

# TOWN OF WILTON

## SELECTMEN'S MINUTES

Date: June 17, 2013  
Time: 6:30 P.M.  
Place: Town Office

Present: Chairman Daniel E. Donovan, III, Selectmen William F. Condra and Richard E. Swanson, and Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Donovan.

Jill Longval from NRPC attended the meeting to discuss the Hazard Mitigation Plan. The Plan looks at critical facilities and infrastructure and determines how vulnerable they are, and prepares a plan to protect them. This plan must be updated every five years. Jill said the update involves four meetings that include the Fire Chief, Police Chief, Emergency Management Director, NRPC, members of the public, and Selectmen if they are interested. She explained that flooding is the biggest hazard in this area of the state and that only natural hazards are dealt with in this plan. The first meeting will be held in September and updates are available on NRPC's website. Jill will contact Chief Dick to coordinate the meetings. She finished by saying that there is no cost to the Town as it is covered by state grant funding.

Jane Farrell attended the meeting to discuss some tax issues. The first one was the annual abatement request from the Catholic Church. Chairman Donovan gave Selectman Swanson some history on the situation and explained the cemetery maintenance responsibility. Chairman Donovan also talked about the Community Center Committee. Regarding the abatement request he is satisfied that they meet the exemption.

Motion: Selectman Condra made a motion to respond affirmatively to

the request from the Catholic Church to abate the taxes for this tax year. The motion was seconded by Chairman Donovan followed by a unanimous vote.

The next item was an abatement request due to an increase of an elderly exemption. Selectman Swanson asked what was available to get information out to the residents and elderly. They discussed the low to moderate income tax incentive as well as the tax appeal timeframe.

Motion: Chairman Donovan made a motion to accept the abatement for the revised elderly exemption, Selectman Condra seconded the motion and a unanimous vote followed.

Jane had two more clarification issues, one on Russell Hill Road and the other on Abbot Hill Road. The Board reviewed and approved the clarification suggested by Jane.

Motion: Chairman Donovan made a motion that the tax cards for those assessments be adjusted as presented by Jane. Selectman Condra seconded the motion and a unanimous vote followed.

The remainder of Jane's items required a nonpublic session. Chairman Donovan made a motion to call for a nonpublic session at 7:11 PM. The motion was seconded by Selectman Condra followed by an affirmative vote.

The regular meeting was called to order at 7:43 P.M.

Gary Zirpolo was next on the agenda. He updated the Selectmen with the results of his latest EMT class. Seven people graduated and six are either drivers with Wilton and got their EMT certification or have signed on with Wilton.

Next he discussed the ambulance accident that happened on May 23rd. Gary gave the details of the accident which was caused by

someone pulling out of a driveway. The damages are estimated to be approximately \$4,000 which will be covered by the other party's insurance company. The repairs should take about one week. It is the newer ambulance that got damaged. Selectman Condra suggested a back up ambulance and Chairman Donovan agreed. Dan asked Gary to see if insurance would cover a replacement ambulance.

The new generator is in and the power should be hooked up this Thursday. The Board thanked Gary for his time.

Chairman Donovan chose to address the Ambulance vacation item on the agenda while Chief Zirpolo was in attendance. They talked about per-diem employees, volunteers and part time positions. Gary explained how his point system works to compensate the volunteers. Following a lengthy discussion about vacation time, it was agreed that there would be no one who qualified, so there was no issue.

Chairman Donovan updated the Board on the progress of the Fire Station Renovation. As he was appointed to sign the contract with Hutter Construction when ready, he did so over the weekend. He told the Board about the changes made to the contract, including a \$17,000 savings by having the Highway Department remove the granite wall. Construction is planned to start on July 1st. There is a groundbreaking ceremony this Thursday at 4:30 P.M.

Chairman Donovan told of his meeting with Treasurer Jerry Greene and Edward Jones Company to discuss the 457 retirement plan. This plan seems to meet the Town's needs; it is administered at no cost to the Town; there are no annual filing requirements; and it is a tax deferred plan that has no penalty for early withdrawal. A proposal will be forthcoming.

Selectman Swanson talked about the Heritage Commission meeting that he attended. He asked the Selectmen how much they want to

pursue trying to obtain public access into the County Farm Cemetery. There are hundreds of people buried in unmarked graves; it is part of Wilton's history. The Commission would like to identify who is buried there. The Town's only interest is from a historical perspective. Dan and Bill agreed that they would be willing to have Attorney Little prepare an opening letter to SVNK, LLC's Counsel. Rick will report back to the Heritage Commission.

Selectman Swanson also attended a meeting of the Historical Society. He told that they are saving their old records digitally and some of these pictures could be made available to the Town's website. He talked about the Town's website and the Board agreed that money will need to be put in the budget next year for an updated website.

The Selectmen talked about the recent letters received from Attorney Tom Quinn.

The Board signed the wire confirmation for the Bond payment and instructed Administrative Assistant Pam Atwood to spend the Bond money first. Some money has already been spent from the Capital Reserve Account.

The minutes were approved.

This week's manifests were approved.

The meeting minutes were signed.

Payroll for period ending 6/15/13 was approved.

One (1) Road Safety Audit Application was signed.

One (1) Wire Confirmation form for the Bond was signed.

One (1) Timber Tax Warrant was approved.

A motion was made to adjourn the meeting at 9:25 P.M. by Chairman Donovan, seconded by Selectman Condra, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood  
Recording Secretary