

# TOWN OF WILTON

## SELECTMEN'S MINUTES

Date: March 25, 2013  
Time: 6:30 P.M.  
Place: Town Office

Present: Chairman Daniel E. Donovan, III, Selectmen William F. Condra and Richard E. Swanson, and Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Donovan.

Jim Tuttle attended the meeting to turn in Sewer Department paperwork and keys. He explained the documents he was returning and requested that the Board sign a release listing all of the items he returned.

The Community Center Committee members attended the meeting to discuss the events of Town Meeting relating to the Catholic Church. Chairman Donovan explained to the group his concern regarding the long term expenses that will be necessary, for example, the windows and roof. He also stated that he finds some of the restrictions in the deed to be offensive. Richard Mercier stated that most of the conditions are not a concern to the Committee. Donna Crane feels that the Board of Selectmen does have the right to accept the building if it is in the best interest of the Town. Selectman Donovan disagrees, stating that he feels the Board has been disempowered. Alison Meltzer asked for more time and suggested that she has possible funding opportunities. Further discussion included the future of the Food Pantry, and whether the Community Center would continue to move forward without the Church building. Chairman Donovan suggested that Alison get back to the Board next week regarding funding.

Ray Dick attended the meeting to review the contract for the Fire Station renovation with the Board.

Motion: Chairman Donovan made a motion authorizing execution of the contract from Dennis Mires, The Architect after it has been reviewed by Town Counsel. The motion was seconded by Selectman Condra and the vote was unanimous.

There was a discussion about the bond application and choosing a bond counsel.

Motion: Selectman Condra made a motion that Dan Donovan chose the law firm that will be used for bond counsel. Selectman Swanson seconded the motion. Vote: 2 Ayes, 1 Abstain. The motion passed and Chairman Donovan chose the Devine, Millimet firm.

Ray told the Selectmen that the two abutting property owners would need to move their personal items off Town land. The Board will send letters.

Ray told the Board that he plans on applying for grants for furniture and computers. Also, he asked for an open purchase order for the gear that was approved at Town Meeting. This way he can purchase the items when they are on sale. The Board agreed. There is a meeting Thursday morning at the Fire Station to meet with contractors.

Tom Schultz was on the agenda next. Chairman Donovan shared the conversation he had with Jim Tuttle and John Jowders when they met for breakfast. He was told that there was disagreement between the Sewer board members that they couldn't work out. Mr. Schultz stated that he had asked previous Sewer Commissioners if they would like to get back on the Board, but none were interested. He has two possible replacements to consider. He has received positive responses from Chris Carter and Tom Herlihy. Chairman Donovan asked for Tom's recommendation; Tom stated that he would recommend both.

Selectman Condra stated that he knows both men but there is an issue

he would like to discuss so he made a motion to go into a nonpublic session at 7:44 P.M. The motion was second by Chairman Donovan, followed by a unanimous vote.

The regular meeting was called to order at 7:59 P.M.

Motion: Selectmen Condra made a motion to accept Chris Carter and Tom Herlihy to fill the Sewer Department vacancies. Mr. Carter will fill Jim Tuttle's term and Mr. Herlihy will fill John Jowders' term. The motion was seconded by Chairman Donovan. The vote was unanimous.

The Town Clerk will be asked to swear the new Sewer Commissioners in. Tom Schultz stated that the Sewer Department would prefer a 10 year bond. The Administrative Assistant will find out if it is possible to include two bonds with different terms on the same application. The Board thanked Tom.

Selectman Swanson asked if there was a conflict of interest policy. The Board discussed the topic and suggested that Selectman Swanson check with LGC to get sample policies. Chairman Donovan stated that this subject raises an issue of the need for an on-call Selectman who could be available for instances when there were only two Selectmen voting and the vote was tied. He cited the RSA that allows for this and he recommended Jerry Greene for this position.

Next, Chairman Donovan listed projects that need to be completed:  
The Emergency Operations Plan needs to be finalized.  
A joint meeting is needed to draft an operating agreement for Goss Park and discuss the tax exempt status and property liability insurance.  
The approved 401k type program needs to be implemented ASAP.  
The Police Station parking lot issue needs a discussion with Chief Hautanen and Public Works Director Steve Elliott.

Selectmen Swanson and Condra will not be able to attend the April

29th Selectmen's meeting so it was decided to cancel the meeting.

The Board made the following committee assignments:

Budget Committee – Dan Donovan  
Planning Board – Bill Condra  
Heritage Commission – Rick Swanson  
Energy Committee – Rick Swanson  
WLT Ambulance Board – Dan Donovan  
MACC Base – Bill Condra  
Recycling Committee – Dan Donovan  
NRPC – Dan Donovan

Chairman Donovan asked the holders of the Town's trust funds to make a proposal for the retirement plan.

The minutes were approved.

Payroll for period ending 3/23/13 was approved.

One (1) Veteran's Exemption was approved.

Gary Zirpolo was appointed as Ambulance Chief. CJ Gorius was appointed as Welfare Director. Both appointments were made on a motion by Chairman Donovan, seconded by Selectman Condra. All voted in favor.

A discussion about a licensed operator for the Water Commission concluded with an agreement that the Water Superintendant should be the licensed operator.

The NRPC proposal will be given to the Planning Board for their recommendation.

A motion was made to adjourn the meeting at 9:21 P.M. by Chairman Donovan, seconded by Selectman Condra, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood  
Recording Secretary