

**WILTON WATER WORKS
MONTHLY MEETING
THURSDAY, MARCH 24, 2016
TOWN HALL COURTROOM 6:30PM
DRAFT MINUTES**

1 WILTON WATER WORKS held its monthly meeting Thursday, March 24 at 6:30
2 PM in the Town Hall Courtroom. In attendance were outgoing commissioner Bill
3 Condra (chairman) and commissioner Steve Elliott; incoming commissioner
4 Kermit Williams; Superintendent Mike Bergeron; and Clerk Joanna K. Eckstrom.
5 Commissioner Frank Edelblut was not present.

6
7 The agenda proceeded as follows:

- 8
9
- 10 • **Call to order and welcome:** Outgoing Chairman/Commissioner) Bill
11 Condra called the meeting to order at 6:35 PM.
 - 12 • **Public Input and comment** – Bill said he has enjoyed his time as water
13 commissioner and is proud that WWW is in a good position to continue
14 providing quality drinking water to its customers at an affordable price. He
15 thanked Mike Bergeron and Ms Eckstrom for their service to the
16 commission; thanked fellow commissioners and then welcomed incoming
17 Commissioner Kermit Williams to the board. Kermit was sworn in by
18 Town Clerk Jane Farrell.
 - 19
20 • On motions by Steve, seconded by Bill, **minutes from February 24, 2016**
21 **and January 28 Public Hearing** were approved with Steve and Bill voting
22 ‘yes’ and Kermit abstaining. (Bill then left the board.)
 - 23
24 • **Elect new Chairman** – deferred to April meeting when all commissioners
25 are present. Steve served as ‘Acting Chair’ for remainder of the meeting
 - 26
27 • **Accounts Receivable** (collector’s report) Jane Farrell explained the
28 report, noting that \$9,214 is outstanding (uncollected) at this time. Steve
29 asked if a list of individuals still owing money could be produced? Yes;
30 Jane will work with Steve to generate a report.
 - 31
32 • **Accounts Payable** (Town Office report) – reviewed; in order. Kermit
33 asked about Building Repairs and Testing. Mike Bergeron explained the
34 nature of these.
 - 35
36 • **Accounting comments** – Frank Edelblut not present however, he is
37 continuing to work with Jane and Pam on WWW accounting and reports.)
 - 38
39 • **Superintendent’s Report – Mike Bergeron** gave details about testing
40 (water quality); WWW is excellent – no adverse test results or problem
41 areas. This is good, especially in light of Merrimack NH water problems
42 and Flint MI.
43 Kermit noted that there is \$300M in grant money available in state (via
44 DES) to support water quality programs. Will explore application process.

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45 Mike said he needs to order more meters; given go-ahead for two boxes –
46 12 meters. These cost \$230 each. They are ‘Neptune’ brand; WWW has
47 replacement schedule that it is following.

48
49 Mike will read meters next week for 1st quarter 2016. (Clerk confirmed
50 that Jane has info on new rates).

51
52 Steve asked if WWW ever made decision about changing read schedule
53 back to two times a year or some other frequency? Per clerk, no action
54 ever taken on this and so far, customers have gotten used to quarterly
55 schedule. Steve asked that the read schedule be on agenda for May.

56
57 *Mike marked out location of water lines on Maple Street and Main Street
58 in areas where sewer work is proposed. Steve agreed this is good
59 because when WWW works within sewer projects, WWW can limit costs
60 and time on future projects.

61
62 With respect to Emergency Management, more pictures, documentation
63 were requested and have been submitted.

64
65 Work at well house ongoing, on schedule.

66
67 Backflow testing will begin in next two months (May).

68
69 Kermit would like tour of WWW system.

70
71 • Other / New Business
72 Jane had abatement request for Melting Pot / Roam café. No longer a
73 restaurant so want reduction in number of services from six to one. This was
74 approved.

75 New application for water service form to be discussed in April.

76 Question - audit WWW accounting - wait to see how WSD fares; discuss
77 later.

78 Question - brochures from GSRWWA ... see if they will produce for WWW.

79
80 *Next meetings:*

81 *WWW Meeting – Thursday, April 28, 2016*

82
83 There being no other business, meeting adjourned at 7:40PM.

84
85 Respectfully submitted
86 Joanna K Eckstrom, Clerk
87 March 29, 2016