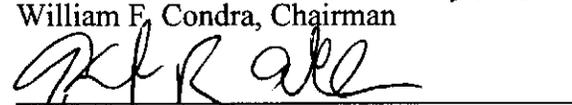
There was a discussion on the NRPC committee nominee for the Energy Facilities Committee. Selectman Williams volunteers.

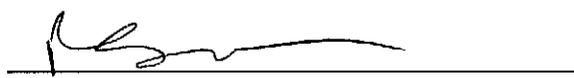
Motion: Selectman Swanson nominates Kermit Williams for the NRPC Energy Facilities Committee. Bill seconds. Vote: Unanimous in favor. Motion carries.

A motion was made to adjourn the meeting at 9:42 P.M. by Selectman Williams, seconded by Selectman Swanson, followed by a vote with all in favor.

Respectfully submitted;


Pamela L. Atwood,
Recording Secretary


William F. Condra, Chairman

Kermit R. Williams


Richard E. Swanson
2-23-15
Date Signed