

# TOWN OF WILTON

## SELECTMEN'S MINUTES

Date: May 12, 2014  
Time: 6:30 P.M.  
Place: Office

Present: Selectmen Richard E. Swanson and Kermit R. Williams and Recording Secretary Pamela Atwood. Chairman William F. Condra was absent.

The meeting was called to order at 6:30 P.M. by Selectman Swanson, as acting Chairman during Bill's absence.

Fire Chief Ray Dick was first on the agenda. The topic of discussion was inspections. Selectman Williams explained the situation as he knew it, stating that he understood there were delays in requests for Ray's assistance from the Building Inspector and the Planning Board. Ray explained the situation regarding the Building Inspector. He stated that he could not enter a private residence without a written request from the resident; except in an emergency situation. He needs a letter stating what the purpose for his entering the building is; a phone call is not enough. They discussed the Fire Marshall being called in and Chief Dick stated that he should be initiating the calls to the State Fire Marshall if necessary, not the Building Inspector. Ray stated that he is always available by cell phone to Town employees. If he is unable to attend to an emergency situation he will assign one of his Deputy's to take care of it.

Selectman Williams discussed two other situations; the new heating system at High Mowing School and Hilltop Café's on-going requirements. Chief Dick responded saying that there had been a miscommunication between him and High Mowing regarding the heating system, but it had been resolved. Ray continued by saying that

the plans submitted by High Mowing are insufficient or nonexistent and that High Mowing and the Four Corners Farm are not following proper procedure. Ray disagreed with Selectman Williams' suggestion that because the Farm is a historical building they don't have to follow some of the rules. Some of the items needing attention are: the way the doors swing, fire lane signage, and an inadequate fire alarm system. Ray explained that it is a complex procedure to do these inspections. In the case of the Café, Lincoln Geiger called for the inspection and Ray had to go up there three times to explain what was needed. On one of his visits Ray noted that there were 24 customers at the Café. Selectman Swanson suggested that it was not unreasonable to ask for help from the Fire Chief. Ray agreed but stated that it is not up to him to design the building for them.

Another area that has fallen short in the last couple of years is the lack of plan distribution by the Planning Board. Ray is supposed to be on their distribution list. Selectman Williams offered to mention this to the Planning Board.

Ray told about the Open House for the Fire Station on the 18th and invited the Selectmen.

Next, David McBee attended the meeting to update the Board on the Summerfest activities. Chief Dick was asked to give his opinion on the event. Ray is on board with the concept, he will put something in writing. Ray will be available when they are setting up for the event. He needs a path to get up and through in the event of a fire. David said there is adequate passageway and that it will be similar to prior events.

Chief Hautanen's letter regarding the beer tent was discussed. Mr. McBee talked about locating the beer tent in the back area of the park. David asked the Selectmen what their preferred method of payment for beer at the beer tent was. It was suggested that he confer with Chief

Hautanen.

Next they talked about a fireworks display the night of the Summer Fest. RS Fireworks of Hudson, NH will handle the permits, licenses, and insurance. They talked about having enough area for parking for the fireworks display. The Police Chief does not think there is enough parking at Carnival Hill. Chief Dick said weather conditions play into whether the fireworks are allowed also. David stated that the Main Street Association is committed to this project. He invited the Selectmen to the monthly Board Meeting for the Main Street Association. The Board thanked David.

Harry Dailey, Jim Button and Carol LeBlanc from the School Board attended to give the Selectmen a brief update on the Florence Rideout Elementary School project. Harry showed the Board the site plan and explained the phases of the project. Phase 1 will be done by February vacation and the next phase by the end of the school year. Hutter Construction is making sure no student will be anywhere near the construction. Harry stated that they will come in quarterly to update the Selectmen. Jim Button said that sticking to the schedule is very important and the end result will be a great building that the communities can be proud of. Sept 2015 will be the year changing which children will be going to which school.

Next, Harry passed out bond schedules. He explained the original agreement and showed the Board another offer proposed by the Bond Bank; a 20 year bond which would mean a savings of 2.3 million dollars in the end. The School Board has the opportunity to look at different payment options. Jim Button stated that this lesser bond term is a good thing for both towns. Selectman Swanson said that he doesn't want to see taxes spike, and if a Capital Reserve is necessary to keep the rate from spiking then that is what he would be in favor of. After further discussion on the topic, Harry stated that the School

Board will be making a decision by June 10th.

Carol LeBlanc wanted to clarify an incorrect statement made by Selectmen Williams. The Lyndeborough Central School will not be closed; it will remain open during the renovation project and will be used in the future for preschool and kindergarten. The Board thanked the School Board members.

Parking on Main Street was the next item of discussion. Selectman Williams stated that Roam Café is interested in having evening entertainment. The Selectmen went over the wording of the previous motion regarding parking on Main Street. It was agreed that more discussion among the merchants, Chief Hautanen and Public Works Director Steve Elliott was needed. Selectman Williams offered to talk to the merchants and the Police Chief about signage which might read: 2 Hour Parking 6 A.M. to 5 P.M. He also volunteered to talk to Chuck Crawford about signage for his parking lot, as well as Chief Dick about the Fire Station parking lot.

The next item of the agenda was the appointment of a Trustee of the Trust Funds. Previous Selectman Dan Donovan has been asked to fill the position and he has responded that he is interested.

Motion: Selectman Williams made a motion to appoint Daniel E. Donovan as Trustee of the Trust Funds. Selectman Swanson seconded the motion which was followed by a unanimous vote in the affirmative.

When the agenda item for support for the LCHIP request for Frye Field was read, Selectman Swanson read a note written by Chairman Condra requesting that this subject be discussed before a full Board of Selectmen. There was some discussion that this item may be time sensitive, but a look at the LCHIP website showed that the due date was June 27th. Selectman Swanson requested that Kermit ask Mr. McSweeney to submit some proposed language for the support letters.

Next, Selectman Williams discussed the procedure necessary to remove a member of the Planning Board who had not attended a meeting in over a year. Kermit will look at the RSA to do this and get a Public Hearing scheduled if that is the process.

Next the restoration of the “Dummy” was discussed. Mickey Pieterse found a vendor who can powder coat it for \$200.00. The Board asked that Steve Elliott put a plan together for the restoration project and let the Selectmen know if that amount fits in his budget.

Selectman Williams discussed the Equalization letter from the Department of Revenue and asked that Assessor Todd Haywood give the Selectmen an explanation of that letter.

The Catholic Church assessment was discussed next. The Assessor’s opinion is that the rectory is not an exempt building under tax law. Various scenarios were discussed regarding taxing this property.

There was further discussion on the Equalization letter from the State. Motion: A motion was made by Selectman Williams to appeal the total equalized valuation for 2013 from the Department of Revenue Administration pending the recommendation by the Town Assessor. The motion was seconded by Selectman Swanson followed by a unanimous vote in the affirmative.

The minutes were approved.

The Accounts Payable Manifests for the week were approved.

Payroll for period ending May 24, 2014 was signed.

A motion was made to adjourn the meeting at 9:48 P.M. by Selectman Williams, seconded by Selectman Swanson, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood,  
Recording Secretary