TOWN OF WILTON
SELECTMEN'S MINUTES

Date: October 10, 2016
Time: 6:30 P.M.
Place: Town Office
Present: Chairman Kermit R. Williams, Selectmen William F. Condra and Daniel E. Donovan, III. Town Administrator Scott Butcher. Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Williams.

Economic Development Update
Economic Development Chair Jennifer Beck was in attendance to give an update on the committee's progress. She gave it a presentation which presented their on-going projects, and reviewed their charter and operating model. She asked for the Selectmen's input at the end of her presentation. Chairman Williams told Jennifer that the ad hoc committee cannot make commitments on behalf of the Town. Jennifer spoke about the NRPC Pilot Project and the UNH Program. Jennifer talked about Right-to-Know law concerns. Selectman Donovan said he thinks it becomes a municipal committee because he is on it and that they need to operate under the Right-to-Know law. Selectman Condra has no idea what to expect for this town; he is very enlightened by the Committee's progress and he is glad it's happening. Selectman Donovan confirmed that it has been an interest of his for a long time. The Select Board appreciates Jennifer's enthusiasm. Jennifer said she needs people with skills, vision, and cooperation. Engagement is her biggest challenge. She presented the *Shark Tank Main Street Revolution Grant Program*. There is a half million dollars available for one town to do a makeover for their downtown. Chairman Williams agreed that Wilton should try to compete for this *Shark Tank* grant money. Chairman Williams talked about the Riverwalk idea stating that it would be a difficult project but not an impossible one. Reporter Jesse Salisbury said this has been talked about for years. The Board thanked Jennifer for the update.

Chairman Williams made a motion to enter into nonpublic session at 7:32 P.M. per RSA 91-A:3,II(d) which was seconded and voted in the affirmative.

The regular meeting was called to order at 7:46 P.M. Chairman Williams moved to seal the minutes of the nonpublic meeting, seconded by Selectman Condra. Motion passed with vote: Williams, Aye; Condra, Aye; Donovan, Aye.

Interware Development Contract
Town Clerk Jane Farrell was present to talk to the Board about the credit card process. Attorney Little is working on the wording of the contract. Jane then discussed the idea of accepting an ACH payment. She spoke to other towns about it. She made a comparison between the number of bounced paper checks that don't get collected with ACH checks or credit card payments. In 28 years she has only had two bounced checks that have not been made good on. She explained the procedure for bounced checks. The discussion moved on to some contract changes that Attorney Little was asking for that TA Scott Butcher and Chairman Williams do not think can be logically made. Chairman Williams requested that Jane get Treasurer Jerry Greene involved if she is asking for additional bank accounts because he is responsible for the structure of our bank accounts.

Copy Machine Purchase
TA Scott Butcher talked said that Conway Office Solutions has not responded yet with color and finishing options. He also told the Selectmen that our current copier quality and dependability is going downhill rapidly.

Personnel Policy Items
TA Scott Butcher talked to the Board about the firearms policy. The information received from Primex was relayed by TA Scott Butcher. There is a liability to be looked at, he said. He also spoke to NH Municipal Association. Scott gave some suggested wording to be included in our personnel policy. Chairman Williams said the new language change makes sense to him, especially if Primex thinks we should say it this way. Selectman Condra spoke saying he opposes the Town presuming to take away any part of his State constitution and Federal Constitution privileges. He has never shown a concealed weapon and this is characteristic of most people who conceal carry. He opposes anything that takes away that privilege. He opposes this change. Selectman Donovan stated that he can trust Bill. Selectman Condra said it is an attempt to avert the freedom to carry; next year more will be taken away. Chairman Williams said it is more complicated than that; it's about safety in the workplace and the liability of the Town. Selectman Condra said the State & Federal Government is trying to disarm civilians like in other countries. Selectman Donovan stated that Bill is not bound by the policy because he is not an employee; he disagrees with Bill but understands. Selectman Condra said he was willing to accept the previous draft because it preserved an employee's right to carry a concealed firearm. Chairman Williams stated that he was happy with the previous version. The point was we don't want our citizens to feel uncomfortable. Selectman Donovan said he is troubled by the existing policy. Chairman Williams realizes that his vote is the swing vote and he is torn. Selectman Donovan said we are putting ourselves at risk by not following Primex's suggestion. After much thought Chairman Williams said he would vote to keep the original version, although he was doing so "uncomfortably".
Motion: Chairman Williams made a motion to keep the previous version of the firearms policy that the Select Board had approved. Selectman Condra seconded the motion. Vote: Chairman Williams; aye, Selectman Condra, aye; Selectman Donovan; nay. Motion carries 2 to 1. Chairman Williams said to keep in mind there will be further Court action.

