

**WILTON SEWER COMMISSION 2015
MINUTES OF MONTHLY MEETINGS**

1 **THURSDAY, JANUARY 8, 2015 DRAFT**

APPROVED 1/29/15

2 The Wilton Sewer Commission held its regular monthly meeting on Thursday, January 8, 2015 in the
3 Town Hall Courtroom. Present were Commissioners Tom Herlihy – Chairman, Chris Carter and Tom
4 Schultz; Clerk Joanna K. Eckstrom. The following agenda was observed:

5 **CALL TO ORDER:** Mr Herlihy called the meeting to order at 6:30 PM.

6 **PUBLIC INPUT / COMMENT – NONE**

7 **MINUTES DECEMBER 11 AND DECEMBER 18TH 2014.** On a motion by Mr Schultz, seconded by Mr.
8 Carter, the December 11 minutes were unanimously approved as written. Also, the December 18th
9 record of a favorable vote to ‘establish a bond surplus account’ to pay bond principal was approved.

10 Ms. Eckstrom noted that she now has a flash drive with all the sewer and water works minutes
11 (retro-active to 2002 or so) from the old website. They will be uploaded to new website. Files need to
12 be uploaded individually; she estimates project may take more than two hours for each utility and she
13 will account for the project on her payroll time sheet. Besides having all the minutes on the new
14 website, the flashdrive will be kept as an additional record. The Sewer Commissioners and Mr Schultz
15 who is also Chair of WWW agreed that this is an important project.

16 **ACCOUNTS PAYABLE –** The commissioners had a December 31st year-end report to review. Everything
17 seems in order although not all the 2014 income has been reported. The Budget Committee is meeting
18 tonight to hear of any concerns or changes to proposed budgets. Ms. Eckstrom has asked Dawn
19 Tuomala to make notation that the \$15k bond principal payment doesn’t come from sewer operating
20 account, rather it comes from bond surplus. (This effectively reduces proposed operating expenses.)

21 **ACCOUNTS RECEIVABLE –** Jane Farrell is still recovering from an injury so there’ no complete income
22 statement yet. There are no abatement requests.

23 In response to a customer’s inquiry about ‘hook up’ fees and costs for new sewer (and water)
24 service, the commissioners confirmed that the sewer fee is \$900 plus a \$75 application fee (specified in
25 the sewer ordinance) plus other charges as may be necessary to complete an installation. Mr. Carter
26 suggested we get a copy of Milford’s sewer user guide and tailor it for Wilton’s customers. This info will
27 be made available to all Town Office staff (and on the website) as soon as practical.

28 **RATE INCREASE -** The sewer department has carried a deficit for the past few years. It will discuss a rate
29 increase (to be effective with 1st quarter 2015 billing period) once all 2014 income figures are available.
30 A work session has been scheduled for Thursday, January 29 at 5:30PM.

31 **GIS MAPPING –** Water Works is on board with this; Sewer Department will get the sewer application as
32 soon as it is offered.

33 **PUMP STATION, SYSTEM REPORT, ETC.** Pump Station at Intervale Road is still running okay; to be on the
34 safe side, Mr Carter is getting estimate to have unit ‘re-wound’.

**WILTON SEWER COMMISSION 2015
MINUTES OF MONTHLY MEETINGS**

35 **SEWER ORDINANCE UPDATE** - - Nothing new; continue PRN

36 **WILTON FALLS – POLICE STATION SEWER LINE** – past problems in winter months; none now – observe.

37 **MILFORD-WILTON INTER-MUNICIPAL AGREEMENT** – Wilton Sewer Department will execute the
38 agreement when Milford accepts that the Wilton Water Works is NOT a party to this agreement and
39 further that it strikes section 3.7.1 which suggests that the Wilton Sewer Department may direct the
40 Wilton Water Works to shut off water service to customers who don't pay their Milford sewer. Ms
41 Eckstrom will prepare a letter to this effect as quickly as possible.

42 Eckstrom will also prepare a formal letter from the Wilton Water Works to Attorney Drescher of
43 WWW's unanimous decision of December 18, 2014 that "the Wilton Water Works and the Wilton
44 Sewer Department are separate entities; WWW is NOT a party to the proposed Inter-municipal
45 agreement; and further, that WWW will NOT shut water service off for any customer who hasn't paid
46 his/her Milford Sewer bill."

47 **ESTIMATED BILLS FROM MILFORD** – Mr Schultz was delayed in speaking with Milford's Finance Office
48 over the holidays but will follow up on this asap.

49 **2015 PROJECTS** – no specific plans however, Commission will seek info from GSRWW for grant.

50 **TOWN REPORT** – Sewer Department submission reviewed. Minor edits to be made and upon final
51 approval, Ms Eckstrom will send to Doreece for publication.

52 **OTHER / NEW** None

53 **NEXT MEETING:**

54 **Thursday, January 29, 2015 5:30 work session**

55 **Thursday, February 12, 2015 6:30 regular session (Mr. Herlihy to be absent – in Florida)**

56 **There being no other business, the meeting was adjourned at 7:15 PM.**

57 Respectfully submitted,

58 Joanna K. Eckstrom, Clerk