

TOWN OF WILTON

Date: June 9, 2014
Time: 6:30 P.M.
Place: Town Office

Present: Chairman William F. Condra and Selectmen Richard E. Swanson, Kermit R. Williams, and Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Condra.

Selectman Williams submitted the list of street signs that he was asked to put together. He talked to the merchants and there is universal agreement to do away with the two hour parking restriction. He noted that the handicapped spots are unspecific; they seem to imply more spaces than there are. They should be clearer. The Proctor lot is a public lot so it should be marked that way. There should be large "P" signs at all the lots. We should give the visitors all the info they need. There is a handicapped parking sign at the Fire Station; this lot will not be marked per Joe Torre. It was suggested and confirmed with Chief Dick that a sign at the Fire Station lot that states "Vehicles may be blocked during a fire call" could be installed. Next, they discussed a 30 minute spot in front of Nelson's Candies. Kermit suggested a temporary sign for Nelson's. Chairman Condra agrees with a temporary sign but feels it should be a municipal sign not Nelson's sign. This sign could serve the other merchants as well. "No u-turn" signs were discussed; people aren't making a U-Turn, it's more like a left turn, so the signs should say "No left turn". Overnight parking was discussed next. Selectman Williams proposed that overnight parking mean 2 A.M. to 6 A.M. Bill agrees it adds clarity. Selectman Swanson questioned why overnight parking be shouldn't be allowed. Kermit heard it looks messy. Selectman Condra gave the history of a

previous Police Chief who thought it attracted vandals. It was agreed that the signs should be clear, but in the end it was decided to keep the “No Overnight Parking” signs without hours. There will be a need for fourteen new signs.

Joe Torre was on the agenda to discuss the MACC Base Board of Governors meeting. Joe explained that if MACC Base has any surplus it must be returned to the towns at the same portion that they paid in. Joe said that this year the Director has a request for a new generator for Pead Hill at a cost of \$5,800. The generator needs to be replaced immediately. Joe is here to ask for the Selectmen’s support to use Wilton’s surplus to apply toward the purchase of the generator. The rest of the money will come from the MACC Base budget. The Selectmen agreed to the purchase.

Motion: Selectman Williams made a motion to authorize our MACC Base Board of Governor’s representative (Joe Torre) to vote to use Wilton’s portion of the surplus to purchase a generator for Pead Hill. The motion was seconded by Selectman Swanson, followed by a unanimous vote will all in favor.

Jane Farrell attended the meeting next. She stated that she did not need a nonpublic session. She told the Board that the tax bills have gone out. The Board signed the Warrant. Selectman Swanson asked about taking on–line payments through our new website. Jane said that on–line payments wouldn’t be done through our website. They discussed this concept further but no decision was made.

The Selectmen agreed to abate a \$23 interest charge on a corrected yield tax bill that Jane presented. There was a discussion about the tax lien and tax deeding procedures with Selectman Swanson asking questions so he could get a feel for how the tax rate setting process would go this year.

Selectman Swanson stated that he would like to begin the budget

process meetings with the Department Heads. He would like one Department Head scheduled per meeting.

Selectman Swanson stated that there has been no progress made toward implementing performance reviews. He asked what should be done next. It was stated that job descriptions are needed for all Town employees and some sort of criteria/measurement standards. Pam will contact Primex, and the Municipal Association to see if they have performance review templates. Selectman Williams said that job description should match the review. Chairman Condra suggests starting with a simple form and building on it over the years. He will look for something from the City of Nashua.

Selectman Williams discussed Capital Reserve accounts for new equipment saying that he has heard we don't allocate enough money for these accounts. Selectman Swanson indicated that Dawn has a CIP with a five year plan. Chairman Condra indicated that all amounts must be approved by the voters also.

Chairman Condra presented an idea to have an Old Home Days Selectmen's meeting. He would like to hold it on the Monday of the Old Home Days Celebration, August 18th at 6:30 P.M. in the Courtroom. He proposed inviting all known, living, former Selectmen to join the meeting and he would appoint a senior member to open and close the meeting. Selectmen Swanson and Williams like the idea. Motion: Selectman Williams made a motion to organize a special Old Home Days Selectmen's meeting and invite as many former selectmen as possible. Selectman Swanson seconded the motion followed by a vote with all in favor.

Selectman Williams told the Board that they have been invited to participate as judges for the Old Home Days parade on August 23rd.

Selectman Swanson asked about the support letters that the Selectmen

were supposed to review for the LCHIP Grant. Chairman Condra stated that we are still waiting for easement language for Attorney Little to review. Kermit will follow up with Ian McSweeney.

The minutes were approved.

The Accounts Payable Manifests for the week were approved.

One (1) Abatement recommendation was approved.

One (1) Notice of Intent to Cut Timber was approved.

One (1) Notice of Property Lien Discharge was signed.

A new Police Officer appointment paper was signed.

The Russell Street presentation for the next meeting was discussed. The Board would like Public Works Director Steve Elliott to give a presentation which shows the options that have been discussed, and then tell what he is proposing, and then have the Chairman request public input. Selectman Williams would like Chief Hautanen to attend to answer questions about traffic issues.

A motion was made to adjourn the meeting at 8:50 P.M. by Selectman Swanson, seconded by Selectman Williams, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood, Recording Secretary