Floating Holiday Policy
TA Scott Butcher discussed the current floating holiday policy stating that per the current Personnel Policy it does not say when they have to be used by. He asked the Board if they should lapse at the end of calendar year if not used. Chairman Williams said that typically floating holidays do not carry over. TA Scott Butcher can make the change. The Board agreed.

Vacation Notification and Reporting
TA Scott Butcher spoke about the notification and tracking of vacation time. It is now at the discretion of the Department Head as how much advance notice, if any, is given, and Department Head vacation time is difficult to track. Chairman Williams stated that Department Heads should be telling TA Scott Butcher when they are taking a vacation. If a policy or mechanism is needed the Board is in agreement with doing so.

Permit Fee Waiver Request
A permit fee for work at the Ambulance Bay was discussed.
Motion: Selectman Condra moves to waive the above mentioned fee for the Ambulance Association. Selectman Donovan seconded the motion. Discussion: This is a different situation because the Town does not own the Ambulance building. The vote was unanimous. Motion carries.

Veteran's exemption request
Administrative Assistant Pam Atwood presented the Board with a resident's request for a date waiver for a Veteran's Exemption. The Board agreed that they didn't think they could do that. Pam will reply to the request.

Performance Review Schedule
Chairman Williams explained the process to Selectman Donovan who was not on the Board during the Wage and Salary Committee work. TA Scott Butcher talked about amending the review forms. He spoke to Committee Chair Harry Dailey who disagrees with amending them yet. Chairman Williams spoke of duplicate questions. Selectman Condra agrees that there are duplicates. There was further discussion about the changes that come up when questions are removed. The Board asked to look at the review forms next week. Chairman Williams would like to add self-evaluation as a part of the review process. The Board members gave their opinions. Chairman Williams would also like to see 360 feedback; but at the very least self-evaluation. Selectman Donovan said to get it done so we can get it out to the employees.

Class VI Road Question
AA Pam Atwood presented a resident's question about a Class VI road in the Wilton Center area. The Tax Map implies that it is a class VI road. Tell the resident that he can cut on one half of the road and must get his neighbor's approval to cut on the other half, but the timber belongs to the abutter. Selectman Condra thinks any citizen can clear a Class VI road. Selectman Donovan most roads just happened way back when but this particular road is still a Town road.

Dog Waste at Whiting Park
TA Scott Butcher told the Board of a complaint about dog waste at Whiting Park. He suggested segregating part of the park just for dogs. The Police have talked to people, most of whom are doing the right thing. But it is a legitimate concern because children are playing in that park. Educate or set aside an area with fencing and delineate with signage. TA Scott Butcher pursue the subject.

Loader
Chairman Williams talked to Chappell's Tractor Service and they said they never received a request. They will have something ready tomorrow. TA Scott Butcher will send specs to Nortrax with a trade in value.

A motion was made to adjourn the meeting at 9:27 P.M. by Selectman Donovan, seconded by Selectman Condra, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood

Pamela L. Atwood,
Recording Secretary

Kermit R. Williams, Chairman

William F. Condra

Daniel E. Donovan, III

10-17-16
Date Signed