

WILTON WATER WORKS

Thursday Aug. 27, 2015 @ 6:30 PM Town Hall Courtroom

DRAFT Minutes

1 **Wilton Water Works** held its regular monthly meeting on Thursday, August 27, 2015 at 6:30PM
2 in the Town Hall Courtroom. Present were commissioners Bill Condra (Chairman), Frank
3 Edelblut, Steve Elliott; Superintendent Mike Bergeron; Clerk Joanna K. Eckstrom. The following
4 agenda was observed:

- 5 1. **Call to order** – Mr. Condra called meeting to order at 6:30PM
- 6 2. **Public Input / Comment** None
- 7 3. **Minutes July 23rd** Motion by Mr Elliott, second by Mr Condra, minutes approved as
8 written; Mr Edelblut abstained as he wasn't present at 7/23 meeting.
- 9 4. **Accounts Receivable** - (report through Aug 27th) – per Jane's report, \$45,955 had been
10 warranted for 2nd quarter 2015; all but \$7,161 collected to date. Commissioners
11 expressed concern about old charges (back to 2012, 2013, etc.).
12 **Status** – King Invoice – paid in full; no further discussion.
- 13 5. **Accounts Payable** Pam's and Frank's AP reports through July 31 were reviewed.
14 Question of whether quarterly bills are really enough to cover operating expenses.
15 Frank's report is a monthly P&L and YTD. There are still items in the report that should
16 be handled separately from operating, such as grant income, expenses, capital reserves,
17 etc. Frank will continue working with Pam and Stan (town's accountant) to improve
18 P&L reporting and deliver a report that is more meaningful to WWW.
19 Steve noted that he had been given a wealth management report that shows that
20 WWW has \$46,570.28 in the Eastview capital reserve account. All thought that this
21 account had been depleted or at least there's no activity. (Note: Eastview capital
22 reserve account is listed in Town Reports as open and active for 2014 back to 2011 (?
23 earlier). Commission needs vote to take any action on this account.
24 Clerk will research WWW minutes for history of this account. Betsy Castro and other
25 trustees of trust funds will be invited to 9/24 WWW meeting. Trustees should give
26 report of WWW reserve accounts.
- 27 6. **Superintendent's report – Mike Bergeron**
 - 28 a. Backflow Inspection status – first round of tests done; first round tests ALL
29 devices in town; customers generally receptive and cordial. Locations requiring
30 twice yearly inspections will be done in late October-November time-frame.
 - 31 b. DES Conservation Plan – Mr Condra signed the plan; copy of document in WWW
32 file. Original to DES.
 - 33 c. Update – dam – H.T.E. Eric Teale; preliminary estimate of construction costs at
34 new reservoir dam is \$160K. Dawn Tuomala will be asked for any info she has
35 relative to the dam. In an emergency, the reservoir could be used to provide
36 water for fire suppression; not potable water. Consensus of com,missioners that

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37 money would be better spent on a new well or storage tank. Mike to ask HTE
38 what exactly needs to be done to be DES compliant before scheduling joint
39 meeting of WWW and Selectmen.

- 40 d. Randy Dunn's project was completed with assistance from highway department.
41 e. Work at FRES is complete, running fine; letter from school board authorizing shut
42 off of domestic water (not fire suppression) in case of unpaid bills is in WWW
43 file.
44 f. Gate valve at Maple and Prince Street still leaks; needs to be handled delicately
45 as it is not due for replacement until next year. Hydrant at high school will be
46 changed out this fall.

47 7. New Business:

48 Rq by Mr Condra – review letter to Health Officer re: pipeline (attached) Commissioners
49 urge Gary Zirpolo (Health Officer) to follow up on this; placing a 'contractor yard'
50 literally on top of the wells creates a serious health hazard to residents not to mention
51 risks to WWW property. Frank to follow up with AECOM to learn more about the
52 staging sites ... he will contact project engineer on 8/28.

53 Mr Edelblut follow up on Pennichuck's services letter next month.

54 Bill said that beginning today, he will formally invite the clerk / administrative assistant
55 to present any other new business at this time; commissioners generally agreed that
56 Joanna's input during the meeting is also valuable and welcome.

57

58 8. Next meeting: Sept. 24, 2015 (Frank will not be able to attend).

59 There being no other business, the meeting adjourned at 7:40PM

60 Respectfully submitted,

61 Joanna K Eckstrom, Clerk