

WILTON WATER WORKS
Continuation of November meeting
Monday, November 30, 2015
Town Hall Courtroom @ 5:00PM
Part 2, DRAFT Minutes

1 **Wilton Water Works** continued its monthly meeting of November 25, 2015 on Monday,
2 November 30 at 5PM in the Town Hall Courtroom. The continuation was done so commission
3 could finish discussion and approve a 2016 budget, review options for ‘funding’ the budget, and
4 preparing its budget presentation for the Selectmen’s meeting. Present were WWW Chairman
5 – Bill Condra; Commissioners Steve Elliott and Frank Edelblut; Superintendent Mike Bergeron;
6 and Clerk Joanna K Eckstrom.

7 The agenda follows:

- 8 1. **Call to order** Chairman Condra called meeting to order at 5:00PM
- 9 2. **Superintendent Report** – Mike has begun 4th quarter 2015 meter readings; expectation
10 that these bills will go out in December and be due in January 2016.
- 11 3. **Accounts receivable** – Jane Farrell delivered a water collections report through close of
12 business 11/30. Approximately \$10,624 remains outstanding from 4th quarter 2014
13 through 3rd quarter 2015 billings.
- 14 4. **2016 Budget** – Mr Edelblut distributed an updated 2016 budget worksheet. Bottom line
15 for expenses is \$261,132 – the projected expenses are 0.79% less than the 2015 bottom
16 line. On a motion by Mr Elliott, seconded by Mr Edelblut, a budget with projected
17 expenses of \$261,132 was unanimously approved.

18 Various income / rate increase scenarios were considered. The commission’s
19 consensus was not to hit rate payers all at once by opting for the highest scenario. Mr
20 Elliott suggested that something in the middle would be appropriate. Mr Edelblut did
21 some calculations and proposed that a user fee of \$33 per unit per quarter and \$3 per
22 thousand gallons per quarter usage was reasonable to allow building capital reserves by
23 about \$20,000 each year.

24 On a motion by Mr Elliott, seconded by Mr Edelblut, the commissioners unanimously
25 agreed to hold a public hearing in January to discuss raising the user fee from \$23 to \$33
26 per unit per quarter and usage rate from \$2 per thousand gallons per quarter to \$3 per
27 thousand gallons per quarter, increase to become effective with the first quarter 2016
28 billing period (Jan 1 – March 31).

29 The Public Hearing will be scheduled for January 28, 2016. After the public hearing,
30 the commissioners will formally vote at its regular meeting to enact the rate increase.
31 Mr Edelblut finalized the 2016 budget and income scenarios for presentation to the
32 Selectmen.

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34 **Next meetings:**

35 November 30 - 7:30 Selectmen re: Budget

36 December 10 7:00PM budget committee

37 December 30 6:30PM

38 January 28, 2016 at 6:30 PM – Public Hearing on reserve account renaming; Public
39 Hearing on rate increase; Regular January meeting.

40 Clerk will ensure timely notice of above meetings, including placing paid advertisements.

41 There being no other business before the Water Commission, the meeting was adjourned at
42 6:15 PM. It was noted that all commissioners and Clerk would attend the Selectmen’s meeting.

43 Respectfully submitted,

44 Joanna K Eckstrom, Clerk