

TOWN OF WILTON
SELECTMEN'S MINUTES

Date: January 26, 2015
Time: 6:30 P.M.
Place: Town Office
Present: Chairman William F. Condra and Selectmen Richard E. Swanson and Kermit R. Williams.
Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Condra.

Selectman Williams reviewed the letter from Attorney Little regarding the software package being considered for the Town Clerk's office. He said we should have the contract specify the Selectmen's names instead of Jane's. He talked about the procedure the company used while making credit card charges. He would be interested in talking to some of the other towns that are listed. He thinks what they have written in their contract is what is used for all towns and cities. He offered to talk to other towns.

Todd Haywood attended the meeting to discuss his contract. He made the changes to his contract that the Board requested. He added a \$25,000 cap to the contract. Selectman Williams asked about the extra work required for a Revaluation. Todd stated that the Revaluation is not covered under this contract. He explained that process and estimated a cost of \$30,000 for that project. He suggested that the Selectmen would want to make a decision on the Revaluation at the end of 2015. Chairman Condra told Todd that they wanted to renew this contract face to face. Selectman Williams had some questions about Current Use. Todd answered his questions and talked about the record keeping for Current Use parcels.

Motion: Selectman Williams moved to approve the contract with Granite Hill Municipal Services. Selectman Swanson seconded the motion which was followed by a unanimous vote. Motion carries. The contract was signed.

Carl Weber from Primex was the next appointment. He presented a proposal for property liability insurance coverage. Wilton has been with Primex for Worker's Compensation and Unemployment from the beginning. He spoke about the PRIME program which he thinks Wilton can easily qualify for; and as an added bonus it encourages better performance along the way. We would qualify for additional training opportunities if we enroll in their property liability program and we would have access to an in-house Human Resources consultant. Carl covered several other subjects during his presentation including; the Cap Program, the Loss Mitigation Agreement, a simpler rating model, full replacement value for fire and ambulance equipment across the board, volunteer coverage, Errors and Omissions policy, and Occurrence Based coverage. Carl concluded that Wilton could realize over \$2,500 in savings if they sign up and complete the recommended steps. Chairman Condra thanked Mr. Weber and stated that the Selectmen would review and discuss their options.

Dawn Tuomala was next on the agenda to discuss the budget and Warrant Articles. She summarized that the bottom line budget was down 4.74% but the taxes to be raised are up. She said that the Town needs to build the reserves back up. They discussed the Fire Department Capital Reserve account. Selectman Swanson thinks we need to find \$400,000 or more in revenue or he asked how much they are willing to take out of reserves. Selectman Williams stated that in 2014 they tried to be neutral with the intention of keeping the reserves the same. Selectman Swanson suggested looking at Capital items to see what can be put off. The discussion continued with Selectman Swanson asking for an extra \$200,000 out of reserves and Selectman Williams countering that that would reduce the reserves substantially. And, he said the Treasurer would say it's a bad idea. Dawn talked about the CIP plan, saying that they are finally making

progress. She explained that it will be difficult for the next five years and that leasing doesn't make a whole lot of sense to the Budget Committee. Selectman Williams inquired about similar fire equipment in other towns, stating that 14% is a huge hike. He asked Dawn for an updated list of Capital Reserve balances.

Next, the Selectmen and Dawn had a discussion about some of the Warrant Articles.

Chairman Condra recognized John Jowders of TDS Telecom. John was in attendance to answer any questions the Board might have regarding the TDS request to gain permission to place fiber optics underground. There was a discussion about where the cables would be going and whether these were private or Class VI roads. Selectman Williams stated that TDS is pursuing this method because they don't have access to poles right now. John said the project would probably begin in April. Selectman Williams said that it is being done in Hollis with success; it is equivalent to FIOS. Steve Elliott asked who would do the post installation inspections.

Motion: Selectman Williams made a motion to authorize TDS Telecom to install fiber optics according to the plan they presented based on confirmation from Attorney Little that the Board is within their authority to make this authorization. Selectman Swanson seconded the motion followed by a unanimous vote. Motion carries.

Motion: Chairman Condra moves to appoint the Department of Public Works to see that these installations are done in accordance with plans and specifications. Selectman Swanson seconded the motion. A unanimous vote with all in favor followed. Motion carries.

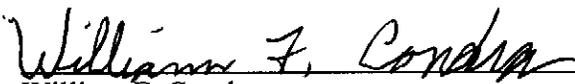
Steve Elliot presented information on the repairs just recently discovered that were going to be needed at the outside handicap ramp. The decline is too steep and does not meet today's code. Steve suggested a temporary platform for now until they get what they need to do the permanent repair. The Selectmen agreed that it makes sense to make the repairs even though they do not have to do what is being asked because it is pre-existing. After a discussion, they asked Steve to get a price for both a temporary and a permanent solution, including an automatic door opener.

A motion was made to adjourn the meeting at 9:25 P.M. by Chairman Condra, seconded by Selectman Swanson, followed by a vote with all in favor.

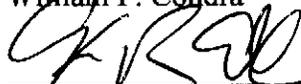
Respectfully submitted;



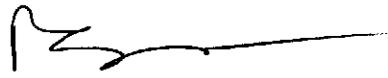
Pamela L. Atwood,
Recording Secretary



William F. Condra



Kermit R. Williams



Richard E. Swanson

2-23-15

Date Signed